

## Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

# SSIS update

Social Services Information System

Issue 309  
August 20, 2010

## **NYTD clarification offered**

*The following clarifies a statement in SSIS Update #308 (8/6/10).*

Minnesota Youth in Transition Database (MNYTD) screen replaces the Chafee/SELF screen and includes the county and tribal agency requirement to enter survey and contact information for 17-year-olds in out-of-home care. DHS has contracted with a vendor to collect contact information and do follow-up surveys on a sample of 19- and 21-year-olds.

Note: The complete training on MNYTD is announced on page 2 of this issue.

## **DHS Guidance on Continued Foster Care for Young People Ages 18-21**

**September 15, 2010**

9am - noon OR 1:30 - 4:30p.m.

*Register on [TrainLink](#)*

Young people in foster care may request that the agency retain them in foster care, or in some instances, request to return to foster care. Recent amendments to state law and anticipated amendments to the state Title IV-E plan impact our state's policy and practice in this area. Updated policy and practice guidance will be shared at this VPC.

Specific questions that will be addressed are:

- What circumstances allow foster care placements to continue beyond age 18?
- What circumstances allow a re-entry to care beyond age 18?
- What are local agency responsibilities to the young person in care beyond age 18?
- What are the responsibilities of the young person in care?
- When can local agencies claim Title IV-E funds for eligible youth beyond age 18?
- What documentation in SSIS will be required for youth in care beyond age 18?

A Bulletin on this topic will soon be issued.

— — — — *TrainLink registration info* — — — —

TrainLink is on CountyLink at:

[http://www.dhs.state.mn.us/main/idcplg?IdcService=GET\\_DYNAMIC\\_CONVERSION&RevisionSlectionMethod=LatestReleased&dDocName=Training](http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSlectionMethod=LatestReleased&dDocName=Training)

The session is listed in the Children's Services Learning Center. Click on Class Schedules > Registration, then scroll down to select the morning or afternoon training. Ramsey County, Room 3150-St. Paul, Sherburne County Courthouse-Elk River, and Hennepin County (p.m.) have been added as sites.

## ***CountyLink Updates***

- HINT: Report Time in Another Program Without Creating a New Workgroup
- Healthcare Eligibility spec, 8/13/10

## ***Upload Update***

The August upload is due on Tuesday, August 31. This upload is for general update of information for statewide research and reporting.

*Also due this month:* CMHRS for January through June

**Minnesota Youth in Transition Database training scheduled in September**

Agency staff members whose caseloads include adolescents in out-of-home placement or who receive Independent Living Skills Services are strongly encouraged to attend one of two VPC trainings on:

- Monday, **September 27**, 9:00 a.m. to noon
- OR Tuesday, **September 28**, 1:30 to 4:30 p.m.

The training provides guidance on new federal requirements for MNYTD, including:

- Additional characteristics of youth
- Independent living services
- Outcome survey questions
- Youth contact sheets in SSIS.

Discover:

- Which adolescent independent living services to report
- Whether the funding source for services (Chafee or other) matters
- How often to update and report ILS services
- Which 17 year old youth need to respond to the MNYTD baseline survey
- How to access and complete youth contact information sheets in SSIS
- How the follow-up surveys with 19- and 21-year-olds will be done
- How to find the MNYTD screens in SSIS
- How to do MNYTD Searches and Reports for adolescents in SSIS.

Register on [TrainLink](#) using instructions on page 1 of this issue. Select either the September 27<sup>th</sup> morning or September 28<sup>th</sup> afternoon training.

Videoconference sites for **September 27<sup>th</sup>** include:

- |                    |                   |
|--------------------|-------------------|
| Becker County      | Kandiyohi County  |
| Brown County       | Lyon County       |
| Clay County        | Mille Lacs County |
| Dakota County      | Morrison County   |
| Douglas County     | Nicollet County   |
| Faribault County   | Olmsted County    |
| Hennepin County    | Polk County       |
| Isanti County      | Sherburne County  |
| Itasca County      | Waseca County     |
| DHS Central Office |                   |

**Worker Focus**

**New Worker mentor training webinar is August 25**

So, You Are the New Mentor! is training for newly assigned Worker mentors. The curriculum uses iLinc technology and will be held from 9:00-10:00 a.m. on Wednesday, August 25. iLinc is an online web tool that provides training at a worker’s workstation. Each participant listens to and views the presentation and materials via the Internet. The class is limited to 50 lines, so register promptly and be among the first trainees.

**Training topics:**

- What does a mentor do?
- Why was I chosen?
- What are the benefits and expectations?
- How can I be successful in the mentor role?
- What happens next?

The session is open to new Worker mentors and coordinators.

**To register:**

- Log on to iLinc at <https://minnesota.ilinc.com>.
- Select **Public sessions**.
- Check **So, You Are the New Mentor!**
- Click **Register**.
- Complete registration information.
- Click **Submit**.

Registrants receive an e-mail with a link to session information and instructions for testing connectivity on the day of the meeting.

Videoconference sites for **September 28<sup>th</sup>** include:

- |                        |                          |
|------------------------|--------------------------|
| Anoka County           | Chisago County           |
| Crow Wing County       | Hubbard County           |
| Kanabec County         | McLeod County            |
| Ramsey County          | Redwood County           |
| St. Louis Co. – Duluth | St. Louis Co. – Virginia |
| Stearns County         | Washington County        |
| Wright County          | DHS Central Office       |