

Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

SSIS update

Social Services Information System

Issue 342
January 27, 2012

V12.1 pilot begins on January 30

The Version 12.1 pilot kicks off on January 30 in pilot sites, Dakota and Olmsted Counties and the Leech Lake Band of Ojibwe.

Version 12.1's major feature is the redesigned IV-E Abstract Report. Redesign highlights include:

- Claims are grouped by client and display on the IV-E Claims tab.
- Recoveries will be reported as one amount; no entry is required. A message will confirm there is no entry and will submit the report with Zero for recoveries.
- Payment proofing will be similar to Healthcare claiming proofing.
- The Preview Grid Option will add proofing messages to the grid.
- Non-reimbursable indicators have been removed. There are now proofing messages to address why the payment or part of the payment is not reimbursable.
- Proofing for Child Counts will be available.
- Children will be counted in the month of the Payment service dates instead of the month the maintenance payment was paid.

V12.1 also includes an array of fixes and enhancements, including document updates. Statewide installation is scheduled for late February. SSIS will email an installation schedule and release notes to all agencies.

Upload Update

The next upload is due on Tuesday, January 31. This Repository upload provides a general update of information for statewide research and reporting. Other January deadlines include:

- 30th - SEAGR due
- 30th - TCM CSR due

IV-E Abstract Report training coming

Agencies will soon receive an Implementation Memo explaining training curriculum for the redesigned IV-E Abstract Report. It will include a schedule for metro and regional training.

The curriculum is designed for each agency's staff person who submits the IV-E Abstract Report and a backup worker from each agency. The training will be one-day, hands-on training in the labs. Follow-up regional iLinc technical assistance will be available after the statewide release.

SSIS seeks skilled applicants for upcoming jobs

SSIS will soon fill several technical job openings in the division's design and development areas. Agency staff who are interested in a position described below, or know of someone who might be interested, should contact Sue Marinkov at susan.marinkov@state.mn.us.

Designer positions in Worker, Fiscal and technical projects are Systems Analysts who act as designers and project managers for new functionality, redesign of existing modules and larger enhancement projects.

Two new *developer* positions will support adding MnCHOICES functionality in SSIS:

- One Microsoft.Net developer (web-based services)
- One IBM iLog developer (business rules engine)

Please contact Sue to receive more details about these positions. SSIS is beginning the recruitment process though the positions are not yet posted on the MMB (Minnesota Management and Budget) statewide job website.

CountyLink Additions

- Payments Spec: Design
- Implementation Memo #119: 2Q 2012 Training

Changes to Child Counts in the Re-designed IV-E Abstract Report

There are several changes to how children will be counted in the re-designed Title IV-E Abstract Report.

Dates of Service

Child counts will now be based on the dates of service of the Maintenance payment. Children will be counted in each month they receive foster care maintenance services no matter when it is paid.

The current report counts children in the month the maintenance payment was paid.

To avoid a child count of zero in the third month of the quarter (payments for the third month are made during the next quarter), the counts for a given quarter will be shifted by one month. For example, the Quarter 1 report will include counts for December, January and February service dates which are paid in January, February and March.

Child Count Type	02/12	01/12	12/11	Average
Type: All Children				
A. IV-E Eligible Child, Reimbursable	2	0	0	0.66666667
B. IV-E Eligible Child, SSI & Relative License Pending	1	1	1	1.00000000
C. Total Children in Placement	2	0	0	0.66666667
Type: American Indian Children				
D. IV-E Eligible Indian Child, Reimbursable	0	0	0	0.00000000
E. IV-E Eligible Indian Child, SSI & Relative License Pending	1	1	1	1.00000000
F. Total Indian Children in Placement	0	0	0	0.00000000

This will resolve the issue of children not being counted for every month they received services because the agency paid for more than one month of service in a single month. Also, since Extended Foster Care – Supervised Independent Living (EFC-SIL) payments can be prepaid and service dates can span multiple months, the EFC-SIL clients will be counted in each month maintenance services were provided.

Note: This change affects Child Counts only; claims are still reported on a cash basis by calendar quarter.

