

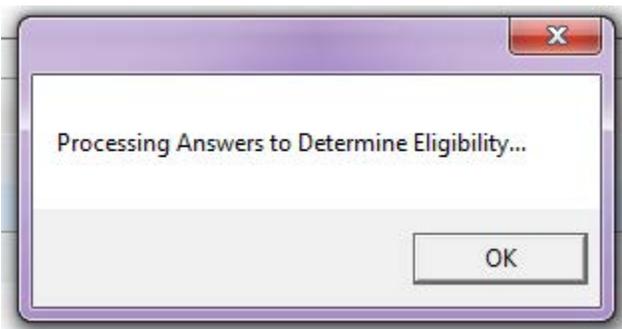
# TIPS: "Hidden" dialog boxes

6/6/2014

**Purpose:** To explain how a dialog box may become "hidden," and describe how to find a "hidden" dialog box. This will prevent the user from unnecessarily closing the MnCHOICES browser.

At times when working in MnCHOICES, a dialog box will pop up to notify the user of an action that the application has taken. A user must make a selection in the dialog box in order to continue working in MnCHOICES.

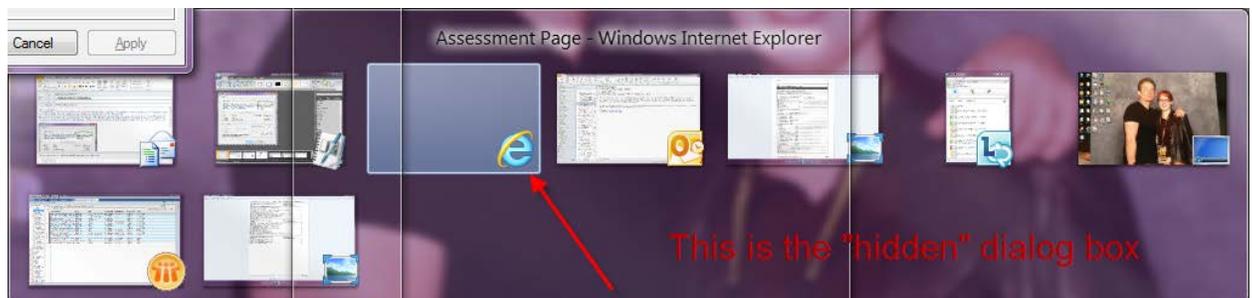
An example of a dialog box:



If a user is working in MnCHOICES and clicks away from the browser window, e.g., to check emails, a dialog box can pop up *behind* the browser window, making it a "hidden" dialog box. When this happens, the application will appear "frozen" because the user has not clicked "ok" in the dialog box. The user will not be able to click on anything to navigate within MnCHOICES. Instead of closing the browser window or Ctrl +Alt +Del to restart the workstation, which could cause errors in MnCHOICES, first check for "hidden" dialog boxes.

To do this:

- Hold down the Alt and Tab keys. The user will see a visual representation of all the programs open on the workstation at that time.



If a blank window appears with the blue Internet Explorer logo in the corner, a hidden dialog box has been found.

In order to have the hidden dialog box shown on the computer screen to click “ok” and resume working in MnCHOICES:

- Hold down the Alt key and
- Press and release the Tab key until the dialog box is on the screen.
- Finally, release the Alt key.