

## Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

# SSIS update

Social Services Information System

Issue 318

January 7, 2011

## Fiscal Focus

### First Fiscal NWT classes scheduled

Implementation Memo #105 (12/28/10) announced the first Fiscal New Worker Training (NWT) courses. Courses are scheduled in January, February and March with registration available on TrainLink.

Fiscal NWT topics include reviewing social worker entry, service arrangements, service arrangement groups, service agreements, payment requests, posted payments, claiming batches, proofing messages, submission processes, general reports, advanced search options and a brief introduction to state reports. Participants will learn hands-on SSIS functionality during two days of class.

**Alert:** *The Fiscal NWT session on January 19–20 in St. Paul has a few open seats. Please register on [TrainLink](#) if you plan to attend.*

## Worker Focus

### NWT space available at Crookston

There are available places in the New Worker Training class in Crookston on January 25-27. Register on [TrainLink](#).

## Upload Update

The January upload is due on January 31. This upload is for general update of info for statewide research and reporting.

Other January deadlines include:

20<sup>th</sup> - Title IV-E Abstract Report due

30<sup>th</sup> - SEAGR due

30<sup>th</sup> - TCM CSR due

## Worker Focus

### Child Welfare Foundation Training pilot begins in January

Child Welfare Foundation Training (CWFT) is ready for its pilot experience. CWFT replaces the existing Social Worker CORE training. It integrates CORE's 17 days of policy training and the three-day SSIS New Worker Training into a skill-intensive foundation training curriculum. CWFT combines classroom and computer lab training with web-based training (WBT).

The newest *Child Welfare Training Unit Update* newsletter is included in this *SSIS Update* email. It answers many questions that new and experienced agency workers may have about CWFT. Watch for additional newsletters in the future.

## Tips for placement entry on youth who are 18+

SSIS offers two recommendations for entry of caretaker family structure and removal conditions on youth who are reentering care past age 18:

- For the Caretaker Family Structure and Caretaker 1, the recommendation is to select “single male” or “single female,” selecting the 18+ youth as Caretaker 1.
- For the Removal Conditions tab, select conditions which come closest to representing those present at the start of the new continuous placement. (SSIS recognizes that the available conditions may be less relevant in this situation. We anticipate future federal guidance once AFCARS is adjusted to better align with Fostering Connections.)

Cont plcmnt | Authority | Removal Conditions | Permanency Plans | Reviews

Removal Information

Cont Placement #: 188766121

Start date: 01/05/2011 Entry date: 01/07/2011 09:22 am

Target population: Child welfare/protection

Supervising agency: County social services

Tribe:

Reason discharged:

Discharge date: Discharge entry date:

Hours out of home:  Less than 24 hours  24 or more hours

Is the child receiving SSI (Title XVI) or other Social Security, such as RSDI?  Yes  No

Is the sole reason for this placement the child's disability?  Yes  No

Caretaker family structure prior to placement

Family structure: Single male

Caretaker 1: Johnny Depp

Caretaker 2: <Select client or collateral>

This (fictional) 18+ client above was his own caretaker prior to the new continuous placement.

**Dates added\* to monthly Upload and state reporting schedule**

*Schedule these important dates to submit required SSIS data. \*Additions are in bold.*

<b>January</b>	20th - Title IV-E Abstract Report due 30th - SEAGR due 30th - TCM CSR due 31st - Repository Upload due - general update of info for statewide research and reporting
<b>February</b>	15th - CMHRS for July through December due 28th - Repository Upload due - general update of info for statewide research and reporting
<b>March</b>	31st - Repository Upload due - <b>quarterly Child Welfare Data Dashboard update</b>
<b>April</b>	20th - Title IV-E Abstract Report due 30th - SEAGR due 30th - TCM CSR due 29th - Repository Upload due – for the AFCARS and NYTD reporting period (October 1 of the previous calendar year - March 31)
<b>May</b>	31st - Repository Upload due - general update of info for statewide research and reporting
<b>June</b>	30th - Repository Upload due - <b>quarterly Child Welfare Data Dashboard update</b>
<b>July</b>	20th - Title IV-E Abstract Report due 30th - SEAGR due 30th - TCM CSR due 29th - Repository Upload due - general update of info for statewide research and reporting
<b>August</b>	15th - CMHRS for January through June due 31st - Repository Upload due - general update of info for statewide research and reporting
<b>September</b>	30th - Repository Upload due - <b>quarterly Child Welfare Data Dashboard update</b>
<b>October</b>	20th - Title IV-E Abstract Report due 30th - SEAGR due 30th - TCM CSR due 31st - Repository Upload due - for the AFCARS and NYTD reporting period (April 1 – Sept. 30)
<b>November</b>	30th - Repository Upload due – <b>for federal reporting of social worker contact with children in foster care (last federal fiscal year: Oct. 1 -Sept. 30)</b> , and for the ESEA reporting period that starts October 1 and ends October 31. The School District Number of the most recently attended school in October is essential for school aged children, 5-17 years of age, in out-of-home care.
<b>December</b>	30th - Repository Upload due - <b>quarterly Child Welfare Data Dashboard update</b> and the NCANDS reporting period (last federal fiscal year: Oct. 1 -Sept. 30)