

## CCDTF SFY 2013 ELIGIBILITY DETERMINATION

Use the following information to determine client eligibility for the CCDTF, beginning 07/01/12. The Client Placement Authorization (CPA) Form (DHS-2780) has been updated. Please complete per the following:

**Box #29 – Annual Income:** Calculate using definitions on the back of this sheet.

**Box #30 – Household Size:** Use definitions on the back of this sheet.

**Box #43 – Reserve Fund Eligibility:** Enter an “E” for Tier I eligibility. (Use Tier I chart below)

**Box #25 - Limited Eligibility:** Enter one of the following:

“M”- Client is a minor (17 years of age or younger).

“P”- Client is pregnant (use the “Annual Income/Household Size Limitations” for pregnant women below).

“A”- Client is an adult responsible for a minor living in the client’s household.

“O”- Other (use for clients who do not fit any of the other categories listed above).

<b>TIER I (ENTITLED)</b>			
<b>Box #42 – Reserve Fund Eligibility:</b> Enter “E” if the local agency has determined that the client is EITHER:			
1. Enrolled in MA, GAMC, or MSA, <u>OR</u>			
2. Meets the following income and household size limitations:			
FAMILIES (100% FPG)		PREGNANT WOMEN (275% FPG)	
Household Size	Annual Income Range	Household Size	Annual Income Range
1	\$0 to \$11,172	1	N/A
2	\$11,173 to \$15,132	2	\$0 to \$ 41,616
3	\$15,133 to \$19,092	3	\$ 41,617 to \$ 52,512
4	\$19,093 to \$23,052	4	\$ 52,513 to \$ 63,408
5	\$23,053 to \$27,012	5	\$ 63,409 to \$ 74,304
6	\$27,013 to \$30,972	6	\$ 74,305 to \$ 85,200
7	\$30,973 to \$34,932	7	\$ 85,201 to \$ 96,096
8	\$34,933 to \$38,892	8	\$ 96,097 to \$ 106,922
9	\$38,893 to \$42,852	9	\$106,923 to \$117,888
10	\$42,853 to \$46,812	10	\$117,889 to \$128,784

**Box #44 – County Pay 100%:**

Enter “Y” if the county wants to use county funds to pay for the entire placement.

No state funds are available to pay for treatment for persons who do not meet Tier I eligibility. Counties may place CCDTF ineligible clients only if the county enters an “O” in Box # 43, and “Y” in Box #44, agreeing to pay 100% of the placement costs. DHS will then bill the county 100% of the placement costs.

Enter “N” if the client is CCDTF eligible and the county does not want to pay 100% of the placement costs.

### Client CCDTF Eligibility/Commercial Insurance and PMAP/MinnesotaCare Enrollment

As of the date of the Rule 25 assessment, determine the client’s CCDTF eligibility, including presence of a third party liability (TPL – commercial insurance). CCDTF eligible clients who have TPL paying less than 100% of the recommended treatment costs continue to be CCDTF eligible. Enter the information into an MMIS Service Agreement and into the corresponding TPL subsystem.

The CCDTF provider will first bill the TPL source and submit denials and record of payment to DHS. The most the CCDTF will pay is the difference between the amount received from the TPL and the CCDTF authorized amount for dates of service provided.

Use MMIS or MN-ITS to determine if the client is enrolled in a Minnesota Pre-paid Health Plan (MinnesotaCare or PMAP), if the client’s benefit set has as \$10,000 annual maximum, and if a 10% co-pay is required. State contracted managed care organizations (MCO’s) are responsible for all CD treatment services for current enrollees. Counties providing assessment services for MCO enrolled clients must coordinate placement with the MCO. While MCO’s are not required to make placements at an IMD, the MCO is responsible for providing appropriate treatment services. As of the first of each month, CD treatment providers are responsible for determining the current status and changes in the enrollment status of admitted clients and for contacting the new placing authority in a timely manner. **Hospital based inpatient service providers are no longer an exception to this procedure.**

**DHS will bill counties 100% of treatment costs for clients who do not meet clinical and/ or financial eligibility**

## NOTES FOR DETERMINING CCDTF ELIGIBILITY

Clients who are eligible for MA, GAMC, or MSA are automatically eligible for CCDTF services, regardless of income.

### **INCOME IS: Please see Minnesota Rules, Part 9530.7000, Subpart 13 for specifics**

- The amount received, reported, and verified as current income **as of the date of assessment**.
- Calculated prospectively to cover one year.
- Calculated for the household, as defined below, but does not include income of minors, unless the minor is seeking services under MS, Section 144.343 and 144.347, and then only the income of the minor is included.

### **INCOME INCLUDES:**

- Cash wages or salaries
- Cash from self-employment (net after allowable IRS deductions)
- REGULAR payments from the following sources:
  - Social Security/Social Security Disability
  - Railroad Retirement
  - Unemployment Compensation
  - SSI, GA, SSI Disability
  - Union Funds
  - Veterans' Benefits
  - Alimony (when it's received)
  - Child Support (when it's received)
  - Military Family Allotments
  - Private or Government Pensions
  - Insurance
  - Annuities
  - Interest (when regularly used/withdrawn from savings account)
  - Rent
  - Royalties

### **INCOME DOES NOT INCLUDE:**

- Gifts
- Tax refunds
- Inheritances
- Capital gains
- Non-cash benefits
- Compensation for injury (ie., worker's compensation)
- Cash assets drawn down or withdrawn from a bank
- Earnings or profits from the sale of a house, car, etc.
- Alimony (when court-ordered to be paid)
- Health insurance payments (when court-ordered to be paid)
- Savings accounts
- Court ordered child support (when being paid) is a deduction from the client's household income
- Amounts related to the Cobell Settlement

### **HOUSEHOLD SIZE:**

**If the Client is: Then the household size includes the following persons living in the same dwelling unit:\***

- |             |   |
|-------------|---|
| Adult       | <ul style="list-style-type: none"><li>• Client</li><li>• Client's spouse</li><li>• Client's minor-aged children</li><li>• Client's spouse's minor-aged children</li></ul> |
| Minor Child | <ul style="list-style-type: none"><li>• Client</li><li>• Client's parents (birth or adoptive)</li><li>• Client's minor-aged siblings</li></ul>                            |

\*Household size also includes a person listed above who is in out-of-home placements, if one of the persons listed above is contributing to the cost of care of that person in out-of-home placement.

### **HOUSEHOLD SIZE DOES NOT INCLUDE:**

- Persons who have no legal relationship to the client
- Unmarried partners
- Step-parents, unless the minor child is adopted