

## Northstar Kinship Placement Agreement (KPA)

The KPA is the agreement between the Prospective Relative Custodian(s) and the county/tribal social service agency that has legal authority for the placement of kinship child in foster care. The KPA must be attached to the petition to transfer permanent legal and physical custody of the child to the prospective relative custodian(s) and submitted to the court with jurisdiction in this matter.

The KPA documents the following:

- Reunification and adoption are not appropriate permanency options
- A strong attachment between the child and the prospective custodian and the prospective custodian has a strong commitment to caring permanently for the child
- The prospective relative custodian's understanding of the legal and financial difference between adoption and transfer of permanent legal and physical custody
- A child, age 14 or older, was consulted about the permanency options.

This is a person document and is located beneath the client's node in the Tree View. Person documents remain with the client no matter which future workgroup(s) the client becomes associated with.

Thus, the KPA must be created per child. You must answer all questions on the Documents>Setup tab, as appropriate. The correct KPA (Kinship Placement Agreement- Indian Child- under age 14, Kinship Placement Agreement-Indian Child- age 14 and over, Kinship Placement Agreement-non-Indian Child-under age 14, or Kinship Placement Agreement-non-Indian Child- age 14 and over) will generate based on the selections made.



### **Warning:**

- You must click the blue E from the Document tab to edit the KPA.
- Proof your document prior to finalizing to ensure it reads as intended.
- You should add data to the database first in order to have the option of selecting it from the Setup tab to merge into the document. No data typed directly into the document will backfill into the application.
- Person documents are not located in Chronology.



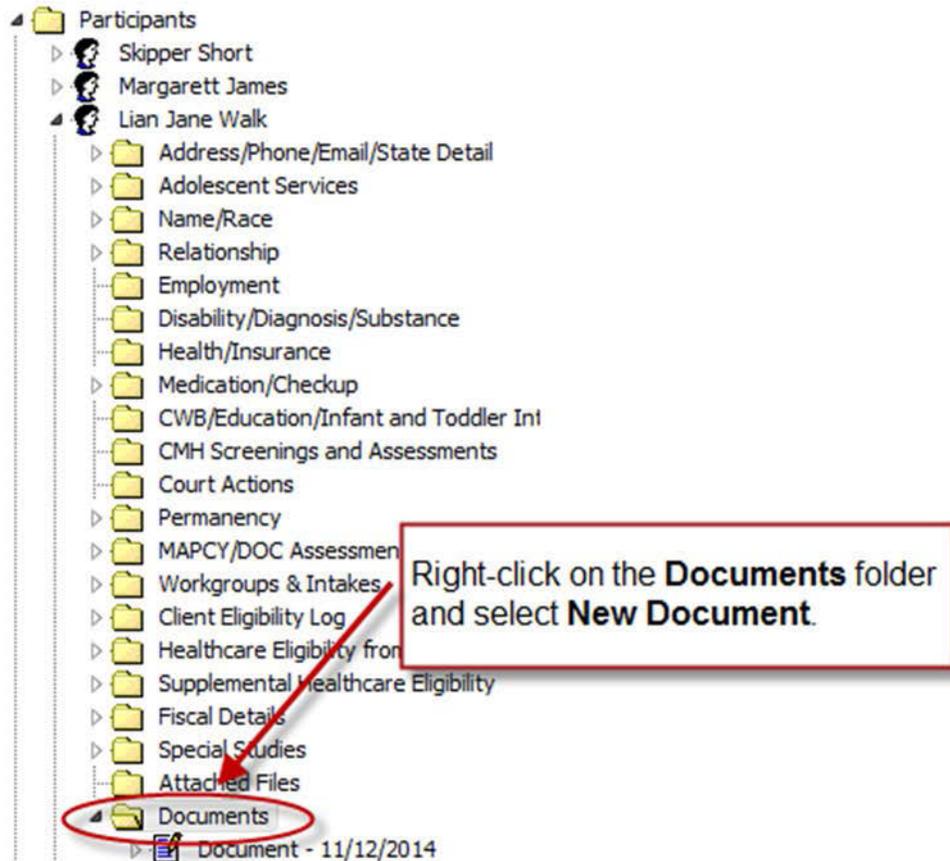
### **References:**

- For additional information on Placement, see the Placement module.
- For additional information on Kinship Folder and Kinship Verification, see the Kinship Folder and Kinships Verification Job Aid.

- For additional information on Kinship Eligibility, see the Kinship Eligibility Job Aid.

## Participants Folder>Client Node>Documents

### Folder



### ***To Access the Northstar Kinship Placement Agreement:***

1. Expand the **Participants** folder and double-click on the child's participant's node.
2. Right-click on the **Documents** folder and select **New Document**.
3. Click the search icon in the **Document template** field.
4. Highlight **Northstar Kinship Placement Agreement** and click **Select**.

Client Node>Documents>Northstar Kinship Placement Agreement

## Kinship Placement Agreement

This agreement is between \_\_\_\_\_ the Prospective  
(Prospective Relative Custodian)

Relative Custodian, and \_\_\_\_\_, the county/tribal  
(Legally Responsible Agency)

social service agency that has legal authority for the placement of Lian Jane Walk, born 03/09/1996, a child in foster care.

**By signing this agreement, the legally responsible agency assures and has documented the following determinations:**

- To the extent practical, consulted with the child's legal parent(s), custodian(s), or guardian(s) and \_\_\_\_\_ regarding permanency options for the child.
- Explained to \_\_\_\_\_ the legal and financial differences between adoption and physical custody.
- Determined that \_\_\_\_\_ is in the child's best interest because \_\_\_\_\_
- Determined that a transfer of permanent legal and physical custody to the prospective relative custodian(s) is in the child's best interest.
- Made an individualized determination of the child's needs based on 10 best interest factors, according to Minn. Stat., section 260C.007, including sibling relationships and placement relative's capacities, the agency determined \_\_\_\_\_ willing. If the child is American Indian, placement consistent with placement preferences under \_\_\_\_\_
- Determined that the prospective relative custodian is willing according to Minn. Stat., section 260C.007, custom, if the child is an American Indian child Relationship 1 [Select an item](#) Relationship 2 [Select an item](#)
- Determined that a strong attachment exists between \_\_\_\_\_ and the child and there is a strong commitment to \_\_\_\_\_
- Has provided the prospective relative custodian with the Northstar Kinship Assistance Eligibility Status Report and commits to working with the prospective relative custodian on eligibility for Northstar Kinship Assistance, to the extent the Custodian wants to pursue it.
- Consulted with the child, age 14 or older, regarding permanency options for the child.

Click on the **Select an item** fields to access the drop-down menu for each of these fields in the document.



Click the **Select an item** drop-down menu to view the options and make the appropriate selection.

Click the checkmark to save your selection.



**To Complete the Northstar Kinship Placement Agreement:**

1. From the Document **Setup** tab, complete all applicable fields.
2. Click the **Document** tab and click the Blue E, editor button.
3. Complete the document, as appropriate.

Note: Click the **Select an item** field to choose the appropriate response from the drop-down menu and click the checkmark to save your selection.

4. Click **Save**.