



Bulletin

NUMBER

#14-32-12

DATE

July 31, 2014

OF INTEREST TO

County Directors

Fiscal Supervisors

ACTION/DUE DATE

Please review information and use in preparing your 2015 county budget.

EXPIRATION DATE

October 31, 2015

Financial Information to Assist Counties with Preparation of Calendar Year 2015 Human Services Budgets

TOPIC

Information for county human service agencies to assist them in preparing calendar year (CY) 2015 budgets.

PURPOSE

Provide county agencies with information on federal, state and county program participation rates and other expected revenues for use in preparation of county CY 2015 budgets.

CONTACT

See list on pages 13 and 14.

SIGNED

ALEXANDRA KOTZE
Chief Financial Officer

TERMINOLOGY NOTICE

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language.

INTRODUCTION

This bulletin is provided to assist counties in preparing their annual budgets by confirming federal, state and county participation rates for Economic Support, Social Services, and Health Care as of this date. The bulletin also lists other expected revenues for Economic Support and Social Service Programs.

ACTION REQUIRED

Please review and use in preparing calendar year 2015 county budgets.

ECONOMIC SUPPORT

PARTICIPATION RATES	Federal %	State %	County %
Temporary Assistance to Needy Families (TANF)			
DWP Grants (except State-Only issuances)	100.00	0.00	0.00
Work Bonus (WB) Grants	0.00	100.00	0.00
Recoveries (includes Emergency Assistance)	0.00	75.00	25.00
General Assistance			
Grants – State Standard	0.00	100.00	0.00
Non-SSI (Supplemental Security Income) Recoveries (includes Retirement Survivors, Disability Insurance – RSDI)	0.00	50.00	50.00
SSI Recoveries **	0.00	100.00	0.00
Refugees (Full Reimbursement is dependent on sufficient federal funding.)			
Cash Assistance	100.00	0.00	0.00
Recoveries	100.00	0.00	0.00
Medical Assistance	100.00	0.00	0.00
Administration	100.00	0.00	0.00

PARTICIPATION RATES	Federal %	State %	County %
Minnesota Supplemental Aid (MSA)			
Grants	0.00	100.00	0.00
Non-SSI Recoveries (includes RSDI)	0.00	50.00	50.00
SSI Recoveries **	0.00	100.00	0.00
Group Residential Housing (GRH)			
Grants	0.00	100.00	0.00
Non-SSI Recoveries (includes RSDI)	0.00	100.00	0.00
SSI Recoveries **	0.00	100.00	0.00

** Reasonable county fees, costs, disbursements and incentives may be paid if county staff provides "special assistance" to help the client become eligible for Supplemental Security Income (SSI). The county must have a contract in place with DHS to receive payment. For details about the contract process, please contact Julia Welle Ayres at (651) 431-3852.

PARTICIPATION RATES	Federal %	State %	County %
Supplemental Nutrition Assistance Program (SNAP)			
SNAP benefits (includes MFIP food):			
Grants (except state-only issuances)	100.00	0.00	0.00
Fraud Cash Recoveries and Recoupments	65.00	0.00	35.00
Fraud TOP Recoveries	65.00	17.50	17.50
Household Cash Recoveries and Recoupments	80.00	0.00	20.00
Household TOP Recoveries	80.00	10.00	10.00
Agency Cash Recoveries, TOP Recoveries & Recoupments	100.00	0.00	0.00

ECONOMIC SUPPORT ADMINISTRATIVE REVENUES

Medicaid Administration for Income Maintenance

The statewide Medical Assistance (MA) administrative reimbursement for CY 2015 has changed from prior levels due to the addition of an enhanced FFP (federal financial participation) rate for certain county activity in implementing the federal Affordable Care Act (ACA).

