

**Child Foster Care Payments – Claimed or Not Claimed**

Presented By:  
Sue Nelson  
Alexia Kjos

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**How to Tie-Back to Northstar Care Fiscal Reconciliation**

Northstar Care Fiscal Reconciliation Tie Back Help handout

Social Service Information System (SSIS)

**Steps to find Claims included in the Q2 2015 Northstar Care Fiscal Reconciliation Summary – Interim Format**

The following steps will help identify the Child Foster Care and RCA claims included in rows 11 and 12 in the Q2 2015 Northstar Care Fiscal Reconciliation Summary – Interim Format.

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**How to Tie-Back to Northstar Care Fiscal Reconciliation cont.**

- As of Quarter
  - Claims reported for the Quarter of the Reconciliation "As Of"
- Expenditures included
  - Child Foster Care Claims with Northstar Yes
  - RCA Claims

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### But I Know We Paid More!

- Proofing for RCA Report
  - Payment Proofing
  - Claimed Payment Proofing
- Proofing for Child Foster Care Report
  - Payment Proofing
  - Claimed Payment Proofing
  - Flipping claims
- Additional Payments that have not created a Northstar claim or RCA claim

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### Review Possibly Eligible Payments for Northstar Handout

Social Service Information System (SSIS)

**Review Possibly Eligible Payments for Northstar Care for Children**

This document include steps on how to use the proofing tabs on the Child Foster Care Report and RCA Report as well as the Advanced Payment Search in SSIS to identify possibly eligible expenditures and help identify any payments that have not created a Child Foster Care or RCA claim due to proofing messages or entry error. Use these steps to ensure all possibly eligible Payments create Child Foster Care claims or RCA claims, if applicable.

There are a number of reasons why a possibly eligible Payment has not created a

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### RCA Report Proofing

- Payment Proofing Tab
  - Identify any possible payments that are not creating claims
  - For example:
    - Service Dates on an RCA Payment are outside of the eligible date span for an existing RCA Payment Worksheet
- Claimed Payment Proofing Tab
  - For example:
    - A Payment created an RCA claim and the worker entered a new RCA worksheet with a higher or lower amount and the effective date on the new RCA Payment Worksheet is prior to or within the service dates on the payment

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## Child Foster Care (CFC) Report – Payment Proofing

### Examples:

- The Best Interest date doesn't match between SSIS and MAXIS
- No License number on the Payment:
  - Never creates a IV-E claim
  - Service Dates have exceeded the 6 month grace period and now this payment cannot create a Northstar "NYL" (Not Yet Licensed) claim

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## CFC Report - Payment Proofing Cont...

- MAPCY Warnings:
  - Draft MAPCY exists with an effective date during service dates
  - A higher MAPCY level has been approved for the service dates
- MAPCY Errors:
  - A lower MAPCY level has been approved for the service dates
  - Another MAPCY has been approved for the service dates

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## What is the MAPCY Approval Process?

### Recommendations:

- MAPCY Effective Dates
  - When sending MAPCY's for approval, have the worker enter the 1<sup>st</sup> of the month for an effective date
  - End any current Service Arrangements prior to approving a new MAPCY
- Who runs the Assessments Due – MAPCY or DOC general report?

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### CFC Report – Claimed Payment Proofing

- Claims started flipping in V15.4
- May see Payments in Payment Proofing you thought had already been claimed
- The original claim may have flipped, or created a negative claim, when the report was generated
- And now the payment is back in Payment Proofing displaying the issue that caused the original claim to flip

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### CFC Report – Claimed Payment Proofing Cont...

**There are 2 paths for flipping claims:**

- If you want to know possible claims that could flip and why they could flip, run the claimed payment proofing tab prior to clicking Generate
- Review the messages, click Generate, and claims flip, create negative claims

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### CFC Report – Claimed Payment Proofing Cont...

**There are 2 paths for flipping claims:**

- If a positive claim is not created, the Payment displays in Payment Proofing with an error
- If the Payment is not displaying in Payment Proofing, check your Exclusion Search
  - Reminder: Exclusions are ignored during the Generate process of the Child Foster Care Report but Payments with an exclusion entered do not display in proofing

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## CFC Report – Claimed Payment Proofing

### 2<sup>nd</sup> Path to flipping:

- If you don't want claims to flip automatically.... Run your Claimed Payment Proofing prior to clicking Generate
  - Enter Adjustment Reversals and Correcting Entry Adjustments as needed to correct
- OR...
  - Fix the issue that causes the message to display
  - Then click Generate

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## CFC Report – Claims Tab

### Review the Child Foster Care Claims tab:

- Pull in the following columns, if not already in the grid:
  - IV-E Claim (Yes/No)
  - Northstar Claim (Yes/No)
  - Total IV-E Amount
  - Northstar Amount

*Hint: Add additional Columns needed to verify the amounts are claiming correctly and getting the reimbursement you expect.*

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## CFC Report – Claims Tab Cont...

### Question to ask:

- Do the amounts look correct?

### For Example:

- Rule 5 claim – Room and Board Only, the Total IV-E Amount should be higher than a Rule 5 IV-E claim
- Claim is IV-E No and Northstar Yes, but the client is IV-E Eligible/Reimbursable
  - Review Payment Proofing to determine what is preventing the Payment from claiming IV-E

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### But I Know We Paid More!

- Additional Payments that have not created a Northstar claim or RCA claim
  - Special Cost Codes



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### Payment Search & Special Cost Codes

Payments made with certain Special Cost Codes never create Northstar claims

- 94 – Corrections supervised foster care (no IV-E agreement)
- 95 – Foster care, legally, not financially responsible
- 96 – Additional foster care (non-reimbursable)

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### 94 – Corrections supervised foster care (no IV-E agreement)

- Use for corrections placements when your agency does not have a IV-E agreement with corrections or is not an Umbrella Agency
- Do a Payment Search for Special Cost Code 94

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**94 – Corrections supervised foster care (no IV-E agreement) Cont...**

**Questions to ask:**

- We have an agreement, why do we have payments with 94?
- We don't have an agreement, but we do not make the payments out of the social service budget, why do we have payments with 94?
- The amount from the search for that quarter is high, are some of these payments coded incorrectly?

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**95 – Foster care, legally, not financially responsible**

- Use when you are the legally responsible agency, not the agency of financial responsibility
- Do a Payment Search for Special Cost Code 95

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**95 – Foster care, legally, not financially responsible Cont...**

**Questions to ask:**

- Are we the financially responsibility county?
- If we are the financially responsible agency, did we just use the wrong Special Cost code?

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### 96 – Additional foster care (non-reimbursable)

- Use when the rate is higher than the calculated Basic per diem + Supplemental amount
  - There should be a matching maintenance payment to the SCC 96 payment
- Do a Payment Search for Special Cost Code 96

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### 96 – Additional foster care (non-reimbursable) Cont...

#### Questions to ask:

- If the rate is the Basic per diem + Supplemental amount why did you select SCC 96?
  - Check service dates, is it for one day? Discharge date?
- If it's more than one day of service, and the last day is the discharge date? The payment should be split.

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### RCA Payments

Run a Payment Search for Service 182

- Does your agency have RCA Clients?
  - No
    - Why are there payments with service 182?
  - Yes
    - Compare what was paid to what was claimed

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# Questions?



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