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CountyLink Updates

NEXT REPOSITORY UPLOAD

MAR 31, 2015

General update for statewide research and reporting.

SSIS Update

Social Service Information System News from [MN.IT @ DHS](#) | [SSIS](#) | [ISSUE 416](#) | MAR 20, 2015

All Reporting Fields Now Editable on a Payment that is Claimed on the Child Foster Care Report

Prior to v15.1 not all of the reporting fields were editable on a Payment claimed on the Title IV-E Abstract Report. License #, IV-E Sub-code and the IV-E Reimbursable field could not be edited after a Title IV-E claim was generated. If a change was needed to one of these fields you had to create an Adjustment Reversal and a Correcting Entry Adjustment(s).

With the release of v15.1 all of the reporting fields are now editable on Payments that have created a claim on the Child Foster Care report. Editing these fields allows claims to flip back and forth between Title IV-E and Northstar in a future release (planned for 15.3).

The reporting fields now editable on Payment claimed on the Child Foster Care Report:

- Workgroup
- License #
- IV-E sub-code
- 1099
- IV-E Reimbursable
- SEAGR Units
- Arrangement group
- Invoice #
- Invoice date
- Contract #
- County defined field

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What do you mean - "Northstar"?

With the implementation of Northstar Care, the terms *Legacy* and *Northstar* are used often. Depending on what you are working on, the terms *Legacy* and *Northstar* are describing different things.

Placement Classification - Displays on the Placement

- Placement *Legacy*
A placement that started *prior to 1/1/15*.
- Placement *Northstar*
A Family foster care placement that occurs *after 1/1/15*, can be qualified as a Northstar Placement.

Per Diem Type – Displays on Child Foster Care Claim

- *Legacy* Foster Care
DOC Assessment is required.
- *Northstar* Foster Care
MAPCY Assessment is required.

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All Reporting Felds Now Editable on a Payment that is Claimed on the Child Foster Care Report

Example using License # field:

- A Payment creates a Northstar claim because the Service vendor has not been licensed yet. No license # has been selected on the payment.
- After the payment has been made, the foster home receives their license and the license effective dates include the dates of service on the Payment.
- Select the License # on the Payment - no need to create an Adjustment Reversal and Correcting entry adjustment.
- In a future release, when the Child Foster Care report is generated the system will flip the Northstar claim, or back out the Northstar claim, and create a IV-E claim automatically.
- *Hint: If the license is only valid for part of the dates of service on the Payment, an Adjustment Reversal and Correcting entry adjustment will still need to be created to split the dates of service.*

There are some errors and warnings that may display when editing a Payment that has created a claim on the Child Foster Care Report. They are listed in the tables below:

ERRORS	
Action	Message
Deleting the Payment	“Payment cannot be deleted because it has been claimed for reimbursement on the Child Foster Care Report. “
The Payment is in edit mode and a claim is created from the last saved information before most recent changes are saved.	“This Payment is now claimed for Healthcare, RCA or the Child Foster Care reimbursement. Changes must be cancelled.”

WARNINGS	
Action	Message
Put the Payment in Edit mode after a claim is made	“This Payment has been claimed for reimbursement on the Child Foster Care Report ([Quarter] [Year] [ReportStatus]).”
Creating an Adjustment Reversal, Refund/Recovery or Cancellation on the payment	“The original Payment has been claimed for reimbursement on the Child Foster Care Report ([Quarter] [Year] [ReportStatus]).”

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What do you mean - “Northstar”?

Child Foster Care Report

- IV-E Claim
Payments made for *both* Legacy and Northstar Placements can create IV-E claims.
IV-E Claims for child foster care are included in the Northstar Fiscal Reconciliation process.
- Legacy Claim
IV-E Claim that was created and submitted prior to the first Child Foster Care report (Q1 2015).
- Northstar Claim
Payments made for *both* Legacy and Northstar Placements can create Northstar Claims.
These claims are used in the Northstar Fiscal Reconciliation process.

Examples of possible Claim combinations are in the table below.