Effective October 1, 2013, the enhanced rate of 75% is available for payroll and related costs for financial workers, supervisory and support staff performing specific Medicaid eligibility activity. The IMRMS (Income Maintenance Random Moment Study) is used for determining costs on the Income Maintenance Quarterly Expense Report (DHS-2550) – if daily activity reports are used to document eligible costs. The enhanced rate will be available on an ongoing basis. All other medical administrative activity not eligible for the enhanced rate will remain at 50%.

TANF

Temporary Assistance To Needy Families (TANF) administrative reimbursement is earned at the rate of 50 percent and is included as one component in the MFIP Consolidated Fund. The cap on administration for the MFIP Consolidated Fund does not apply to TANF Administration. The Consolidated Fund 2015 allocation will be included in the 2015 allocations bulletin to be published in September 2014.

Supplemental Nutritional Assistance Program (SNAP)

SNAP administrative costs will continue to be reimbursed at 50 percent.

SNAP Employment and Training (formerly FSET)

Program funds for county agencies are limited by an allocation based on the ratio of county SNAP caseload to the state total caseload. Only 15 percent of the SNAP Employment and Training allocation may be earned for administrative activities. A separate memo will be issued via e-mail showing county allocations.

Child Support Enforcement (Title IV-D)

Child support regular administrative reimbursement will continue to be earned at 66 percent federal financial participation (FFP). Effective January 1, 2014, Genetic Determination was rolled into child support regular administrative and should no longer be used unless advised otherwise.

Federal Incentive Earnings

DHS estimates that statewide federal incentives for federal fiscal year 2015 will be consistent with the 2014 level of \$12 million. Individual county shares of this amount are estimated using the County Performance Analysis Tool (CPAT) on the DHS CountyLink web-site.

State Incentive Earnings

State funding for child support action-related incentives and guideline implementation was discontinued in 2011. Counties will continue to receive state incentives from the cost recovery fee revenue. Individual county shares of this revenue are estimated using the County Performance Analysis Tool (CPAT) on the DHS CountyLink web site.

SOCIAL SERVICES

PARTICIPATION RATES	Federal %	State %	County %
Alternative Care (AC)			
AC Services	50.00	50.00	0.00
AC County Recoveries	50.00	25.00	25.00
AC Estate Recoveries	50.00	40.00	10.00
Client Premiums	50.00	50.00	0.00
Targeted Case Management (TCM)			
MH-TCM / Counties	50.00	0.00	50.00
MH-TCM / Contracted Vendors	50.00	0.00	50.00
VA/DD-TCM / Counties	50.00	0.00	50.00
VA/DD-TCM / Contracted Vendors	50.00	0.00	50.00
CW-TCM / Counties	50.00	0.00	50.00
CW-TCM / Contracted Vendors	50.00	0.00	50.00

PARTICIPATION RATES	Federal %	State %	County %
Targeted Case Management (TCM) – Expansion Group (AX)			
MH-TCM / Counties (AX)	100.00	0.00	0.00
MH-TCM / Contracted Vendors (AX)	100.00	0.00	0.00
VA/DD-TCM / Counties (AX)	100.00	0.00	0.00
VA/DD-TCM / Contracted Vendors (AX)	100.00	0.00	0.00
Relocation Service Coordination (RSC)	100.00	0.00	0.00
Targeted Case Management (TCM) – MA Not Newly Eligible (NA)			
MH-TCM / Counties (NA)	75.00	0.00	25.00
MH-TCM / Contracted Vendors (NA)	75.00	0.00	25.00
VA/DD-TCM / Counties (NA)	75.00	0.00	25.00
VA/DD-TCM / Contracted Vendors (NA)	75.00	0.00	25.00
Title IV-E Foster Care			
Maintenance	50.00	0.00	50.00
Maintenance – Eligible Tribal Children ***	83.00	0.00	17.00

*** When a county is financially responsible for children under tribal jurisdiction the county can receive the tribe's higher Federal Medical Assistance Percentage (FMAP) rate if the tribe has entered into and maintains a current Title IV-E agreement with the state. Currently, those tribes are Leech Lake, White Earth, Red Lake, and the Mille Lacs Bands of Ojibwe. The FMAP rate for all four tribes will be 83 percent for CY2015.

