

APPROPRIATE USE OF IEVS ACTION CODES

CODE

USE

NC - Non Cooperation

Use when the client fails to respond and cooperate with IEVS Difference Notice requirements. Create a DISQ panel(s) following program requirements when using this code.

- If cooperation occurs **prior** to the effective date of the action, change the NC action code to a new action code and complete the IULA and IULB panels appropriately.
- If cooperation occurs **after** the effective date, review the IEVS match information contained in INFC along with related case/person notes.

Delete the DISQ panel(s) after applying program policy. Do not update the IEVS match information on IULA or IULB when cooperation occurs after the effective date of the action.

RESOLVED

Savings and/or Overpayment

CB - Overpayment and Future Savings

Use when there is a claim for the current month and any previous months, as well as savings for future months.

Example: Unreported income occurred during the past months and was in existence when the IEVS match was verified. Savings for future months are computed because it is presumed that the income would not have been discovered without the IEVS match.

CC - Overpayment Only

Use when a claim is established for current month and any previous months, but there are no future savings. Example: There was unreported income but the income stopped prior to verification of the IEVS match.

CF - Future Savings

Use when there are savings for future months only, and a claim is not appropriate according to program rules. Example: Used for an MA case or in situations when the IEVS match only affects future months.

CA - Excess Assets

Use for MA matches when there is ineligibility for a person or a case due to excess assets. Complete the savings section in the Verification Log Update but do not enter an amount when using this code.

Do not use this code for MFIP, Food Stamps or piggyback MFIP/MA. For these situations, enter the amount of the benefit and the appropriate action code. Example: A UNVI match shows an asset of \$30,000. The information is verified and there is no longer eligibility for MA since the client is unable to reduce assets.

CI - Benefit Increase

Use when you determine that the person is eligible for an increased benefit as a result of the IEVS match. The "P" result code is used in conjunction with this action code. This enables the Department to subtract the amount of the benefit increase from the total savings when cost benefit data is compiled.

CP - Applicant Only Savings

Use when an application is denied **as a result of the IEVS match**. Example: An application is still pending for verification of assets. You receive an IEVS match and verify the client is employed at another job which results in ineligibility. You would not be able to anticipate the amount of savings or the period during which savings occur.

No Savings

BC - Case Closed

Use when the case has already been closed (or denied) once the match information has been received from the match source agency. Do not use this code when denying or terminating a case **as a result** of the match.

BN - Already Knew

Use when the same information that appears in the IEVS match had already been verified. Example: A WAGE match showed that the individual held a job at XYZ company four months ago. The county agency already had received verification of the job **covering the same months** as the IEVS match.

BI - Interface Problem

Rarely used, this action code would apply if a systems error is made in the IEVS matches referred to county agencies for follow-up. **Use this code only if instructed by DHS.** Example: Due to a systems error, targeting parameters are incorrectly applied. Since the match should not have appeared, follow-up is not necessary.

BP - Wrong Person

Use when you determine through the verification process that the client should not have had an IEVS match - that the person's SSN was used in error and another person received the income. Example: An employer transposed the SSN when reporting the income, or another person used the client's SSN.

BU - Unable to Verify

Use in rare instances when you have exhausted all means to verify the IEVS match information. Example: The employer has gone out of business and records are no longer available, or the payer of the income has no record of the client.

BE - No Change

Use when the match information is new information that has been verified, but you have determined that there is no effect on eligibility. Example: When an MA IEVS match was verified, it was determined there was unreported income. However, the income did not affect eligibility since the person was still under the income limit.

BO - Other

Use **only when no other action code applies.**