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Issue 383

October 11, 2013

Minimize claim denials by verifying prior auth units remaining

Many county claim denials are due to a lack of prior auth units available on the MMIS Service Agreement. There is no SSIS proofing message to identify claims where there are not enough units on the MMIS Service Agreement. Follow the steps below to verify that you have enough authorized units remaining on your MMIS Service Agreement before submitting your claim batch.

Resubmitting claims denied in MMIS before adding units will cause continued claim denials because there appear to be insufficient units remaining on the MMIS Service Agreement (617 exception code on your remittance advice).

County claiming staff can avoid these errors by following these instructions:

1. Navigate to Healthcare Claiming.
2. Generate a draft claim batch for Waiver and AC.
3. Select the Claims tab > right-click in the grid > select Grid Options > choose columns.
4. Add a Prior Auth Units Remaining column between Units and Amount in the grid.
5. Compare the Units column to the Prior Auth Units Remaining column to identify where units need to be added to the MMIS Service Agreement.

Claims Grid View with recommended columns:

Waiver and AC (Draft) 06/01/2006 - 06/30/2006 Faribault						
	Claims			Time Proofing		Payment Proofing
Client Name	First Service Date	Last Service Date	Units	Prior Auth Units Remaining	Amount	Claim Detail
Sleepy, Sally	06/12/2006	06/12/2006	15	6	\$2,363.40	TBI
Sleepy, Sally	06/12/2006	06/12/2006	4	48	\$90.80	TBI
Sleepy, Sally	06/04/2006	06/04/2006	3	6	\$112.71	TBI
Sleepy, Sally	06/04/2006	06/04/2006	1	48	\$22.70	TBI
4			23.00		2583.61	

Note: The Prior Auth Units Remaining reflects the daily eligibility information uploaded from MMIS to SSIS. If a county adds units on a given day, the units will not be in SSIS until the following day. If a county has already submitted a batch of claims in SSIS or directly through MN-ITS and then submits another claim batch, the Prior Auth Units Remaining will not reflect the units used by claims in batches submitted the same day.

Next Worker Mentor Meeting is December 11

Register on [TrainLink](#) for the December 11 Worker Mentor Meeting at the Holiday Inn—St. Cloud. The agenda will be distributed soon.

CountyLink Additions__

- [Approval Log \(updated 8/22/13\)](#)
- [Fiscal Mentor Meeting minutes, 9/17/13](#)

Reminder:

Do Not Claim Reason Code was removed in V13.3

MH-TCM (MCO) became obsolete as a Do Not Claim Reason code in Version 13.3.

Users should enter a Claim Category of MH-TCM and the corresponding Plan (Managed Care Organization) name to identify when a client has MH-TCM eligibility and the services are covered by an MCO. The Reason code is not required.

Upload Update__

The next upload is due on Thursday, October 31. This Repository upload is for the AFCARS and NYTD reporting period (April 1–September 30).

Other October deadlines:

- 20th - Title IV-E Abstract Report due
- 30th - SEAGR due
- 30th - TCM CSR due