SOCIAL SERVICE REVENUES

MFIP Consolidated Fund

The MFIP Consolidated Fund is an allocation for TANF administration payments, emergency needs (EA) authorized through MAXIS, and employment service activity. The Consolidated Fund allocation amount for each county for 2015 will be included in the 2015 allocations bulletin to be published in September 2014.

Vulnerable Children and Adults Act (VCA)

The Vulnerable Children and Adults Act (VCA) Grant contains both a state and federal portion. The federal portion of the grant is the Title XX Social Service Block Grant. The 2015 allocation will be included in the 2015 allocations bulletin to be published in September 2014.

Medicaid Administration for Social Services (SSTS)

The statewide SSTS MA administrative reimbursement for CY 2015 has changed from prior levels.

Effective October 1, 2013, reimbursement for long-term services and supports (LTSS) were incorporated into the SSTS under its own invoice field code. In addition to counties receiving 50% FFP (federal share), DHS is also paying counties the state share of these LTSS expenses.

CHILDREN SERVICES (COFARS 710)

Title IV-E Foster Care Maintenance

Reimbursement rate will be 50 percent except for specific tribal children (see participation rates information).

Title IV-E Administration and Training

Statewide SSTS IV-E administrative reimbursement for CY 2015 continues to be reimbursed at 50 percent and training at 75 percent.

Title IV-E Intake and Planning

The level of revenue for intake and planning for Title IV-E facilities and Rule-4 placing agencies is dependent upon the negotiated per-diems. Please refer to the current quarter's

Title IV-E Per-Diem Rates bulletin for details on the reimbursement and the listing of eligible placing agencies and group home facilities.

Support for Emancipation and Living Functionally (SELF) Program

DHS will be awarding SELF grants on a competitive basis for CY 2015.

Northstar Care for Children Programs

Counties, tribes and DHS will share the costs of foster care, adoption assistance and kinship assistance beginning January 1, 2015. The state and local shares of these costs will be calculated in the Northstar Care Fiscal Reconciliation process. This over-all reconciliation process will determine how much each county and tribal agency has spent for the entire set of Northstar Care and legacy programs (including Relative Custody Assistance [RCA]), how much each agency should have spent, and then DHS will issue a payment or invoice each agency accordingly. More information about this reconciliation process and what amounts counties should anticipate to budget will be communicated to counties later in 2014.

Relative Custody Assistance

Counties may receive reimbursement from DHS through the submission of the quarterly RCA Report. Effective January 1, 2015, the reimbursement for RCA payments will be incorporated into the Northstar Fiscal Reconciliation process. More information about this reconciliation process will be communicated to counties later in 2014.

Family Response

The CY 2015 allocations for the Family Response program will be published in the 2015 allocations bulletin to be published in September 2014.

CHILD CARE (COFARS 720)

MFIP Child Care Administration

Counties will receive an administrative allowance equal to 5 percent of direct service expenditures.

Basic Sliding Fee Child Care Program

Counties are allocated funds on a calendar year basis. A county's allocation includes funds for direct services (20/21 of allocation) and administrative allowance (1/21 of allocation). Please refer to the 2015 allocations bulletin to be published in September 2014 for

information regarding allocation amounts, maximum administrative allowance, and the minimum direct service match for calendar year 2015. Counties will receive an administrative allowance equal to 5 percent of direct service earnings. Direct service earnings are equal to direct services minus direct service match minus claims up to 20/21 of the total allocation.

Child Care Assistance Recoveries

Counties receive a 25 percent incentive on Child Care Assistance recoveries regardless of recovery type, program or funding source except for MEC² claims discovered and entered by the Minnesota Department of Human Services Office of the Inspector General (MN DHS OIG) office. There is no county incentive for recoveries on MN DHS OIG claims.

