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Adult Day Care

Authority

3. Minnesota Rules, parts 9505.2250 to 9505.2380 (Department of Human Services, Preadmission Screening Program).

Definition

1. Adult Day Care: A program of services provided to functionally impaired adults (18 years or older) for a period of less than 24 hours during the day. Adult day care is intended to maintain functionally impaired adults in the community and to prevent or delay institutionalization.

   Adapted from Minn. Stat. 245.782

2. Adult Day Care Center: A facility which provides adult day care to functionally impaired adults on a regular basis for periods of less than 24 hours a day in a setting other than a participant’s home or the residence of the facility operator.

   Adapted from Minn. Stat. 245.782, subd. 5

3. Functionally Impaired: Having a condition that includes having substantial difficulty in carrying out one or more of the essential major activities of daily living, such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, working, or having a disorder of thought or mood that significantly impairs judgment, behavior capacity to recognize reality, or ability to cope with ordinary demands of life and requiring support to maintain independence in the community.

   Minn. Stat. 245.782, subd. 14

Purpose

The purpose of adult day care is to provide an array of services in one setting to adults who are functionally impaired and in need of assistance in order to live independently in the community.

   Adapted from Minn. Stat. 256B.091, subd. 8

Service Delivery

Adult day care participants may receive health monitoring and health care, assistance with activities of daily living, personal care assistance, social support services, and engage in social/recreational activities so that they are able to continue living independently their potential of moving to institutional care or outside the community is minimized, and their ability for self-care is maximized.

Funding

Sources of funding available to assist with the costs of developing adult day care resources and providing adult day care services include:
1. Community Social Services Act (See SSM VII-1000) Alternative Care Grants.
2. Preadmission Screening, Care Grants (Title XIX) (See SSM VIII-7000).
3. Title III-Older American Act Grants (See SSM XIII-1500).
4. Medicare on a time limited basis for restorative therapy (See Medical Assistance Manual).
5. Foundation Support.
6. Private Fees.

**Day Care Children**

**Introduction**

**Authority**

1. Minnesota Rules, parts 9560.0750 to 9560.0820 (Department of Human Services, Day Care for Children).

**Definitions**

1. Child: A person 14 years of age or younger.

   Part 9560.0770, subpart 1

2. Child Development Training: Training by an accredited institution or courses approved by the local social services agency designed to maintain or improve the quality of care for children.

   Part 9560.0770, subpart 2


   Part 9560.0770, subpart 3

4. Day Care Resource: Any person or entity providing direct or indirect day care services.

   Part 9560.0770, subpart 4

5. Day Care Service: The less than 24-hour-a-day service which provides care for children as a substitute for or supplement to parental care for a planned period of time.

   Part 9560.0770, subpart 5

6. Direct Day Care Service Provider: A person or entity who provides care for one or more children for pay in a home or center as a substitute for the parent(s) of the children.

   Part 9560.0770, subpart 6

7. Indirect Day Care Service Provider: A person or entity which provides support services to direct day care service providers which are intended to improve the quality of care for children. These may include training, planning and coordination, toy lending libraries and health services.

   Part 9560.0770, subpart 7

8. Local Social Services Agency: County Board of Commissioners or other agency designated by the county board as responsible for social services.

   Part 9560.0770, subpart 8

Recruitment
The local social services agency shall recruit day care resources to meet the community’s day care needs.  
There shall be diversity in kinds of day care resources developed.  

Direct Service Providers
There shall be diversity in direct day care service providers.  
1. There shall be diversity in:
   a. The type of direct day care service resources (in-home, family day care, group family day care, center);
   b. Ages of children served (infants, toddlers, preschool, school-age);
   c. Number of children to be served; and
   d. Programming that meets individual children’s needs (e.g., enrichment, children with special needs).
2. There shall be diversity in location of direct care service provider resources including all major geographic areas where the service is needed so that the services are accessible to all parents and children who need it.
3. There shall be diversity in programs to include day care provider resources that meet developmental, ethnic, cultural and bilingual language needs.

Indirect Providers
There shall be diversity in indirect day care resources to support and improve the quality of day care services.
1. There shall be resources that directly support the day care service delivery such as; toy lending libraries, health and social services, program facilitators, substitute providers and periodic training programs.
2. There shall be ongoing support service resources that provide professional expertise and training to all direct and indirect service providers.

