



@ MN Department of Human Services

# SSIS Partnership Group Meeting Minutes

**November 4, 2015**

10:30 AM – Holiday Inn, St. Paul Room 2, St. Paul, MN 55155

## **Attendees**

Bruce Anderson (MN.IT), Suzanne Arntson (Scott), George Borrell (Anoka), Sam Braun (Ramsey), Annie Crawford (Hennepin), Jane Davison (MN.IT), Millicent Kasal (MN.IT), Michelle Kemper (Washington), Tom Kine (MN.IT), Lisa Litchfield (MN.IT), Ami Nafzger (DHS– Child Safety & Permanency - CSP), Janet Nilsen (St. Louis), Tyrone Plunkett (MN.IT), John Sellen (DHS), Gary Sprynczynatyk (McLeod), Kate Stolpman (MN.IT), Jean Swanson-Broberg (MN.IT)

## **Call to Order - Gary Sprynczynatyk**

August 26, 2015 meeting minutes were approved.

Gary announced that it has been worked out for our quarterly SSIS Partnership meetings, to not conflict with monthly Child Support Enforcement Committee meetings through 2016.

## **Introductions: Millicent Kasal and Tyrone Plunkett New SSIS BAs**

Millicent is a new Business Analyst on the Fiscal Team and her first assignment is Payment Proofing (to eventually replace the Payment Batch Edit Report). Millicent's background includes 10 years of experience in private industry as a BA in web and application environments. She has done training, project management and testing in addition to her BA duties. She recently moved to the Twin Cities from St. Louis, Missouri (the Show-me State).

Tyrone is a new Business/Systems Analyst on the Worker/Adoptions Team and will work primarily on Adoptions tasks. Tyrone is currently working on the Benefits Information Portal (BIP), our externally facing website for adoptive parents to request reimbursement for special costs. Tyrone came to MN.IT @ DHS from MN.IT @ Public Safety, where he worked for several years and also has significant experience in the private sector.

## **Request for Changes to SSIS Security (County Proposal) and SSIS Priorities – Ami Nafzger and Tom Kine**

SSIS projects are now being evaluated and prioritized with the Cùram implementation in mind. This has implications for the county security proposal. Key points:

- Cùram could begin replacing parts of SSIS as early as 2017 (per the executive team's roadmap and current planning schedule). It was noted however that it could be a longer timeframe based on realities of scope and resources.
- The system we end up with (Cùram, SSIS, or a hybrid solution), will determine how security requests are handled.
- As CSP begins to engage and manage SSIS work, many additional pressures come into play:
  - Although CSP is taking a lead now, other administrations must participate
  - Counties will need to communicate directly with DHS about their SSIS needs
  - The Partnership Group should be proactive in the engagement piece



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**Question:** How did Cùram become a factor in all this and what programs/features specifically are going into Cùram? Where is the push coming from?

**Answer:** Systems modernization and a unified database are objectives that make a move to Cùram attractive. As Cùram gains favor, programs are being reviewed for their ability to utilize Cùram's stock solutions. SNAP, for example, is a good candidate and would likely move to Cùram ahead of CSP.

Because the application lacks stock solutions for frameworks like Child Welfare, we know customization will take time. The realities of a single solution versus hybrid solutions are being explored now. As Ami and Marvin come on board, they will be working with Tom to work through these decisions.

**Comment:** County experience with Cùram has been troubling.

**Question:** So, where is the security proposal now and how are all parts of the proposal (not just CSP, but also Adult Protection, etc.) being addressed?

**Answer:** Ami confirmed that she and Marvin are discussing the proposal, so if there are any questions please follow-up with them.

**Comment:** It was mentioned that several years ago, a study was conducted and shared then on "Who can see what in SSIS?" Staff will look for that report.

**Comment:** Tom noted that, from a couple recent other state visits, North Carolina's system is running very reliably on their mainframe - - and better addressing the needs of counties.

## 15.4 Updates – Jean Swanson-Broberg and (on behalf of Dan Judd)

*Handout:* [What's New in SSIS Version 15.4?](#) (Thank you PILOT counties Aitkin, Carver, and St. Louis!)

