

## Quick Links

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# SSIS update

Social Services Information System

Issue 339  
December 16, 2011

## IV-E Submission to MAXIS screen displaying 12/30/1899

When a IV-E submission to MAXIS is created for a Continuous Placement that has a supervising agency of either corrections or tribal social services, if either the IV-E Maintenance Agreement Start or End date should be blank, it instead displays 12/30/1899. This date is also sent to MAXIS when a IV-E Submission is completed. This issue will be corrected in a future SSIS release.

At this time, MAXIS workers who determine IV-E Eligibility will be instructed to verify any 12/30/99 dates they see on the INFC panels for the Title IV-E FC Maintenance Agreement Effective dates (since MAXIS only displays a two-digit year). If this erroneous 12/30/99 date is entered into the Foster Care Placement (FCPL) panels and the

| Cont Plcmt Start | Cont Plcmt End | PMI | Submitted | Submit Reason |
|------------------|----------------|-----|-----------|---------------|
|                  |                |     |           |               |

  

|                       |                       |      |            |
|-----------------------|-----------------------|------|------------|
| Client:               | Belle B               | DOB: | 05/11/2000 |
| Continuous placement: | 01/06/2009 to present |      |            |
| Submit reason:        | Initial referral      |      |            |

  

|  |            |                         |             |
|--|------------|-------------------------|-------------|
| Voluntary placement agreement:                     | 01/06/2009 | Supervising agency:     | Corrections |
| Petition:  |            | Tribe:                  |             |
| Court hearing:                                     |            | IV-E Maint. Agr. Start: | 09/01/1997  |
| Best interest statement:                           | 07/01/2009 | IV-E Maint. Agr. End:   | 12/30/1899  |
| Reasonable effort to prevent placement or reunify: |            | Entered foster care:    | 03/07/2009  |
| Reasonable effort to finalize permanency plan:     |            | Umbrella county:        |             |

results are approved, it will be interfaced back to SSIS and display 12/30/1999 in the IV-E Reimburseability records in SSIS.

Although confusing, this will not

result in any Title IV-E Claiming issues. The Title IV-E FC Maintenance Agreement dates entered into SSIS Admin are used for the Title IV-E Abstract Report proofing messages.

## 5010 changes impact claiming and submission dates

Some of you have called about the notice on the MN-ITS home page regarding syntax testing for 5010. There is nothing that needs to be done on your end. SSIS will submit Version 5010 837 professional electronic claim test files for you so that you may continue claiming in SSIS after the first of the year.

All SSIS claim batches prior to the

5010 implementation must be submitted by December 23, 2011, in order to allow time for the batches to make it through the acknowledgement and claim status process before the MN-ITS shutdown. **SSIS will disable the claiming interface after December 23 and bring it back up some time during the week of January 3<sup>rd</sup> to coincide with**

**MMIS implementing Version 5010 transactions. MN-ITS will be down from 6 p.m. on December 29 until 8 a.m. on January 1, 2012.**

The 5010 diagnosis code requirement and diagnosis code proofing message changes were implemented in V11.4. See *SSIS Update #333* for additional information on these changes.

***Next mentor meetings announced*****Worker Mentor Meeting**

Tuesday, February 21

**Fiscal Mentor Meeting**

Wednesday, February 22

Both mentor meetings will be at the Holiday Inn, St. Cloud. Agendas and handouts will be posted closer to the meeting dates. Registration is open on [TrainLink](#).

**Correction**

The last *SSIS Update* incorrectly referenced Title IV-E Per Diems for Group Facilities as an annual publication. It is updated quarterly.

**Workarounds suggested for Prior Auth Units Remaining bug in Searches**

A bug allows the Prior Auth Units Remaining column from Claim Batch Search or Healthcare Claim Searches to display incorrect information. Counties often use this information to verify the number of units remaining on an MMIS Service Agreement. These are workarounds to use until the bug is fixed in V12.1:

- Check the individual client's Eligibility from MMIS information in SSIS. The Service Agreements tab will list the Prior Auth Units Remaining.
- Run the MMIS Service Agreement Report located in SSIS under Tools>General Reports>Healthcare Claiming>Eligibility Reporting to view Units Requested and Units Used for a particular date range. Subtract the Units Used from the Units Requested to get the Prior Auth Units Remaining.
- Submit the claim batches and check for claims that are Denied or Partially Paid. Either Resubmit the Denied claims or Void and Resubmit the Partially Paid claims after units have been added to the MMIS service agreement.
- Check the total authorization units used on the service agreement information in MMIS.

**Add agency headers to Adoption Assistance state templates**

The State Adoptions Unit has received some Adoption Assistance Agreements and Adoption Assistance Certification documents without local agency headers.

Please remember to add your agency header to all state templates. This task must be redone every time a change is made to a state template.

1. Go to Tools>Setup State Template Header.
2. Select or enter the name of the Local Agency Header/Footer.
3. Click to select the State Template(s) that need the header (Adoption Assistance Agreement and Adoption Assistance Certification).

For more information, go to the job aid, [Adding Headers to Documents/Service Plans](#).

**System finalization removed as of 12/16/11**

SSIS is removing the automatic system finalization of documents 30 days after creation. A database update will be installed late afternoon of Friday, December 16 that will remove the system finalization of documents. Workers do not need to be logged off of the system to receive this update. Workers may still choose to finalize documents at a date of their own choice. **Note:** Case notes are still frozen after 30 days.

***CountyLink Updates***

- SSIS Navigational Guide/Glossary
- Getting Help in SSIS
- Updated V11.4 Release Notes, Known Defects
- Implementation Memo #118: VA-CEP iLincs

***Upload Update***

The next upload is due on Friday, December 30. This Repository upload provides information for the quarterly Child Welfare Data Dashboard update and the NCANDS reporting period (last federal fiscal year: October 1 -September 30).