

## Quick Links

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ssishelp@state.mn.us

# SSIS update

Social Services Information System

Issue 327

June 1, 2011

### ***SSIS announces V5.5 status update***

SSIS Version 5.5 pilot continues with Aitkin, Carver, Chisago participating and Anoka, Hennepin, Ramsey reviewing the application on test servers. Pilot sites have done an excellent job of providing feedback and recommendations and SSIS staff continue to address identified issues.

Because of the need to complete work on the release, Version 5.5 will not be installed until after July 1.

#### **Fiscal Focus**

### **County Allocations have gone out**

Gary Sprynczynatyk, McLeod Social Service Center Director and SSIS Partnership Co-Chair, reports that the 2012 County Participation Rates for SSIS Claiming and Reporting Support were sent to county directors last month by Maria Werner of AMC/MACSSA.

Counties' total contribution is the same as last year. Updated individual county rates were calculated based on the total 2010 SSIS workgroups in all programs. Consequently, these may vary slightly from last year. The [2012 County Participation Rates Document](#) is available on CountyLink.

### ***Upload Update***

The June upload is due on June 30. This Repository Upload provides data for the quarterly Child Welfare Data Dashboard update.

### **Social workers use documents in SSIS and eDocs in V5.5**

Version 5.5 required extensive changes to documents within SSIS. Documents with few autofill sections and documents with very low usage will not be available in V5.5. SSIS has created links to eDocs for all documents which were in SSIS in Version 5.4 but are not within V5.5. Any time social workers need one of these documents, clicking the link will take them directly to the needed document within eDocs on the DHS website. Once the document in eDocs is created and completed, it must be printed. An electronic copy of the eDocs form cannot be saved within SSIS.

These documents will all be included in SSIS in future releases. Priorities for the release following Version 5.5 include the Notice of Privacy Practices, all the voluntary placement agreements, and the authorization for release of information.

### **Memory upgrades recommended for V5.5**

Some pilot county users with older workstations have reported performance and lock-up issues with Version 5.5. SSIS is working to find and fix memory leaks and improve other performance issues, but we highly recommend that workstations be upgraded to **at least 2 gigabytes of RAM**. Federal reimbursement at the operational FFP rate is available for memory upgrades when necessary, and for workstation replacement every three years.

Please contact Beth Holmgren (651-431-4745 or email [beth.holmgren@state.mn.us](mailto:beth.holmgren@state.mn.us)) if you have questions about upgrades or reimbursement.

***Mentors' Corner***

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**Mentors and Coordinators.....keep us posted!**

Fiscal and Worker Mentors and Coordinators, it is important that SSIS distribution lists are up-to-date so that mentor information reaches the correct staff.

Please contact Fiscal Mentor Coordinator Mary Klinghagen ([mary.klinghagen@state.mn.us](mailto:mary.klinghagen@state.mn.us)) or Worker Mentor Coordinator Lisa Litchfield ([lisa.litchfield@state.mn.us](mailto:lisa.litchfield@state.mn.us)) to let us know when a mentor or coordinator leaves your agency or no longer has that SSIS designation for your agency. When alerting SSIS of a replacement, please include the new contact's:

- Name
- Title
- Address
- Phone/Fax number
- Email address.

Thanks for your help!

*Mary and Lisa*

***Calling all "new" Worker mentors!***

Please email Lisa Litchfield at [lisa.litchfield@state.mn.us](mailto:lisa.litchfield@state.mn.us) if you became a new Worker mentor (primary or alternate) in the last year. There are helpful resources to share with new mentors and we want to include all who took on these responsibilities during the period of time when an SSIS Worker Mentor Coordinator was not available.