### **Worker**

- New documents
- MAPCY changes
- Trauma pre-screen did not go out during pilot, so this isn't online yet. Program plans to pilot the tool in selected agencies.
- Call-center is operational now, but not all agencies were operational July 1 (ex. the 800 hotline was not widely promoted). Most agencies are now online using MAARC.
- Child maltreatment screens have a placeholder in the Gateway for upcoming releases as the Child Protection Task Force recommendations are made known.

### **Fiscal**

- Child Foster Care Report - wording changes
- Added some columns and managed grid setting features to Child Foster Care Search to allow more options for ad hoc reports
- Flipping Claims functionality (IV-E to Northstar, etc.) – extremely complicated, but most of it will be in 15.4!
- **Please attend 15.4 Statewide Training for Fiscal**

### **General**

- Table-viewer needs Admin access now.
- Email reports in Windows 8 requires a "save as" button (will be covered in Fiscal training)



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## **SSIS Northstar Fiscal Reconciliation – John Sellen**

Handout: [NC4C Update - SSIS Partnership Mtg. Report 11/4/2015](#)

- **MAPCY in SSIS**

When plotted on a graph, data is turning out a distribution curve that is getting closer to what we expected, but more changes are needed in the scoring. These changes are part of SSIS release v15.4 and should make a significant difference, particularly for many younger children.

Please note – there are a few outcomes being unfairly attributed to the MAPCY, such as the reduced basic rate for children birth-5 or the inadequate child care amounts. The MAPCY assessment itself is functioning well and simply exposing areas where other kinds of actions, such as new legislative action, will be needed to resolve the problems.

- **Fiscal Reconciliation Calculations and Trends and Formulas are all in Progress**

Progress is slow (but comprehensive and diligent), SSIS capability is improving, and adjustments to historical data can be done at agency request. Fiscal Reconciliations will continue to be slow for some time.

- **Understand the Effective Rate for Your Agency**

This is what customizes Northstar Care to your agency.

## **VA-CEP Project Update – Tom Kine**

Lots of ups and downs since the rollout of the call center. SSIS does not have a lot of experience standing up a 24/7 system. However, the platform VA-CEP is on is the same for centralization, so lessons learned with VA-CEP will ultimately benefit the centralization project as well.

## **AFCARS & NFCANDS – Jean Swanson-Broberg**

Handout: [2016 AFCARS-NCANDS Changes Planned](#)

SSIS surveyed when foster care payments are available from agencies. With the responses we received, we plan to move the upload date to the 25<sup>th</sup> of each month. This means agencies can still get payments into the upload and have time to meet the AFCARS 30-day turnaround.

## **Sex Trafficking, Including Young Adults**

New codes will be added to sexual abuse allegation detail for child maltreatment and we'll have to change a business rule to allow for victims under age 24 to appropriately track data for victims. Business requested enhanced security (limited viewing rights) for these records as well.

## **ICD-10 Update – Kate Stolpman**

Handout: [SSIS Update ICD-10](#)

Problems due to not entering ICD-10 codes (required effective 10/1/15) are surfacing in the local agencies. Significant amounts of proofing messages related ICD-10 codes exist in several counties. Agencies must enter ICD-10 codes received from mental health professionals for MH-TCM and Rule 5 claims. ICD-10 codes for Waiver and AC categories are available from the Service Agreement letters in the MN-ITS mailbox. MMIS Screenings will not have ICD-10 codes until a new screening occurs. Talk to fiscal and worker staff now to get the proper codes entered to ensure diagnosis code proofing errors do not adversely impact reimbursements and your cash flow.



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ACTION: Please review the [15.3 iLinc training and materials](#) to determine what reports staff can run to assist your agency in clearing the diagnosis code proofing messages.

## **100% Time Reporting – Kate Stolpman**

Handout: [100% Time Reporting Project](#)

Kate shared a document compiled by Michelle Miller from Wright County on 100 % Time Reporting. This document provides an overview of responses from local agencies on the usage of 100% time reporting methodology/practice vs. direct time reporting.

## **Meeting Adjourned**

### **Next Meeting**

Wednesday, January 27, 2016

10:30-12:00

Holiday Inn East-St Paul, 2nd floor