

SSIS Partnership January 21, 2015 Meeting Minutes

Attendees

Bruce Anderson (MN.IT), Gary Bork (Carver), Jane Davison (MN.IT), Linda Fitzgerald (Dakota), Dan Judd (MN.IT), Michelle Kemper (Washington), Thomas Kine (MN.IT), Lisa Ltchfield (MN.IT), Janet Nilsen (St. Louis), Tracy Roeller (Dakota), John Sellen (DHS), Pam Selvig (Scott), Gary Sprynczynatyk (McLeod), Kate Stolpman (MN.IT).

Guest

Jim Koppel, Assistant Commissioner for Children and Family Services (DHS)

SSIS 2015 Release Schedule

Kate Stolpman
(with assistance from
John Sellen)

Kate walked through highlights for all upcoming releases this year. Please see the discussion handout for additional details.

15.1	February 9 March 9-10	Pilot Statewide Release
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This release will include commissioner transitions to address the unique situation of children in RCA who must be manually moved to Northstar Kinship Assistance as the fiscal reconciliation moves forward with federal, state, and local shares. (This contingency is unlike other groups who will naturally transition to Northstar by virtue of moving from foster care to adoption, aging out, etc.) RCA clients will be the first group to make the switch, with the last group being the Minnesota Permanency demonstration group; a small group representing five counties. The transition will begin relatively small in the first quarter.

There will also be some kinship benefit changes, as well as changes relevant to the Northstar Adoption Assistance Eligibility Benefit agreement. MAPCY reports and reassessment changes will be implemented as well as new notifications added.

15.1.5	March 23 April 6 April 6-17 April 24	Pilot Statewide Release iLinc Training and twice weekly Q&A Sessions* IV-E Report is due
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This interim release will focus solely on implementing the IV-E, and non-title IV-E, fiscal reporting components of Northstar to include: revised abstract, reporting, and FOD processing.

Please alert staff that when they see the IV-E abstract, they won't need the 2570A report. More information will be available to them on-screen for reconciliation.

Q: *Should we wait to work on our proofing?*

A: There is no need to wait. You'll get some additional proofing messages with the new lease, but you can begin work as usual when you get 15.1, just do not finalize and submit before the end of the quarter.

Training for 15.1.5

*The phone Q&A Sessions have proven to be useful and provide opportunities for staff to ask specific questions and get additional support in a timely manner. It is strongly recommended that staff attend these sessions scheduled for 15.1.5, as well as utilize the iLinc trainings which do not require travel. Staying up-to-date improves staff performance and efficiency.

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SSIS 2015 Release Schedule

Kate Stolpman
continued

15.2	April 28	Pilot
	May 26	Statewide Release

This will be a small, targeted release that will complete the RTF document conversions, incorporate minor changes to kinship rules, and the centralized VA-CEP website (not an SSIS component, but will be of interest to counties).

Preliminary Fiscal Reconciliation processing ability available outside of SSIS/DHS application.

15.3	July 27	Pilot
	August 24	Statewide Release

Assuming Congress does not delay ICD-10 implementation again, claiming changes will be implemented in 15.3. This release will continue with fiscal reconciliation and local agency reports, as well as include critical Oracle and Delphi upgrades.

Q: Can you say more about the local agency reconciliation reports?

A: The reports, when implemented (hopefully not a full year out), will provide a quarterly picture of county dollars contributed and results. See John Sellen's PowerPoint (provide hyperlnk)

15.4	November 2	Pilot
	November 30	Statewide Release

Essential Community Supports waiver type will be added, in addition to service plan updates, county accounting system changes, and inclusion of a field for County of Service.

SSIS Partnership Background

Tom Kine

[Handout: Social
Services
Information System
Executive Summary](#)

Assistant Commissioner for Children and Family Services, Jim Koppel, was introduced and engaged the Partnership Group with several questions. Responses were highly supportive of the collaborative relationship between counties and SSIS, and emphasized the ongoing need for user input and investments in developing a unified and statewide Social Services Information System.

Additional discussion focused on how SSIS evolved and continues to interface with counties based on their unique needs. Attendees provided examples of how they implement SSIS in various ways and, when needed, integrate other applications to expand functionality.

Final commentary reflected forward-thinking plans supporting the desire (and need) for data exchange/interoperability, addressing unique data privacy requirements, coordinating disparate document management systems, and fulfilling the vision for integrated service delivery.

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mCase: SSIS Mobile

Dan Judd

mCase is real! Pilot began in December with 6-8 staff in Southwest and St. Louis counties.

The pilot has focused on:

- Checking out workgroups
- Syncing with SSIS to get current workgroup information
- Entering case notes and time records (in pilot we can't save back to SSIS, the check-in/save function will be added later)
- Taking and uploading pictures
- Calling for help - a function to be configured for help calls back to the office

The next phase of pilot is being determined now, and progress thus far is positive Staff are stretched, but this is a high value project so we continue to move ahead.

MN.IT Reorganization

Tom Kine

Tom Baden, formerly DHS CIO, is now MN.IT's new CIO. There will be an interim CIO appointed for DHS, but this event has the potential to produce turnover in our organization. As such, collaboration between DHS and MN.IT is more important than ever. The engagement piece with DHS is changing, and MN.IT has blended the business relationship management role within Tom's position to include CFS and CSP (i.e. other duties as assigned). So, we're trying to define how the new structure impacts business responsibilities for prioritization, customer relationships, and how we capitalize on the places where we already have a high degree of cooperation.

Electronic Health Record and SSIS

Tom Kine

Of all the things SSIS is, we are not an EHR. We just don't meet the requirements. We do know direct care providers are implicated and, unless case management is considered direct care, EHR would apply to Direct Care and Treatment (DCT), but not SSIS. There are still some definitions that have not been determined,

MDH has said it is not a mandate - they want people to do it - and they are working toward it, but it is not a mandate at this point. Gary Spryczinatik hopes to have MDH staff available at a future meeting to discuss implications for counties.

Technology Committee Report

Gary Bork

The primary topic at the last committee meeting was systems modernization. All counties were sent a survey to provide input. MNSure has dominated so many meetings, that it was nice to have a meeting to focus on systems modernization. The monies for this change have not been spent.

Gary Bork has stepped down as the co-chair of the MACCSA Technology Committee

Next Meeting: February 25, 2015
10:30 AM - 12:00 PM
Room 4140 / 444 Lafayette Road N (St. Paul)

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