Placement Information							
Placement Start Date	11/6/10	11/19/14	12/12/12	12/31/14	1/6/15	2/12/15	1/16/15
Placement Classification	Legacy	Legacy	Legacy	Legacy	Northstar	Northstar	BLANK
Payment Information							
Payment Warrant/ eff date	2/24/15	12/30/14	3/26/15	2/28/15	2/7/15	3/17/15	2/14/15
Payment Service(s)	180, 181 or 188	180, 181 or 188	180, 181 or 188	188	180, 181 or 188	188	483
Child Foster Care Report							
Reporting Quarter Child Foster Care Report	Q1 2015	Q4 2014	Q1 2015	Q1 2015	Q1 2015	Q1 2015	Q1 2015
Client is Eligible and Reimbursable for IV-E	Yes	Yes	No	No	Yes	No	Yes
Per Diem Type	Legacy	Legacy	Legacy	Legacy	Northstar	Northstar	BLANK
IV-E Claim (Indicator)	Yes	Yes	No	No	Yes	No	Yes
Northstar Claim (Indicator)	Yes	No	Yes	Yes	Yes	Yes	No
Legacy Claim (Indicator)	No	Yes	No	Yes	No	No	No

Upcoming Events

V15.1.5 Fiscal Training Reminders

V15.1.5 is coming soon! Remember to register for release training and the Q&A Sessions. The following sessions focus on the new Child Foster Care Report, formally known as the Title IV-E Abstract Report. We strongly encourage anyone from your agency who is responsible for the proofing and/or submission of the Child Foster Care Report, along with their backup, attend this training. **Register for all v15.1.5 Fiscal Training sessions [via iLinc](#).** Everyone is welcome to attend.

V15.1.5 Fiscal Release Training

Tuesday, April 7th

8:30am – 10:30am

See [Implementation Memo 162](#) for more information.

V15.1.5 Fiscal iLinc Q&A Sessions – Child Foster Care Report

Session 1 - Friday, April 10, 2015

Session 2 - Wednesday, April 15, 2015

Session 3 - Tuesday, April 21, 2015

Session 4 - Thursday, April 23, 2015

See [Implementation Memo 163](#) for more information.

SSIS Fiscal New Worker (FNWT) 2-day Training

This course is designed for the new Fiscal worker and can also be used as a refresher course for current staff working with fiscal tasks such as Service Arrangements, Payments and Healthcare Claims. Participants work directly in SSIS during the two-day class.

Upcoming Class Dates & Locations for FNWT

March 25-26—Metro (St. Paul)

May 6-7—Willmar

See [Implementation Memo 161](#) for more information on all FNWT sessions scheduled in 2015.

Q2 SSIS Basics Training

See [Implementation Memo 164](#) for more information.

Register Now on [TrainLink](#)

Q2 VA-CEP Training— *Coming June 11, 2015*

Register Now on [TrainLink](#)

Download the [SSIS Update Topic Index](#) and search for back issues, articles and issue numbers.

CountyLink Updates

Meeting Information

DHS Systems and IT Updates > SSIS resources > Worker Mentor Program > [Meeting Information](#)

Handouts for the February 18th Meeting

[Northstar Care for Children Permanency Support Program](#)

[Consultants](#)

[Placement – Northstar or Legacy](#)

[SSIS 2015 Planned Schedule](#)

SSIS Worker Pilot and Release Training

DHS Systems and IT Updates > SSIS resources > Training: Worker & Fiscal > [W-Pilot & Release Training](#)

MAPCY Updates [Job Aid 15.1](#)

MAPCY Curriculum [Tutorial 15.1](#)

Northstar Adoption Assistance [Job Aid 15.1](#)

Northstar Adoption [Workflow](#)

Mentor Changes?

Send mentor information changes to:

✉ [Mary Klinghagen](#)
Fiscal Mentor Coordinator

✉ [Lisa Litchfield](#)
Worker Mentor Coordinator

If you have a new mentor, be sure to include their phone, email, and status as a Primary or Alternate mentor.



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