

## Quick Links

[SSIS Resources](#) via [CountyLink](#)

SSIS via [DHS-SIR](#)

[TrainLink](#) Registration

Help Desk 651.431.4801  
[dhs.ssishelp@state.mn.us](mailto:dhs.ssishelp@state.mn.us)

# SSIS Update

Social Service Information System News from [MN.IT @ DHS](#) | [SSIS](#) | [ISSUE 412](#) | JAN 23, 2015

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### REPRINT: MnSURE + SWNDX + SSIS = Multiple PMI#s

NEXT REPOSITORY UPLOAD

JAN 30, 2015

The January upload  
is for Child Welfare Data  
Dashboard

## CW-TCM Case Finding Requirement

Eligibility for each child must be documented in SSIS to accurately claim for CW-TCM through SSIS. Enter the eligibility information in SSIS on the child's Supplemental Healthcare Eligibility screen.

For contracted vendors and tribes without access to SSIS, case documentation must be in a child's case file.

All cases must include the following documentation:

- Assessment of need and eligibility for CW-TCM.

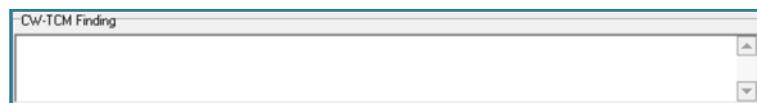
Eligibility Criteria — Enter date the child is

- at risk of placement or in placement and/or;
- at risk of maltreatment or is experiencing maltreatment and/or;
- in need of protection or services.

- CW-TCM case finding, or need for child welfare case management services.
- CW-TCM case plan that identifies necessary services for a child, and how the services will be provided.
- All contacts for eligible activities related to the services in the case plan.

Before V13.4, the CW-TCM (Case) Finding field was not required in SSIS. This was fixed in V13.4 so the CW-TCM (Case) Finding field is now required.

It is not only important to clearly document the Case Finding on new CW-TCM Supplemental Healthcare Eligibility records but on records that were created before the field became required in SSIS in version 13.4. If you are updating CW-TCM Supplemental Healthcare Eligibility records created before version 13.4 and nothing displays in the CW-TCM Finding field, contact the client's worker and enter the appropriate information in the CW-TCM Finding field.



▲ CW-TCM (Case) Finding field on client's CW-TCM Supplemental Healthcare Eligibility record.

## REMINDERS

February 11th Fiscal Mentor Meeting—[View Agenda](#)

February 18th Worker Mentor Meeting—*Agenda coming soon....*

Register now on [TrainLink](#).

## 14.4 | CountyLink Updates

### Federal Outcome Indicators

DHS Systems and IT Updates > SSIS resources  
> [Outcome Charting](#)

### Fiscal Mentor Meeting Information

DHS Systems and IT Updates > SSIS resources > Fiscal  
Mentor Program > [Meeting Information](#)

[Agenda for February 11, 2015](#)  
at Holiday Inn-St. Cloud

### Implementation Memos

DHS Systems and IT Updates > SSIS resources > Publica-  
tions > [Implementation Memos](#)

- #159 [Worker Basics for Q1 \(Jan/Feb/Mar 2015\)](#)
- #160 [SSIS VA-CEP for Q1 \(Jan/Feb/Mar 2015\)](#)

### SSIS Worker Online Training

DHS Systems and IT Updates >  
SSIS Resources > Training: Worker & Fiscal  
> [W-Online Training](#)

- 14.4 [MAPCY Webinar SSIS Recording](#) (SSIS V14.4)
- 14.4 [Northstar Kinship Recording](#) (SSIS V14.4)

### State Outcome Indicators

DHS Systems and IT Updates > SSIS resources  
> Outcome Charting > [State Indicators](#)

### System Docs

DHS Systems and IT Updates >  
SSIS Resources > Support > [System Docs](#)

- #190 [SSIS Client Install Revised](#) (updated)
- #196 [SSIS Client and Workstation Imaging](#)  
(updated)

### Worker Mentor Meeting Information

DHS Systems and IT Updates > SSIS resources > Worker Mentor  
Program > [Meeting Information](#)

*The following presentations from Nov. 18th meeting have  
been posted.*

MAPCY and Northstar History  
[\[Slideshow\]](#) [\[3-Slide Handout\]](#)

Service Arrangements, Payments, and Fiscal Data Cleanup  
Reports

[\[Slideshow\]](#) [\[3-Slide Handout\]](#)

General v14.4 SSIS Release Information

[\[Slideshow\]](#) [\[3-Slide Handout\]](#)

Licensing/LNDX Changes and SSIS Behind-the-scenes Li-  
cense Associations

[\[Slideshow\]](#) [\[3-Slide Handout\]](#)

Benefit Information Portal (BiP)

[\[Slideshow\]](#) [\[3-Slide Handout\]](#)

### W-Documentation

DHS Systems and IT Updates >  
SSIS Resources > Training: Worker & Fiscal > [W-Pilot and Re-  
lease Training](#)

14.4 [Kinship Assistance Eligibility Determination](#) (Job Aid)

14.4 [Kinship Benefit Agreement](#) (Job Aid)

14.4 [Kinship Node and Kinship Verifications](#) (Job Aid)

14.4 [Kinship Placement Agreement](#) (Job Aid)

14.4 [MAPCY Approval](#) (Job Aid)

14.4 [MAPCY Document Tab](#) (Job Aid)

14.4 [MAPCY SetupTab](#) (Job Aid)

14.4 [MAPCY Scoring Tab](#) (Job Aid)

14.4 [Minnesota Assessment of Parenting Children and  
Youth](#) (MAPCY)

14.4 [Northstar Kinship Workflow](#) (Tutorial)

14.4 [Preparation for MAPCY v14.4 Release](#) (Job Aid)

NOTE: The above Worker Documentation Items are also availa-  
ble in the [SSIS Worker Documentation](#) alphabetical listing.

## Training Notes

**Looking for Fiscal New Worker Training?** If you are a new worker, please refer to the SSIS Training Website for docu-  
mentation and other helpful resources. *The next FNWT session is tentatively scheduled for March 25-26, 2015.*

## Mentor Changes

**Email mentor information changes to:**

[Mary Klinghagen](#), Fiscal Mentor Coordinator

[Lisa Litchfield](#), Worker Mentor Coordinator

Download the [SSIS Update Topic Index](#) and search for  
back issues, articles and issue numbers.

**REPRINT**

From page three of [SSIS Update #398](#) published on June 13, 2014

**MnSURE + SWNDX + SSIS = Multiple PMI#s**

During a state search, SSIS users may encounter more than one Person Master Index Number (PMI#) for the same person. Typically these records are MAXIS clients involved in adoptions, i.e., a PMI# for the pre-adoptive identity, and a new PMI# for the post-adoptive identity.

With the implementation of MNSure, SWNDX now includes these clients. MNSure assigns PMI#s to their client records and in some instances, new PMI#s are being assigned by MNSure to clients that also have PMI#s assigned by MAXIS.

SSIS users should be aware of this if they encounter:

- more than one record for the same person, and
- the PMI#s are different, and
- they are not involved in adoption-related workgroups.

Contact your county financial worker or DHS-MAXIS if you are uncertain which PMI# record to use.