

Minnesota Olmstead Plan Sub-Cabinet Meeting Minutes
February 20th, 2013, 1:00pm – 2:30pm
Anderson Building Room 2380

Subcabinet Members in Attendance: Yvonne Prettner Solon, Lucinda Jesson (DHS), Jim Koppel (MDH), Roberta Opheim (OMHDD), Kim Peck (DEED), Mary Tingerthal (MHFA), Kevin Lindsey (MDHR)

Others Present: Judy Plante (MAD), Maureen Marrin (OMHDD), Micah Hines (GOV), Luke Kuhl (GOV), Rosalie Vollmar (DHS), Mike Tessneer (DHS), Tonja Orr (MHFA), Steve Allen (DOC)

TOPIC: WELCOME AND INTRODUCTIONS:

DISCUSSION: The Lieutenant Governor welcomed everybody to the meeting and introduced Judy Plante from MAD (Management Analysis and Development, MMB). Judy is coming on board as a consultant to help the Sub-Cabinet focus and to help the agency core workgroups as they begin their work on the Olmstead Plan.

TOPIC: UPDATE ON ESTABLISHING CORE WORKGROUPS AND ASSESSMENT PROCESS

DISCUSSION: The first task of the Sub-Cabinet was for each Agency to develop a core workgroup. A list of Sub-Cabinet members and each agency's core workgroup members was distributed to the attendees.

A handout titled "A Starting Point for Agency Olmstead Core Groups" was distributed to the group. At the last meeting, the assessment worksheet that DHS used was shared with the group. It was discussed and decided at that time that other agencies might benefit from a list of questions to use when starting to look at agency programs and services that you provide.

Judy Plante distributed a handout titled "Sub-Cabinet and Core Group Key Dates". This shows a side-by-side comparison of the timeline for the Sub-Cabinet and a timeline for the Core Workgroups. This shows how the work of the Core Workgroups runs parallel to and feeds back into the Sub-Cabinet work and timeline. Judy went through the document and discussed the first few months of work to be done.

Prior to the next Sub-Cabinet meeting in March, the Core Workgroup members will meet to provide background to what we are doing, to review the timeline and to start discussing the answers to the baseline questions from the "Starting Point" document. The group will also discuss stakeholder input options and implementation.

For the Sub-Cabinet meeting in March we would like to come back with a Vision statement for the group to sign off on. It would also be good to have some presentations from a few of the departments to talk about where they are at with their assessments. Between March and April the core workgroups would start working from the issues/gaps raised in the assessments and start discussing partners and cross agency work needed to impact population results.

The April Sub-Cabinet meeting would include the remaining department presentations and if ready, start discussing possible approaches identified by the core group. The Core workgroup will continue to work and prior to the May Sub-Cabinet meeting hopefully solidify possible approaches within agencies and across agency lines.

The May Sub-Cabinet meeting would include a presentation from the Core workgroup and discussion and direction from the Sub-Cabinet. The Plan will then be refined by the Core workgroups to bring back for presentation at the June Sub-Cabinet meeting.

From mid-June to August the draft plan will be out for stakeholder input in one way or another. We will be discussing how that stakeholder involvement process might work.

A question was asked as to why the draft plan is due in June? We need to have the Plan done by November, so prior to that we need to make sure we take it out to the public to receive proper vetting and to take to the Legislature and eventually the Governor. We need to focus as soon as possible and we need it to be concrete.

Another question was asked about the possibility that the stakeholder input could be paired with the Gaps analysis already being done by the Disabilities Division. Mike Tessneer explained that the Gaps Analysis is being contracted out and taking place in March or April through a series of town meetings across the state. Dr. Wieck has provided some input to that process so that the questions asked can be broader and focus on Olmstead issues.

Another discussion item included the need for data. Housing is interested in knowing the numbers, they need baseline data. They would like to know how many people are currently in what are considered to be institutionalized settings that would need to address how the state might accommodate those persons with alternative housing settings. They are also interested in the different categories to better understand what type of housing might be suitable (Example: accessible, etc.). It also might be useful to know the timeframes/benchmarks for when people would need to be moving. The census data is not always helpful as it doesn't break it down in very usable ways. Baseline information is important to be able to set projections. It would help to have the data broken down by regions.

ACTION/DECISION:

- If your agency has not yet submitted the names of your core workgroup members please get that list to Judy Plante as soon as possible.
- Mike Tessneer will gather the requested baseline data and get it to Judy Plante.
- Any other inquiries for data should be sent to Judy Plante.

TOPIC: VISIONING AND UNIFORM PRINCIPLES FOR THE OLMSTEAD PLAN

DISCUSSION: The Lieutenant Governor believes it is important for the group to have a vision or guiding principles to move forward in this process. Judy Plante passed out a handout titled "Population Result/Program Performance". The Population Result is about these folks and the level of choice that

they have across everything. The first few bullets were reviewed: Desired Result/Quality of Life Condition and the Key Indicators. The Core groups will be using this model as they look at how each agency contributes to the overall Desired Result/ Quality of Life Conditions.

