

## Quick Links

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SSIS via [DHS-SIR](#)

[TrainLink Registration](#)

Help Desk 651.431.4801  
[dhs.ssishelp@state.mn.us](mailto:dhs.ssishelp@state.mn.us)

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**AUG 31, 2015**

Statewide Research and Reporting

# SSIS Update

Social Service Information System News from **MN.IT @ DHS | SSIS | ISSUE 427 | AUG 24, 2015**

## ICD-10 Diagnosis Code Reminders

The requirement to use ICD-10 diagnosis codes for Healthcare Claiming for service dates on or after 10/01/2015 is fast approaching so it is important to prepare for the upcoming change.

SSIS Update #406, published 10/03/14, addressed the need to enter the ICD-10 Diagnosis codes from MMIS Service Agreement letters into the client's Disability/Diagnosis/Substance folder.

For the Waiver and AC Healthcare Claiming Category, there is no default diagnosis code on the claim if a billable diagnosis is not found on a DD Screening, LTC Screening, or entered in a client's Disability/Diagnosis/Substance folder.

Clients with screenings done prior to October 1, 2015 that span the October 1, 2015 date will only have ICD-9 codes and cannot be used for claims on or after October 1, 2015. If the ICD-10 diagnosis code from the MMIS Service Agreement letter is not entered in the client's Disability/Diagnosis/Substance folder, time records and/or payments for potential claims might display in Healthcare Claim Proofing with Proofing message #2019 – Diagnosis required.

[SSIS Update #409](#), published December 1, 2014, mentioned that users cannot enter a future Start Date or End Date for an ICD-9 or ICD-10 diagnosis code. The dates in these fields should be the actual dates the diagnosis started or ended. It is not necessary to enter an ICD-9 end date for Healthcare Claiming purposes.

SSIS uses the Diagnosis code effective dates from MMIS that display immediately below the diagnosis Type, Code, and Description. When V15.3 is released statewide in early September, effective end date 09/30/2015 will display for ICD-9 codes and effective start date 10/01/2015 will display for ICD-10 codes.

Type: ICD-9-CM Code: 789.00 Diagnosis: ABDOMINAL PAIN, UNSPECIFIED SITE

Diagnosis code effective dates: 10/01/1994 to 09/30/2015

Client's Diagnosis Information

Diagnosis Start Date: [ ] Diagnosis End Date: [ ]

Primary Diagnosis:  Yes  No

Client's Disability/Diagnosis/Substance folder

## REGISTER NOW

### V15.3 Fiscal Release Training – via iLinc

V15.3 training includes changes in Healthcare Claiming to add Essential Community Supports (ECS) to Waiver and AC claiming and the implementation of ICD-10 codes in the Healthcare Claiming process.

Other items covered in V15.3 Fiscal Release Training are changes and enhancements to:

- Service Arrangements & Payments
- Child Foster Care (CFC) Report, which includes Title IV-E and Northstar claims

We will include some Northstar Care Fiscal Reconciliation reminders (high level only) and a new grid feature.

This training has been designed and developed with a fiscal focus, however, any agency staff working in these areas are encouraged to attend.

#### Training Information

Wednesday, September 9th, 2015

1:30PM – 3:30PM

#### Registration Process

Please register on iLinc at least one day prior to the training date.

##### To register on iLinc:

1. Click on: <https://minnesota.iLinc.com>
2. Click the **Public Sessions** tab
3. Click the check box next to the “**V15.3 SSIS Fiscal Release Training**”
4. Click the **Register** button
5. Complete the required fields
6. Click the **Submit** button

**Once you are registered, an e-mail with a join link is sent to use the day of the training.**

Handouts will be available on the SSIS Fiscal Release Training webpage by 3pm on Tuesday, September 8th, 2015.

See [Implementation Memo #166](#) for more information.

## SSIS Fiscal New Worker (FNWT) 2-day Training

This course is designed for the new Fiscal worker and can also be used as a refresher course for current staff working with fiscal tasks such as Service Arrangements, Payments and Healthcare Claims. Participants work directly in SSIS during the two-day class.

#### Upcoming Class Dates & Locations

September 23-24 — Metro (St. Paul)

October 14-15 — Willmar

December 9-10 — Metro (St. Paul)

#### Register Now on [TrainLink](#)

*FNWT may be cancelled if fewer than seven registrants enroll. Currently all three remaining sessions in 2015 have fewer than seven registrants enrolled.*

See [Implementation Memo 161](#) for more information on all FNWT sessions scheduled in 2015.

