

## Quick Links

[SSIS Resources](#) via CountyLink

SSIS via [DHS-SIR](#)

[TrainLink Registration](#)

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**JUNE 30, 2015**

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# SSIS Update

Social Service Information System News from **MN.IT @ DHS | SSIS | ISSUE 423 | JUNE 29, 2015**

## Claiming Interface Schedule Change Effective June 30th, 2015

In SSIS Update #421, published May 29, 2015, we announced that Claiming Interfaces were changing to a fixed schedule for all counties.

June 30th, 2015 is the implementation date for the following schedule changes for all counties:

Claim Interface Type	Time	Frequency
<b>837</b> Claim Submission	7:00 AM – 6:00 PM	Every 60 Minutes Monday through Friday
<b>999</b> Claim Acknowledgement	7:15 AM – 6:15 PM	Every 60 Minutes Monday through Friday
Claim Status	6:00 AM	Once a Day Monday through Friday
<b>835</b> Remittance Advice	6:30 AM	Once a Day Monday through Friday

**Reminder:** Counties can continue to run Claiming Interfaces manually if they need to run them more often.

## Quick Reference Charts for New Northstar Care Components

We have prepared charts summarizing some of the eligibility for Northstar Care for Children by BRASS Code and other factors. There are other eligibility requirements, particularly for Northstar Kinship Assistance and Northstar Adoption Assistance. **You can view these quick reference charts on pages 2-3.**

In general, children who were already on one of the legacy programs on December 31, 2014 or before remain with that program. However, foster children who move into a new "Rule 1" type placement switch to Northstar Foster Care, and if they finalize into permanency, they may be eligible for Northstar Kinship Assistance and Northstar Adoption Assistance. Also, some children under the age of 16 who have been on Relative Custody Assistance (RCA), legacy Adoption Assistance, or the Minnesota Permanency Demonstration (MnPD) will move to Northstar Care through a commissioner transition.

## Northstar Care Components by BRASS Code and Other Eligibility Factors

BRASS Code	Eligibility Factors	Northstar Care Component
<b>“Rule 1” Foster Care — Birth up to age 21</b>		
180x	In a Treatment Foster Home	Northstar Foster Care
180x	In a Corporate Foster Home (aka Foster Residences, CADI Homes)	Northstar Foster Care
181x	In a Family Foster Home	Northstar Foster Care
181x	In a Corporate Foster Home (aka Foster Residence, CADI Home)	Northstar Foster Care
<b>Extended Foster Care — Age 18 up to age 21</b>		
180x	In Extended Foster Care with a caregiver in a Treatment Foster Home	Northstar Foster Care
181x	In Extended Foster Care with a caregiver in a Family Foster Home or a Corporate Foster Home	Northstar Foster Care
188x	In Extended Foster Care Supervised Independent Living (EFC-SIL)	Northstar Foster Care
<b>Left Foster Care but Not Reunified — Permanency — Birth up to age 21</b>		
Payments issued by DHS	Left foster care, in 2015 or later, through a transfer of permanent legal & physical custody (TPLPC) <b>OR</b> prior to 2015, with a commissioner transition.	Northstar Kinship Assistance
Payments issued by DHS	Left foster care, in 2015 or later, through a suspension or termination of parental rights & adoption <b>OR</b> prior to 2015, with a commissioner transition.	Northstar Adoption Assistance
182x	Left foster care, before 2015, through a transfer of permanent legal & physical custody (TPLPC) <b>AND</b> have not had a commissioner transition <b>AND</b> are on Relative Custody Assistance (RCA)	n/a
Payments issued by DHS	Left foster care, before 2015, through a suspension or termination of parental rights & adoption <b>AND</b> have not had a commissioner transition <b>AND</b> are on Legacy Adoption Assistance	n/a
<b>Shelter — Birth up to age 21</b>		
181x	In a Shelter home licensed as a “Rule 1” Family Foster Home (not as a Group Facility)	Northstar Foster Care
171x	In a Shelter licensed as a Group Facility (not as a “Rule 1” Family Foster Home)	n/a
<b>Group Facilities — Birth up to age 21</b>		
183x	In a Group Home (“Rule 8”)	n/a
483x	In a Residential Treatment Center (“Rule 5”)	n/a

## Northstar Care Components

### by BRASS Code and Other Eligibility Factors when Corrections is Involved

BRASS Codes	Eligibility Factors	Northstar Care Component
<b>Social Services and Corrections EITHER have a Title IV-E Agreement OR are part of an Umbrella Agency</b>		
180x, 181x	In a "Rule 1" type home <b>AND</b> supervised by Corrections	Northstar Foster Care
185x, 186x	In a Corrections facility, no matter who is supervising	n/a

<b>Corrections is Involved, but No Title IV-E Agreement and No Umbrella Agency</b>		
180x, 181x	In a "Rule 1" type home <b>AND</b> supervised by Corrections, <b>BUT</b> Social Services has been given custody or joint custody by the court	Northstar Foster Care
180x, 181x	In a "Rule 1" type home <b>AND</b> supervised by Corrections <b>AND</b> the court has not assigned custody or joint custody to Social Services <i>NOTE: Social Services may or may not pay.</i>	n/a
185x, 186x	In a Corrections facility, no matter who is supervising	n/a