Planning and Coordination
Each social services agency shall provide or purchase planning and coordination services to ensure a system of:
1. Information and referral of direct day care service providers to parents, as well as other community services;
Day Care

Based on statutes and rules in effect as of 08/01/99

2. Consultation and technical assistance to providers seeking funding from existing resources;

3. Coordination between direct day care service providers, day care resources and community and governmental agencies, needs assessments, and planning for training activities.

Funds for Development

Potential day care providers shall be informed about funds available to them for meeting startup costs or licensure requirements.

Day Care Regulations

The local social services agency shall provide the following services to individuals and groups that plan to be licensed as day care providers.

Licensing

Group Day Care Centers

The local social services agency shall refer any inquiry on establishing a new group day care center to the Licensing Division of Human Services for licensure as defined in Minnesota Rules, parts 9545.0510 to 9545.0670.

The local social services agency shall refer all operating unlicensed day care centers to:

Division of Licensing
Minnesota Department of Human Services
444 Lafayette Road
Space Center
St. Paul, Minnesota 55101

Family Day Care Homes

The local social services agency shall inform all inquirers regarding family day care licensure of the standards as defined in parts 9502.0300 to 9502.0445 and provide the necessary consultation and inspections pursuant to the requirements in the licensure standards. If the applicant meets the family day care licensing requirements, the local social services agency shall recommend the home to the State Agency for state licensure.

Service Delivery

The local social services agency shall meet the following standards in providing services to all social services clients where day care is a needed service.
The local social services agency shall maintain a staff to fulfill the responsibilities described in Minnesota Rules, parts 9560.0750 to 0560.0820.

Part 9560.0810, subpart 2

Supportive Services

The local social services agency shall make available supportive services for children in direct day care resources to assure quality of care for children in the facility or home.

Part 9560.0810, subpart 3

Resource File

The local social services agency shall maintain an accurate resource file on all day care and child development services and resources in the geographic area to be served.

Part 9560.0810, subpart 4

Assistance to Parents

The local social services agency shall make available services to assist parents in planning for the day care placement of their children to assure services that meet the children’s individual needs.

1. The local social services agency shall inform the parent or parents about the eligibility requirements for financial assistance with the payment of day care services as described in the agency’s community social services plan.

2. The local social services agency shall plan with the parent or parents to develop the child’s service plan as a basis for selecting a licensed day care center or provider that has a program and environment that meets the child’s individual developmental needs.

3. The following procedures shall be used to select the day care providers for children needing day care services:
   a. The local social services agency shall recommend where possible two licensed resources or providers that meet the child's programmatic needs and the parent's transportation needs.
   b. The parent or parents shall be given the opportunity for a pre-placement visit with each day care provider recommended by the agency.
   c. The parent or parents shall be given an opportunity to recommend to the local social services agency which day care he or she wishes to use for the care of the child or may recommend an alternative that meets licensing standards and more nearly fits the family and child’s needs.
   d. The local social services agency shall make available day care services in the day care resource (center, family day care home or in-home provider) selected and agreed upon by the agency, the parent(s) and provider, based on the assessed needs of the child as documented in the service plan for the child.
Day Care

Based on statutes and rules in effect as of 08/01/99

4. The local social services agency placement worker shall visit the child(ren) at least once annually to assure that the child is making progress toward the goals in his service plan.

5. The local social services agency shall assume responsibility for health and dental assessments for each child placed in day care as part of a casework plan, determine parental or agency responsibility for payment of the service, and assist parents of these children in making arrangements for treatment as recommended by the person(s) making the assessment(s).

Part 9560.0810, subpart 5

Training

Provider Training

The local social services agency shall assume responsibility for the maintenance and improvement of the quality of day care services provided by all family day care and in-home day care providers.

The local social services agency shall make available a minimum of twenty-four hours of child development training annually. The training provided shall include courses such as: family life, human growth and development, child rearing, child nutrition, first aid and child care program skills.

Part 9560.0820, subpart 1

Social Services Agency Staff Training

The local social services agency shall make available child development training for staff responsible for day care services.

1. All new day care licensing staff shall complete six hours of training in the licensing process within six months of their employment on this assignment.

2. Placement workers who work with families in planning day care services shall be given the opportunity to participate in the child development training.

3. Each day care licensor who wishes to improve skills in assessing the competency of a family day care provider shall be given the opportunity to participate in a competency-based training program.

Part 9560.0820, subpart 2