

Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

SSIS update

Social Services Information System

Issue 349

May 11, 2012

Agency action needed in these IV-E reimbursability situations

When agencies are either:

- Working on their IV-E Clean-up Reports that were sent out from SSIS, and they have kids on the report titled "Report #1162 – No IV-E Reimbursability for Nine Months (warning)"

OR

- Seeing errors on the IV-E Abstract regarding "No IV-E Reimbursability from MAXIS in the year prior to the service dates,"

keep in mind the following important information.

When IV-E Reimbursability has not been certified in MAXIS for a period of time longer than 22 months from the current month, the MAXIS worker should:

- Certify the results back as far as they can. They will need a MAXIS patch in order to do this if there is a break in months certified. The request for the patch should be made through a PF11.
- Enter a case note documenting the child's eligibility and reimbursability for the months that cannot be certified in MAXIS.
- Work with authorized agency staff to request an SSIS data fix for the IV-E reimbursability only if:
 - ◇ The agency runs into a claiming issue on the IV-E Abstract.
 - ◇ There are months that cannot be certified where the child is **not reimbursable**. (Let the IV-E report person know about this situation so any claims made in error can be backed out.)

Note: Send SSIS Data fix requests regarding IV-E reimbursability to (*updated email address*): dhs.ssisdata@state.mn.us with **IV-E reimbursability** in the subject line.

Please note email changes!

When contacting SSIS:

Former:	MUST now be:
ssishelp@state.mn.us	dhs.ssishelp@state.mn.us
ssisdata@state.mn.us	dhs.ssisdata@state.mn.us

TCM CSR Time Proofing bug discovered

There is a bug in the TCM CSR Time Proofing search that incorrectly displays error messages for clients that are counted. The counts are accurate; the proofing may not be.

The proofing process for the TCM CSR Report is designed to ignore proofing on time records for clients if they are counted in the report for that service. This works correctly if proofing is run immediately after generating the TCM CSR Report.

Unnecessary proofing records display for clients that are counted if you run proofing after:

- The SSIS session has gone idle or
- Logging off SSIS
- Exiting SSIS.

Regenerate the TCM CSR Report before running proofing if any of these three situations occurred.

Upload Update

The next upload is due on Thursday, May 31.

This Repository Upload provides a general update for statewide research and reporting.

Record all placements of 24 hours or longer

Federal regulations at 45 CFR Part 1355, Appendix A, Section II state that, "Foster care is defined as 24-hour substitute care for children outside their own homes. The reporting system includes all children who have or had been in care at least 24 hours."

This means that all children in care for 24 or more hours must be entered into SSIS as placements. While there are many AFCARS (Adoption and Foster Care Analysis and Reporting System) data elements that can be missing without states incurring penalties, when placements are fewer than 30 days, there is no option to not report them as placements.

Please contact the SSIS Help Line at 651-431-4801 if you have questions about required entries for placements. DHS appreciates your ongoing work with children and families to improve the safety, permanency and well-being for children.

Next Supervisor's Forum is May 29

Registration is open for the Tuesday, May 29 Quarterly Supervisor's Forum. It will be broadcast at 32 VPC sites from 1:30 to 4:30 p.m. The topic is **Contacts with Children in Placement**. Register on [TrainLink](#), scrolling to "All SSIS Classes," then selecting from these VPC sites:

Anoka	Lake of the Woods
Big Stone	Marshall
Blue Earth	McLeod
Carlton	Mille Lacs
Cass	MN DHS—St. Paul
Chisago	Nobles
Clay	Olmsted
Clearwater	Polk
Cook	Redwood
Crow Wing	Scott
Douglas	Stearns
Hennepin	Steele
Isanti	Stevens
Kandiyohi	Swift
Koochiching	Traverse
Lake	Wright

SSIS Worker Mentor Meeting

Tuesday, May 22

9 a.m.-3 p.m.

Register now on [TrainLink](#). The meeting will highlight these V12.2 release items:

- New Out-of-Home Placement Plans
- Changes to CW-TCM Supplemental Health Care Eligibility
- New CW-TCM Service Plan
- Newly-designed SDM Tools.

Only Mentors who preregister are credited with attendance on TrainLink following the meeting. The May 22 **Mentor Meeting Agenda** is on the SSIS>Worker Mentor Program>Meeting Information page. Handouts will be posted there on May 16.

CP Focus class is replaced

The SSIS New Worker Training (NWT) format is changing. Beginning in July 2012, NWT will no longer include a third day dedicated to child protection-specific training (the CP Focus class). New child protection social workers should attend the Child Welfare Foundation series classes which include SSIS navigation features for Child Protection.

Implementation Memo #123 (5/7/12) announced the 3Q-2012 schedule for NWT and Vulnerable Adult-Common Entry Point training.

CountyLink Additions

- Worker Mentor Meeting agenda for 5/22/12
- Imp. Memo #123: 3Q-2012 NWT and VA-CEP
- Fostering Connections Guidance: Changes to Foster Care for Youth 18-21 (original 9/2010)
- SSIS Time Entry for External Workers