CHEMICAL DEPENDENCY (COFARS 730)

Consolidated Chemical Dependency Treatment Fund (CCDTF)

The bulletin updating CCDTF operations and eligibility for SFY 2015 should be published in late June or early July 2014. It will contain the administrative allowances, allocations, and maintenance of effort amounts; along with details of the calculations.

Title XIX – Rule 25 Assessments (MA – SSTS)

DHS estimates that statewide SSTS Rule 25 administrative reimbursement for CY 2015 will be consistent with the CY 2014 level.

MENTAL HEALTH (COFARS 740)

Counties have a spending requirement for mental health services. The mental health maintenance of effort (MH-MOE) spending targets for CY 2015 are available on the CountyLink website. Please see bulletin 12-53-02 for more information on the MH-MOE. Included below are the major mental health grants. Other grants are awarded on a limited basis for special or specific purposes.

Adult Mental Health Grants

The CY 2015 allocations for Adult Mental Health Grants (Rule 78 Adult CSP, Adult Mental Health Systems Initiative, Homeless and, Adult Integrated Fund) will be included in the 2015 allocations bulletin to be published in September 2014.

Children's Mental Health Grants

The CY 2015 allocations for Children’s Mental Health Child Welfare/Juvenile Justice Screening, Children’s Mental Health Respite Grant, and Children’s Mental Health Mobile Crisis Grant will be included in the 2015 allocations bulletin to be published in September 2014.

Children’s and Adult Mental Health Targeted Case Management (MH-TCM)

New MH-TCM rates for state fiscal year 2015 will be issued effective July 1, 2014. A letter will be sent to your county director with the new rate sometime in June of 2014.

DEVELOPMENTAL DISABILITIES (COFARS 750)

DD Semi-Independent Living Skills (SILS)

The state reimburses 70 percent of costs reported for SILS through SEAGR. The total eligible reimbursement is provided to counties in an allocation. The projected CY 2015 allocations for the DD-SILS program will be included in the 2015 allocations bulletin to be published in September 2014.

Family Support

The projected CY 2015 allocation for the Family Support Grant will be included in the 2015 allocations bulletin to be published in September 2014.

Vulnerable Adults/Adult DD Targeted Case Management (VA/DD TCM)

New VA/DD-TCM rates for state fiscal year 2015 will be issued effective July 1, 2014. A letter will be sent to your county director with the new rate sometime in June 2014.

HEALTH CARE

PARTICIPATION RATES	Federal %	State %	County %
----------------------------	------------------	----------------	-----------------

Medical Assistance (MA)

MA Serv. (Includes Cost Effective Health Insurance)	50.00	50.00	0.00
MA Breast & Cervical Cancer Eligibles	65.00	35.00	0.00
RTC Mental Health for Children	50.00	50.00	0.00
NF Under 65 – Over 90 Days (effective January 2003)	50.00	40.00	10.00

PARTICIPATION RATES	Federal %	State %	County %
ICF/DD > 6 Beds – Over 90 Days (effective July 2005)	50.00	45.00	5.00
Health Maintenance Organizations	50.00	50.00	0.00
County Buy-In	0.00	100.00	0.00
Co-Pays	50.00	50.00	0.00
Access Services	50.00	50.00	0.00
Child and Teen Check-Up Outreach	50.00	50.00	0.00
Immunization Registry	50.00	50.00	0.00
Program IM Health Care	0.00	100.00	0.00
SMA RTC < 18	0.00	100.00	0.00
CCDTF county allocation billing	50.00	35.00	15.00
MA County Recoveries			
Estate, Recipient Ineligibility	50.00	25.00	25.00
Non-Recipient Contribution	50.00	25.00	25.00
Recipient Contribution	50.00	25.00	25.00
Medical Support with 15% Federal Incentive	35.00	25.00	40.00
MA Expansion Group (AX)			
Medical Assistance (MA):			
MA Serv. (Includes Cost Effective Health Insurance) (AX)	100.00	0.00	0.00
NF Under 65 – Over 90 Days (AX)	100.00	0.00	0.00
Health Maintenance Organizations (AX)	100.00	0.00	0.00
CCDTF county allocation billing	100.00	0.00	0.00
MA County Recoveries Expansion Group (AX)			
Estate, Recipient Ineligibility (AX)	100.00	0.00	0.00