Judy asked the group to think about the component parts, the key things if you were to say here is my vision of the work that lies ahead. What are the desired results, what would it look like?

The group came up with the following list:

- All people with disabilities will have options to be able to make choices to live the lives they want with the supports they need to make those choice
- From the Executive Order "...to help ensure that all Minnesotans have the opportunity, both now and in the future, to live close to their families and friends, to live more independently, to engage in productive employment, and to participate in community life."
- Alignment of policies and practices across state government that assure (the above bullet)
- New opportunities beyond the choices that exist today.
- Better Minnesota for all Minnesotans
- Freedom of choice
- Informed choice – understanding the risks and benefits to their choices
- Understanding what's available, understanding what their rights are
- Living independently or living with chosen partner
- Positive aspects – benefits, opportunities, satisfaction, quality of life
- Economic self-sufficiency – Example: real employment opportunities
- Move away from paternalism toward....
- Self-determination
- Continue to give people choices and opportunities (not just one-time offer)
- Meaningful choice, employment, etc.

ACTION/DECISION: Judy will take these ideas and incorporate them into a draft a vision statement to bring back to the next meeting.

TOPIC: ADA DEFINITION OF DISABILITY

DISCUSSION: A question was asked in the last meeting about the definition of disability. Micah Hines was asked to go over some of the key points in the handout titled "Whether the ADA Definition of Disability is the Correct Definition to Use when Developing an Olmstead Plan". The handout provides the definitions of disability that would apply to Olmstead and also clarifies whether a person with a sexual behavior disorder or status as a sex offender qualifies the person as an individual with a disability under the ADA. The handout also included reference information obtained through Westlaw.

TOPIC: DISCUSSION ON ENGAGING CONSUMERS, FAMILIES AND OTHER STAKEHOLDERS

DISCUSSION: There are a number of stakeholders, advocates and experts in the field who are interested in the work we are doing and we need to have a process on how we deal with this. Judy Plante pointed out that topic will be on the agenda for the core group meeting prior to the next sub-cabinet meeting.

A website is another way to gather stakeholder input and is under discussion. If that was the case, if someone submits an email it could be brought back to the group and be part of the discussion.

An idea was offered that if we had some of this info in a presentable outline format and put it out for public presentation like in a series of power points that we could be getting feedback from the start as we go on with the development. If part of this meeting included public comments, input from stakeholders. It is important to get input on the front end of the work to make sure we are heading in the right direction.

ACTION/DECISION:

- Each agency should consider how they can engage their stakeholder group.
- Judy will put stakeholder engagement on the agenda for core workgroup meeting.

TOPIC: DISCUSSION ON BUDGET FOR THE SUB-CABINET ACTIVITIES

DISCUSSION: The Sub-Cabinet is contracting with Judy Plante (MAD) as a consultant to assist in the project management. DHS will host the agreement with Management Analysis Division and circulate a Memo of Understanding (MOU) regarding division of those costs. The costs will be allocated based upon the size of the agency and the agency's involvement with the issues identified by Olmstead. The draft agreement will be circulated to all agencies for review and comment before it is finalized.

DHS has received verbal notification that Minnesota has been selected for the Olmstead Grant from SAMHSA along with four other states. Written verification is coming but the Sub-Cabinet need to determine what type of Technical Assistance would be most helpful. Some ideas discussed so far include: how to design a mental health system so that ensures people can quickly flow through hospitals and other treatment settings, how to facilitate work across agencies; where is there federal help available for assistance or relief.

Initial amount was about \$40,000 per state but it may not be distributed evenly among the states. We will find out more once we get the written verification. It could be either someone they might provide or to go towards someone that we might bring in. It would be a good idea to find out from SAMHSA what some of the other states are using it for.

In the discussion, the question came up as to how many states have an Olmstead. There are more than twenty. There was discussion as to whether it would help to look at some of the other State Plans. Rosalie Vollmar has put together a document with the links to other states Olmstead Plans and their related website. She will share that with Judy to disseminate to the group.

ACTION/DECISION:

- Each agency should discuss ideas with their core group members and they can bring it to the core group meeting to discuss.
- Send any ideas for technical assistance to Judy Plante.
- Rosalie will send document with links to other States' plans to Judy to share with the group.

TOPIC: ORGANIZATIONAL ISSUES AND NEXT STEPS

Future meetings will be on the second Tuesday of the month from 3:00 – 4:30. The meetings will continue to be at the Elmer Andersen Building.

DHS will be ready to present what they have at the March Sub-Cabinet Meeting.

Try to get any data or materials out to the group 3 or 4 days prior to the meeting to give people time to review. Judy will be sending out materials prior to meetings.

NEXT MEETING: March 12th 3:00 – 4:30

Minutes Submitted By: Rosalie Vollmar