## Fiscal Mentor Meeting September 16th

Register to attend with [TrainLink](#).

The [Fiscal Meeting Agenda](#)  
is available online.

### Have New Mentors?

*If you have a new mentor,  
be sure to email us their phone, email,  
and status as a Primary or Alternate mentor.*

[Mary Klinghagen](#),  
Fiscal Mentor Coordinator

[Lisa Litchfield](#),  
Worker Mentor Coordinator

## UPCOMING TRAINING: SSIS Basics (Formerly SSIS New Worker Training)

### September-October Classes in Rochester

Instructor: Angela Walswick

- SEP 29 8:30-4:30 Intake Basics
- SEP 30 8:30-4:30 Case & Workgroup Basics
- OCT 1 8:30-4:30 Child Services Basics

### October Classes in Metro

Instructor: Angela Walswick

- OCT 27 8:30-4:30 Intake Basics
- OCT 28 8:30-4:30 Case & Workgroup Basics
- OCT 29 8:30-4:30 Child Services Basics

### November Classes in Bemidji

Instructor: Renetta Walk

- NOV 17 8:30-4:30 Intake Basics
- NOV 18 8:30-4:30 Case & Workgroup Basics
- NOV 19 8:30-4:30 Child Services Basics

### December Classes in Metro

Instructor: Angela Walswick

- DEC 8 8:30-4:30 Intake Basics
- DEC 9 8:30-4:30 Case & Workgroup Basics
- DEC 10 8:30-4:30 Child Services Basics

### Instructor Contact Info

[angela.m.walswick@state.mn.us](mailto:angela.m.walswick@state.mn.us) (651) 431-4793  
[renetta.walk@state.mn.us](mailto:renetta.walk@state.mn.us) (651) 431-4917

### Class Locations

#### Bemidji Lab

County Administration Building  
 701 Minnesota Ave. NW, Room 213  
 Bemidji, MN

#### Metro Lab

DHS – Lafayette Building  
 Training Center  
 444 Lafayette Road North  
 St. Paul, MN 55155

#### Rochester Lab

Olmsted County Public Health Building  
 2100 Campus Drive SE, Room 244  
 Rochester, Minnesota 55904

## CountyLink Updates

### Worker Mentor Meeting Handouts

DHS Systems and IT Updates > SSIS resources > Worker Mentor Program > [Handouts](#)

#### August 17, 2015 Handouts

[2015 CHIPS Rules List of Confidential Documents and Confidential Information](#)

[Adult Protection Resource Specialist \(APRS\)](#)

[Geographic Areas Map](#)

AFCARS Education Changes – [Presentation](#)

AFCARS Education Changes – [3-slide handout](#)

AFCARS Report Requirements for Child and Youth Victims of Sex Trafficking – [Presentation](#)

AFCARS Report Requirements for Child and Youth Victims of Sex Trafficking – [3-slide handout](#)

Electronic Submission of Attached Documents from SSIS Worker to SSIS DHS – [Presentation](#)

Electronic Submission of Attached Documents from SSIS Worker to SSIS DHS – [3-slide handout](#)

ICD-10 – [Presentation](#)

ICD-10 – [3-slide handout](#)

MAPCY SSIS Updates [Handout](#)

Minnesota Court Confidential Document [Cover Sheet 113](#)

Minnesota Court Confidential Document [Cover Sheet 114](#)

New Reunification [SDM Tool](#)

SSIS Licensing Training Changes – [Presentation](#)

SSIS Licensing Training Changes – [3-slide handout](#)

SSIS MAPCY Enhancements V15.3 – [Presentation](#)

SSIS MAPCY Enhancements V15.3 – [3-slide handout](#)

SSIS Retention Record Changes in Purge – [Presentation](#)

SSIS Retention Record Changes in Purge – [3-slide handout](#)

### Worker Mentor Program

DHS Systems and IT Updates > SSIS resources > [Worker Mentor Program](#)

[Primary Mentors by Name](#) (Updated 8/12/2015)

[Primary Mentors by Agency](#) (Updated 8/12/2015)

[Alternate Mentors by Name](#) (Updated 8/12/2015)

[Alternate Mentors by Agency](#) (Updated 8/12/2015)