## Northstar Care Components and the Legacy Programs they Replace

**Northstar Adoption Assistance** *replaces* **Legacy Adoption Assistance**

**Northstar Foster Care** *replaces* **Legacy Foster Care**

**Northstar Kinship Assistance** *replaces* **Relative Custody Assistance (RCA)**

## UPCOMING TRAINING: SSIS Basics

(Formerly SSIS New Worker Training)

### July Classes in Willmar

Instructor: Renetta Walk

- JUL 7 8:30-4:30 Intake Basics
- JUL 8 8:30-4:30 Case & Workgroup Basics
- JUL 9 8:30-4:30 Child Services Basics

### August Classes in Brainerd

Instructor: Renetta Walk

- AUG 18 8:30-4:30 Intake Basics
- AUG 19 8:30-4:30 Case & Workgroup Basics
- AUG 20 8:30-4:30 Child Services Basics

### September-October Classes in Rochester

Instructor: Angela Walswick

- SEP 29 8:30-4:30 Intake Basics
- SEP 30 8:30-4:30 Case & Workgroup Basics
- OCT 1 8:30-4:30 Child Services Basics

### October Classes in Metro

Instructor: Angela Walswick

- OCT 27 8:30-4:30 Intake Basics
- OCT 28 8:30-4:30 Case & Workgroup Basics
- OCT 29 8:30-4:30 Child Services Basics

### November Classes in Bemidji

Instructor: Renetta Walk

- NOV 17 8:30-4:30 Intake Basics
- NOV 18 8:30-4:30 Case & Workgroup Basics
- NOV 19 8:30-4:30 Child Services Basics

### December Classes in Metro

Instructor: Angela Walswick

- DEC 8 8:30-4:30 Intake Basics
- DEC 9 8:30-4:30 Case & Workgroup Basics
- DEC 10 8:30-4:30 Child Services Basics

### Class Locations

#### Bemidji Lab

County Administration Building  
701 Minnesota Ave. NW, Room 213  
Bemidji, MN

#### Brainerd Lab

11630 State Ave—Bldg #20  
Brainerd, MN 56401  
*This is a secure building. Use phone in main hallway to contact Security for access to the building.*

#### Metro Lab

DHS – Lafayette Building  
Training Center  
444 Lafayette Road North  
St. Paul, MN 55155

#### Rochester Lab

Olmsted County Public Health Building  
2100 Campus Drive SE, Room 244  
Rochester, Minnesota 55904

#### Willmar Regional Training Lab

Willmar Regional Training Basement Lab #0020  
Kandiyohi County Health & Human Services Bldg.  
2200 23rd St NE  
Willmar, MN 56201

### Instructor Contact Info

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## Mentor Changes?

Send mentor information changes to:

[Mary Klinghagen](#),  
Fiscal Mentor Coordinator  
OR

[Lisa Litchfield](#),  
Worker Mentor Coordinator

*If you have a new mentor,  
be sure to include their phone, email,  
and status as a Primary or Alternate mentor.*

## SSIS Fiscal Q&A Session – CFC Report

SSIS is offering another iLinc session in July to give agency staff the opportunity to ask questions regarding the Child Foster Care Report, which includes IV-E and Northstar claims. Although this session has a fiscal focus, all staff are welcome to participate.

This session is an open forum for agencies to bring questions regarding claims and proofing related to the Child Foster Care Report. The Q2 2015 CFC Report is due July 20, 2015. The session does not have a structured presentation or handouts. SSIS staff will be available to answer questions during this sessions.

### Session Information

Thursday, July 9, 2015 from 1:30PM – 3:00PM

### Registration Process

Please register on iLinc at least one day prior to the Q&A session date. This ensures you receive the toll-free teleconference phone number.

#### To register on iLinc:

1. Click on: <https://minnesota.iLinc.com>
2. Click the Public Sessions tab
3. Click the check box next to the “SSIS Fiscal Q&A Session – CFC Report”
4. Click the Register button
5. Complete the required fields
6. Click the Submit button

**Once you are registered, an e-mail with a join link and teleconference instructions is sent to use the day of the training.**

**Please Note:** This Q&A iLinc session will use a teleconference line to ask and answer questions. There are only 150 lines available. If multiple people are attending from your agency, please join together in one room for this session. We will still use the chat section in iLinc to track who has questions and work through any technical issues.

See [Implementation Memo 165](#) for more information

## SSIS Fiscal New Worker (FNWT) 2-day Training

This course is designed for the new Fiscal worker and can also be used as a refresher course for current staff working with fiscal tasks such as Service Arrangements, Payments and Healthcare Claims. Participants work directly in SSIS during the two-day class.

### Upcoming Class Dates & Locations

July 22-23 — Crookston

August 12-13 — Brainerd

September 23-24 — Metro (St. Paul)

See [Implementation Memo 161](#) for more information on all FNWT sessions scheduled in 2015.

Register Now on [TrainLink](#)

## CountyLink Updates

### Outcome Charting

DHS Systems and IT Updates > SSIS resources > [Outcome Charting](#)

[Federal Outcome Indicators – Round 2](#)  
[State Outcome Indicators](#)

### SSIS Fiscal New Worker Training

DHS Systems and IT Updates > SSIS resources > Training: Worker & Fiscal > [F - New Worker Training](#)

New dates have been added to the schedule.