

Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

SSIS update

Social Services Information System

Issue 347

April 6, 2012

Technical tip for agencies that query data in SSIS

We now have two new views that agencies can use for their ad hoc queries in SSIS for BRASS code information:

- **V_BRASS_SVC_LIST**
This lists each Service once with BRASS_SVC_ID, three-digit code and current description.
- **V_BRASS_SVC_SUMMARY**
This lists each Service by effective dates (so may have multiple records), and includes the vendor and staff provided indicators.

These views can be used to simplify queries that get the BRASS Service Code and Description for payments, time records or any table that has a Service field (BRASS_SVC_ID).

If you have any questions about how to use these views, please contact the SSIS Help Line at 651-431-4801.

Upload Update

The next upload is due on Monday, April 30. It provides information for the AFCARS and NYTD reporting period (October 1 of the previous calendar year - March 31). Other April deadlines include:

- 20th - Title IV-E Abstract Report due
- 30th - SEAGR due
- 30th - TCM CSR due



Bug Busters

1. If the caller and/or reporter (wishing to be anonymous) is removed from an intake, the Caller or Reporter field appears to clear, but the person's data remains on the notecard and the person's name continues to print on the intake summary reports (e.g., Child Protection Intake Summary, Police Report and Intake Summary).

Workaround: Clear the Caller and/or Reporter field (and save) prior to removing the person from the intake.

2. An error (Cannot verify age requirements for relationship) displays when attempting to save a relationship with an Unknown Male or Unknown Female. The error also displays when attempting to inactivate a current relationship with an Unknown Male or Unknown Female.

Workaround: Email a data fix request to ssis-data@state.mn.us or contact the SSIS Help Line for assistance.

3. The CMH Screening Exception Report incorrectly includes collaterals.

CountyLink Additions

- Title IV-E Q&A from Fiscal Mentor Meeting, 2/22/12
- Changes to Placement tip sheet (updated)

Resolution found for Title IV-E proofing message #1101 bug

In the current IV-E Report, proofing message #1101- The Effective Date of the Court Ordered Placement must be on or after the Best Interest Date displays for payments when the associated Continuous Placement started on or before 3/27/00. This is an error; a claim will not be created.

Continuous Placements that began on or before March 27, 2000, did not require a Best Interest Statement in the initial court action. The Best Interest finding for those placements may be:

- In the removal court order, or
- In a court order issued within six months of the child's removal, or
- In a court order issued six or more months after the child's removal, provided that the best interest judicial finding was the result of a removal petition filed within six months of the child's removal.

In Version 12.2 the IV-E Abstract Report will be corrected so it will not display error message #1101 requiring the *Effective Date* of a Court Ordered Placement Authority to be on or after the *Initial Best Interest Date* for Continuous Placements that started on or before 3/27/00.

Payments for continuous placements that started on or before 3/27/00 that are receiving proofing message #1101 cannot be corrected on the Quarter 1, 2012 report. After V12.2 is released, these payments will be processed in the Quarter 2, 2012 IV-E Report.

IV-E proofing tips suggested

Your Quarter 1, 2012 Title IV-E Abstract Report may have more proofing messages to review than previous quarters. The tips listed below can be used to identify areas that could potentially return a large number of proofing messages.

- **Payment Proofing:** For proofing message # 1133 – No DOC Assessment – Zero Points Paid, verify with the social worker that the DOC assessment has been completed. If the DOC assessment has been completed, the findings need to be entered. If the DOC assessment has not been completed, the worker needs to complete the DOC assessment and enter the findings. This message is only a warning; a claim is still created.
- **Child Count Proofing:** Select the IV-E Eligibility check box and run that search separately from the other proofing categories. This proofing category returns all records where IV-E Eligibility is Denied or Closed, and includes proofing for payments with a IV-E Reimbursable indicator = *No*. This could return a large number of records for you to review.
 1. Consider using auto filter to separate out the payments with IV-E Reimbursable = *Yes* and review those first. If the payment receives proofing message #1151 or #1152 and new eligibility is not pending, consider changing the IV-E Reimbursable indicator to *No* on those payments.
 2. Change the auto filter to IV-E Reimbursable = *No* and review.
- **Child Count Proofing:** Make sure you have completed the *Qualifies under ICWA* indicator on the Client Demographic screen. This ensures that children are counted on the correct lines on the Child Count Ratios tab and your agency receives the IV-E administrative reimbursement you are entitled to. Additionally, *Qualifies under ICWA* is required for all children age 0-17.

Under the Indian Child Welfare Act of 1978 *Indian child* means any unmarried person who is under age 18 and is either:

 - ◇ A member of an Indian tribe, or
 - ◇ Is eligible for membership in an Indian tribe and is the biological child of a member of an Indian tribe.

