

**MN Department of Human Services
Social Services Manual**

Community Social Services Taxonomy

III-3000

Based on statutes and rules in effect as of 02/02/99

III

Taxonomy

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MN Department of Human Services

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Purpose

III-3100

The Department of Human Services classification structure for social services is BRASS (Budgeting, Reporting and Accounting for Social Services). It provides the structure for standardizing and organizing the categories used by counties for social services planning, budgeting, accounting, financial statements and audits, and for most fiscal and statistical reporting to the Department. This system was first implemented in 1991.

Classification Structure

III-3200

The BRASS classification structure is based on three elements:

1. program areas;
2. service categories; and
3. specific services.

The six program areas are:

1. children's services;
2. child care;
3. chemical dependency;
4. mental health
5. developmental disabilities; and
6. adult services.

See SSM-XIII 1000-9000 for more information on these six areas.

The BRASS classification structure further breaks down the service categories and the specific services.

Note: The Department of Human Services has promulgated rules for some services. See SSM-XIV for those services which have rules. For those services which do not have rules, see the BRASS Manual for definitions.

BRASS Manual

III-3300

The Department of Human Services annually publishes a revised BRASS Manual, which contains the entire classification structure for social services. The manual includes any BRASS additions or revisions for the calendar year.

A copy of the BRASS Manual is available at the local social services agency in each county or a copy may be obtained from:

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The Manual is also available on the DHS Web site.