

# CLIENT RIGHTS

## Minnesota Sex Offender Program

Issue Date: 9/1/15      Effective Date: 10/6/15      Policy Number: 110-5300

**POLICY:** MSOP ensures clients are informed of their rights and limitations of those rights.

**AUTHORITY:** Minn. Stat. §§253B.03; 253D.19, subd. 1; and 144.651

**APPLICABILITY:** Minnesota Sex Offender Program (MSOP), program-wide

**PURPOSE:** To provide Minnesota Sex Offender Program (MSOP) clients with information on their rights.

**DEFINITIONS:** None

**PROCEDURES:**

- A. Upon admission to the program, unit staff provide clients with written information about client rights and limitations to those rights. (See MSOP Policy 202.100, “Admission to the MSOP.”)
- B. A client rights coordinator is assigned to each living unit as a resource to clients to address questions and concerns regarding client rights.
- C. Staff providing direct care or having incidental contact with clients receive client rights training during new employee orientation and complete annual training on client rights. (See MSOP Policy 103.400, “Employee Training and Development.”)
- D. Client access to information regarding their rights
  1. Clients have access to the Health Care Bill of Rights (Minn. Stat. §144.651) and the Advisory: Limitation of Legal Rights of MSOP Clients (202.100M) on unit computers. Paper copies are posted on all living units.
  2. Each living unit has a posting of advocacy resources available to the clients (see attached “Notice of Grievance Procedure ML Posting,” 110-5300a and “Notice of Grievance Procedure SP Posting,” 110-5300b). The client rights coordinators update these postings annually and as needed.
  3. Each living unit has a posting of the internal grievance procedure (see MSOP Policy 303.100, “Grievances” and the attachments noted above). Clients needing assistance with filing a grievance may contact a client rights coordinator.
- E. The Commissioner of the Department of Human Services or designee may limit a client’s statutory rights per Minn. Stat. §253D.19, subd. 1.

**REVIEW:** Annually

**REFERENCES:** MSOP Policy 202.100, “Admission to the MSOP”  
MSOP Policy 103.400, “Employee Training and Development”  
MSOP Policy 303.100, “Grievances”  
MSOP Policy 103.403, “Orientation Training”

MSOP Policy 203.250, "Clients with Disabilities"

MSOP Policy 203.017, "Clients with Limited English Proficiency"

**ATTACHMENTS:** Notice of Grievance Procedure ML Posting (110-5300a)  
Notice of Grievance Procedure SP Posting (110-5300b)  
Health Care Bill of Rights (Minn. Stat. §144.651)  
Advisory: Limitation of Legal Rights of MSOP Clients (202.100M)

**SUPERSESSSION:** MSOP Policy 100.300, "Client Rights," 11/4/14.  
All facility policies, memos, or other communications whether verbal, written, or transmitted by electronic means regarding this topic.

/s/

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Minnesota Sex Offender Program