Line B

Line B (IV-E Eligible Child, SSI & Relative License Pending) will only include counts of IV-E eligible children for whom a maintenance payment was made but are not reimbursable because either:

- The IV-E eligible child is receiving SSI benefits and the agency has chosen not to claim IV-E reimbursement. If so, the answer to the question “Is the child receiving SSI (Title XVI) or other Social Security, such as RSDI?” on the Continuous Placement must be “Yes.”

OR

- The IV-E eligible child is in a relative placement and the Placement / Location / Absence “Setting” is either Pre-adoptive home – relative or Foster family home – relative and a valid foster care license does not exist for the service vendor.

Formula for IV-E Ratio

A change has been made in the formula for calculating the Title IV-E ratio. This change is based on a directive from the Federal Administration for Children and Families (ACF) Region V office in Chicago and was effective with the quarter ending September 30, 2011. Previously, Financial Operation Division (FOD) reduced the denominator of the IV-E ratio by the number of children that were in placement for fewer than 30 days and for whom the IV-E eligibility determination was unknown. ACF did not approve this reduction in the denominator. The new calculation will be based on the total children in foster care placement, with no reduction for the number of children that did not have their IV-E eligibility determined in the MAXIS system.

Upcoming Change: Locking Claimed Payments

In the current version of SSIS, changes can be made to payments that could invalidate the Title IV-E or Healthcare claim with which the payment is associated. New rules are necessary to prevent changes to these payments.

The following changes for Payments that are associated with a IV-E or Healthcare Claim will be included in V12.1:

1. Posted Payments and Payment Modifications that are associated with a IV-E or Healthcare Claim can no longer be deleted.

2. Payment Requests that are associated with a IV-E or Healthcare Claim – editable Reporting Fields have changed. The table shows which fields are still editable and which are not.
3. Posted Payments and Correcting Entry Adjustments that are associated with a IV-E or Healthcare Claim will follow the same rules as a Paid Payment Request and will no longer be editable except for the fields above.

Paid Payment Request Reporting Fields		
Editable	Not Editable	Only Editable if IV-E Report is Draft
Workgroup	License # (only if IV-E Claim)	IV-E Reimbursable (only if IV-E Claim)
SEAGR units	IV-E sub code (only if IV-E Claim)	
Invoice number		
Invoice date		
1099		
Arrangement group		
Contract number		
County defined field		

4. **Refunds and Recoveries** that are associated with a IV-E or Healthcare Claim will no longer be editable except for the fields below.

Refunds and Recoveries		
Editable	Not Editable	Only Editable if IV-E Report is Draft
Workgroup	Units	IV-E Reimbursable (only if IV-E Claim, not Healthcare Claim)
SEAGR units	Amount	
County defined date	Warrant / Eff. Date	
Invoice number	Warrant / GL Number	
Invoice date	Warrant / GL Amount	
1099	Remittance adv. desc./ reason	
Arrangement group	License # (only if IV-E Claim, not Healthcare Claim)	
Contract number	IV-E sub code (only if IV-E Claim, not Healthcare Claim)	
County defined field		

Continued

5. **Cancellations** that are associated with a IV-E or Healthcare Claim will no longer be editable except for the fields below.

Cancellations		
Editable	Not Editable	Only Editable if IV-E Report is Draft
Workgroup	Warrant / Eff. Date	IV-E Reimbursable (only if IV-E Claim, not Healthcare Claim)
SEAGR units	Remittance adv. desc./reason	
County defined date	License # (only if IV-E Claim, not Healthcare Claim)	
Invoice number	IV-E sub code (only if IV-E Claim, not Healthcare Claim)	
Invoice date		
1099		
Arrangement group		
Contract number		
County defined field		

6. **Adjustment Reversals** that are associated with a IV-E or Healthcare Claim will no longer be editable except for the fields below.

Adjustment Reversals		
Editable	Not Editable	Only Editable if IV-E Report is Draft
Workgroup	Warrant / Eff. Date	IV-E Reimbursable (only if IV-E Claim, not Healthcare Claim)
SEAGR units	Warrant / GL Number	
County defined date	Warrant / GL Amount	
Invoice number	Remittance adv. desc./reason	
Invoice date	License # (only if IV-E Claim, not Healthcare Claim)	
1099	IV-E sub code (only if IV-E Claim, not Healthcare Claim)	
Arrangement group		
Contract number		
County defined field		