

## BACKGROUND STUDY CLEARANCE

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[suggested letter to subject]

Date:

Individual Studied:

Address:

License Holder/Applicant Name (if different than study subject):

License Number:

Address:

Licensing Agency:

Contact Person:

Phone:

Based on the completed background study you are NOT disqualified from providing direct contact services and MAY PROVIDE SERVICES for the license holder/applicant named above. The background study requirements are found in Minnesota Statutes, section 245C.03, subds. 1-5 and Minnesota Rules, part 9543.0040, subpart 3.

You must keep this form for your records. A background study is required at least upon application for an initial license and is required for reapplication for a license. A new study may be initiated by the agency if the agency has reasonable cause to believe that there is new information regarding a subject's background study status.

If you have questions regarding this background study clearance, please contact the licensing agency contact person named above.