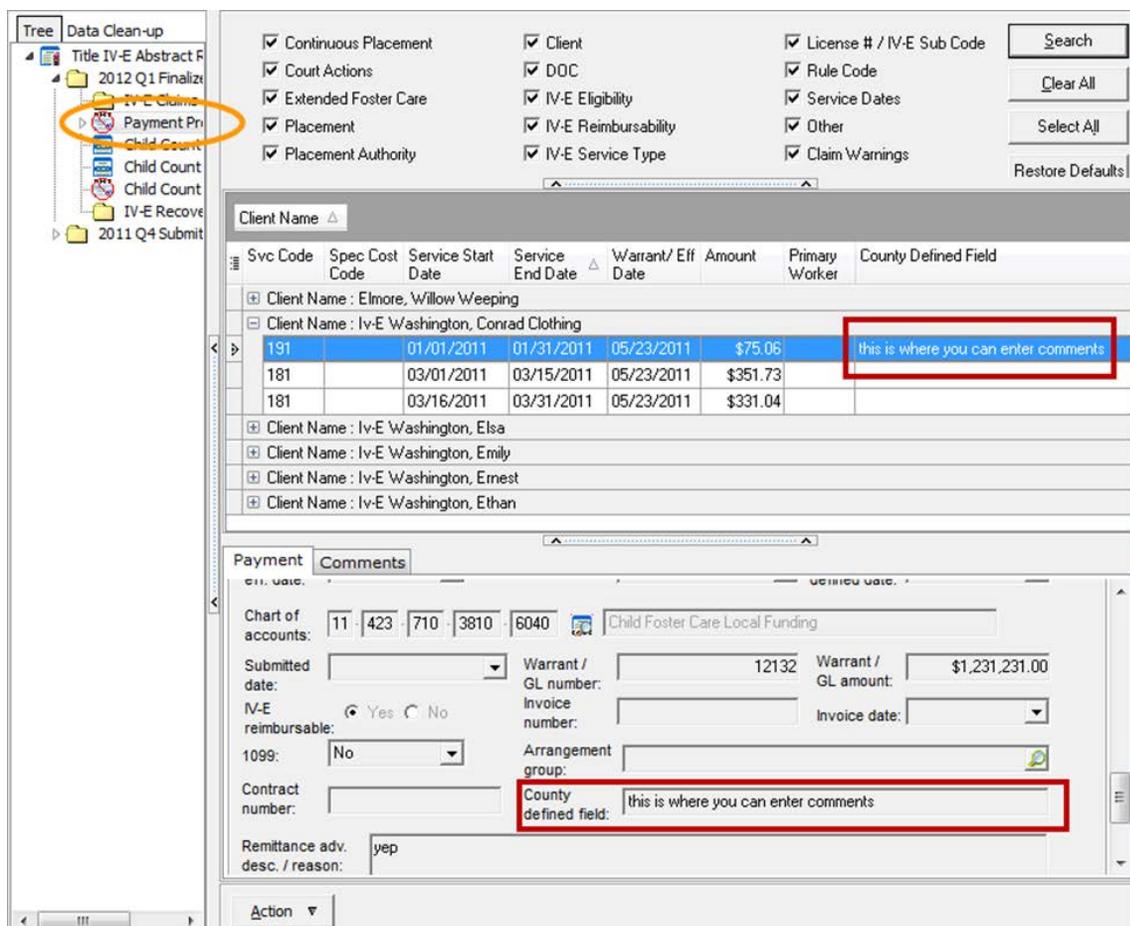
Use County Defined Field with IV-E payment proofing

Errors that display when doing payment proofing continue to display until they are corrected or the payment dates are outside of the reporting period. (This normally includes the current quarter plus previous four quarters, but for Q1 2012 the report includes the current quarter plus previous five quarters). Not all errors can be resolved and may never be claimed.

One way to help reduce duplicated efforts for payment proofing is to enter comments explaining why the error can't be resolved or claimed. Enter these comments in the County Defined Field, located on the payment(s) associated with the error(s). The County Defined Field allows 40

characters, is editable, and the comments entered remain indefinitely unless they are changed and/or removed. The comments entered in this field should be short and concise, describing why this payment is not being claimed. The comments may also include follow-up details if the claim is potentially claimable in a following quarter's report.

By adding the County Defined Field column to your grid, you can easily sort out the errors that you may not need to review again the following quarter. Below is an example of the payment proofing tab on the IV-E Abstract Report showing the locations of the County Defined Field on the payment and in the grid.



Remember: For SSIS to perform optimally, select payment proofing from the Tree View rather than using the Payment Proofing tab on the IV-E Abstract Report.