

## Quick Links

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SSIS via [DHS-SIR](#)

[TrainLink](#) Registration

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**DEC 30, 2015**

NCANDS Reporting

# SSIS Update

Social Service Information System News from MN.IT @ DHS | SSIS | ISSUE 434 | DEC 7, 2015

## Case Findings for CW-TCM

A CW-TCM assessment must be completed accurately for each child prior to claiming. SSIS does not edit the case findings entered into SSIS. If healthcare claims with insufficient or no documentation are selected in an audit, a portion of the CW-TCM claim revenue for the reporting period might need to be refunded to the Federal Government.

The documentation for the CW-TCM assessment must include:

1. Eligibility criteria the child meets.
  - a. At risk of out-of-home placement, or in placement as defined in Minnesota Statutes, section 260C.212, subdivision 1, or
  - b. At risk of maltreatment, or experiencing maltreatment, as defined in Minnesota Statutes, section 626.556, subdivision 10e, or
  - c. In need of protection or services as defined in Minnesota Statutes, section 260C.007, subdivision 6.
2. Case finding specific to the child and provides the reason the child meets the eligibility criteria.
3. Completed case plan.

**Case Finding** Below are examples of good and bad case findings.

Good Case Finding:

- The child is in need of protection and services due to neglect as the child, age 4, was left alone and drugs were found in the home.
- The child is in placement as the police were called to the home due to a domestic argument between the mother and her boyfriend. The child was placed on a 72 hour hold.
- The child experienced maltreatment as the child was hit with a belt by the parent resulting in bruises on the child.

Poor Case Findings

- A maltreatment report was received and an assessment will be completed. (not specific to the child. Unknown what occurred to put the child "at risk")
- The child has educational, medical and social needs. (too general and vague)
- The child was referred for service. (too general and vague)
- The parent is chemically dependent and needs CD treatment. (only about parent)

**Remember, the case finding is a required component of the assessment. Failure to document the case finding might result in the agency returning money for a portion of audited CW-TCM healthcare claims.**

NOTE: *CW-TCM Supplemental Eligibility records must be reviewed and updated annually to submit CW-TCM claims to MMIS.*

## MAPCY WBT is Now Available on TrainLink

The MAPCY WBT is on TrainLink available for participants to take. This provides an overview of the MAPCY for Agency Staff and includes basic function in SSIS.



Please register online using TrainLink at: <http://www.dhs.state.mn.us/Training>

(Click on “Children’s Services”, then click on “Search Learning Activities,” Search For, type in MAPCY and hit “Search” click select, then click on the “Course Content” type in your unique key and hit “Start” to begin the training.)

The DHS contact for this training is [Jody McElroy](#)

## REMINDER: 15.4 Install Begins this Week

The V15.4 statewide installation is right around the corner. The installation will begin on Monday, December 7, at 4:30 p.m. for the following four agencies:

- Brown
- Cass
- Clearwater
- Wright

**All remaining agencies** (with the exception of pilot agencies Aitkin, Carver and St. Louis) **will have 15.4 installed on Tuesday, December 8, at 4:30 p.m.**

Finalized documentation was emailed statewide this week and is posted on County Link.

## 2016 Dates Now Available for SSIS Fiscal New Worker Training

The 2016 training schedule for all FNWT sessions is now available. With our Crookston lab no longer available, we are venturing out and trying two different training labs in 2016, Bemidji and Duluth.

### Upcoming 2016 Class Dates & Locations

February 9-10 — Metro (St. Paul)

March 9-10 — Brainerd

April 5-6 — Metro (St. Paul)

May 25-26 — Bemidji

July 13-14 — Metro (St. Paul)

August 17-18 — Willmar

September 14-15 — Duluth

October 11-12 — Metro (St. Paul)

Read [Implementation Memo 168](#) for more information regarding the 2016 FNWT session.

### About the Fiscal New Worker Training (FNWT)

SSIS Fiscal designed FNWT for the new Fiscal worker and also as a refresher course for current staff working with fiscal tasks such as Service Arrangements, Payments and Healthcare Claims. Participants work directly in SSIS during the two-day class.

You can register online at [TrainLink](#).

## SSIS Basics—December Dates

- › **Dec. 9-10** in Metro
- › **Dec. 16-17** in Duluth and Willmar

[Register online at TrainLink](#). Registration will close three days prior to the start of each class.

NOTE: SSIS trainers cannot register students. If classes are full, registered students will be waitlisted and notified if seats open.

## Upcoming Events

### V15.4 Fiscal Release iLinc Training

Tuesday, December 8, 2015

1:30 pm—3:30 pm

[Register online at iLinc](#)

See [Implementation Memo 167](#) for more information, including a list of topics and registration instructions.

### SSIS Worker Mentor Meeting

Tuesday, December 8, 2015

[Register online at TrainLink](#).

### SSIS Fiscal New Worker Training

December 9-10, 2015

This is the last session that will be offered in 2015.

[Register online at TrainLink](#).

See [Implementation Memo 161](#) for more information regarding the December 2015 FNWT session.

### SSIS Fiscal Mentor Meeting

Thursday, December 17, 2015

9:00 am—3:00 pm

Holiday Inn, St. Cloud, MN

[Register online at TrainLink](#).

SSIS Fiscal goes “Back to the Future” for this Fiscal Mentor Meeting. Fiscal Mentors have the opportunity for an overall review of SSIS Fiscal Functionality, beyond the basics covered at FNWT. This day covers functionality developed when SSIS was first released as well as new and improved functionality developed throughout the years. The [agenda for this meeting](#) is posted online at CountyLink. You can find more details on the [Fiscal Mentor Meeting Information page](#).