PARTICIPATION RATES	Federal %	State %	County %
Non-Recipient Contribution (AX)	100.00	0.00	0.00
Recipient Contribution (AX)	100.00	0.00	0.00
MA Not Newly Eligible (NA)			
MA Serv. (Includes Cost Effective Health Insurance) (NA)	75.00	12.50	12.50
Health Maintenance Organizations (NA)	75.00	12.50	12.50
CCDTF county allocation billing	75.00	17.50	7.50
MA Not Newly Eligible (NA) County Recoveries			
Estate, Recipient Ineligibility (NA)	75.00	12.50	12.50
Non-Recipient Contribution (NA)	75.00	12.50	12.50
Recipient Contribution (NA)	75.00	12.50	12.50
Children's Health Insurance Plan (CHIP)			
Any expenditures	65.00	35.00	0.00
Children's Health Insurance Plan County Recoveries			
Estate, Recipient Ineligibility	65.00	17.50	17.50
Non-Recipient Contribution	65.00	17.50	17.50
Recipient Contribution	65.00	17.50	17.50
Minnesota Children with Special Health Needs			
Insurance extension program	0.00	100.00	0.00
Ryan White Insurance Program	100.00	0.00	0.00

Regional Treatment Center & State Nursing Home Poor Relief Billing (20% of total cost or balance after third party liability – whichever is less)

CCDTF County allocation billing for Non-MA services on client has a county share of 22.95%

QUESTIONS

Please direct question regarding this bulletin to the people listed in the table below.

Name	Phone Number	Topic
Cindy Barnier	(651) 431-3752	SSI Interim Assistance processing and Monthly Child Care expenditure adjustments
Rick Hallanger	(651) 431-3756	MAXIS & MEC ² System Accounting and EGA Allocation
Matt Hanson	(651) 431-3747	SNAP and Employment and Training, Child Support Incentives and Administrative Reimbursement
Robyn Hietpas	(651) 431-3768	Consumer Support Grant
Deb Jensen	(651) 431-3740	Title IV-E, SSIS Operations Reimbursement & Child Welfare Training Reimbursement
Rhonda Lord	(651) 431-3787	Title IV-E Maintenance, Relative Custody Assistance
Phyllis Meath	(651) 431-3484	DD-SILS, Family Support
Jerry Medlicott	(651) 431-3781	Statewide MFIP-ES, VCA, Title XX, Chemical Dependency Treatment Fund, MFIP Consolidated Fund
Heide Moris	(651) 431-3774	Income Maintenance Cost Allocation, County Wide Indirect Cost Allocation, Income Maintenance Quarterly Expense Report (DHS-2550)
Linda Mueller	(651) 431-3786	Refugee Programs

Name	Phone Number	Topic
Lynn Nguyen	(651) 431-3483	Family Response, SELF, Family Group Decision Making
Bridgit Olson	(651) 431-3800	Social Service Time Study (SSTS) Administrative Reimbursement
Jim Schorey	(651) 431-3754	Health Care Programs
Julie Spurgeon	(651) 431-3782	County Reporting – BRASS, SEAGR, Social Service Fund Report (DHS-2556)
Peter Stahley	(651) 431-3748	TANF & Child Care Accounting, MAXIS & MEC ² County Billings
Ray Truelson	(651) 431-3780	Adult and Children's Mental Health

Americans with Disabilities Act (ADA) Advisory

This information is available in accessible formats for people with disabilities by calling (651) 431-3777 (voice) or toll free at (800) 627-3529 or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.