

Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

SSIS update

Social Services Information System

Issue 308
August 6, 2010

Version 5.4 pilot begins in August

The SSIS Version 5.4 pilot kicked off on August 5 with Itasca, Scott, Sherburne and Washington Counties as pilot sites. Version 5.4 includes the following new functions:

- Minnesota Youth in Transition Database (MNYTD) replaces the Chafee/SELF screen and includes the ability to enter survey information for 17-year-olds in out-of-home care and contact information for surveys of 19- and 21-year-olds to be completed by DHS contracted agencies.
- DD Screening Claiming Category, including a DD Screening Supplemental Healthcare screen
- Changes to the Continuous Placement screen and IV-E Submission screen to accommodate foster care extension for youth ages 18–21
- Statewide Case Access changes allow immediate access for reasons of Child Protection, Non CP Emergency and Adult Protection.
- The Claiming Qualifications screen in SSIS Admin was revised to Staff Qualifications to accommodate not only claiming qualifications, but also Child safety/permanency professionals. DD Screening was added as a new Claim category on this screen.

Upload Update

The August upload is due on Tuesday, August 31. This upload is for general update of information for statewide research and reporting.

For this month: CMHRS for January through June

CountyLink Updates

- HINT: Enter correct County Report Action in Adult Maltreatment Report
- HINT: Complete the Roles on the Role tab on the VA-CEP Maltreatment Report
- HINT: Using General Report: Time to Initial Contact with Victim/Other
- MPAC meeting minutes, 7/13/10
- Partnership Group minutes, 7/21/10
- Tribal Ward Tip Sheet: Adoption as Permanency Plan
- Version 5.4 Data Models, 12-pg. and 42-pg.

Tribal Ward Tip Sheet available for workers and supervisors

The county or tribe with financial responsibility for a child in care **must** maintain the entire placement in SSIS. The placement **must** remain open and active until the child reaches permanency. If a tribe takes jurisdiction of the child, the county of financial responsibility continues to maintain the placement in SSIS.

When AFCARS data is entered by the financially responsible agency in a timely way, the DHS Adoption Unit is able to process Adoption Assistance, PPAI, or POS. Child and placement information entered by the county or tribe of financial responsibility is made available to the DHS Adoption unit electronically with Child Ward Verifications. The Child Ward Verifications screens replace the DHS 178 – Report of Adoptive Placement.

A detailed [Tribal Ward Tip Sheet](#) and the [Adoptions training module](#) are available on CountyLink.

Worker Focus**New Worker mentor training webinar is August 25**

"So, You Are the New Mentor!" is training for newly-assigned Worker mentors. The curriculum uses iLinc technology and will be held from 9:00-10:00 a.m. on Wednesday, August 25.

iLinc is an online web tool that provides training at a worker's workstation. Each participant listens to and views the presentation and materials via the Internet. The class is limited to 50 lines, so register promptly and be among the first trainees.

Training topics:

- What does a mentor do?
- Why was I chosen?
- What are the benefits and expectations?
- How can I be successful in the mentor role?
- What happens next?

The session is open to new Worker mentors and coordinators.

To register:

Log on to iLinc at <https://minnesota.ilinc.com>.

Select **Public sessions**.

Check **So, You Are the New Mentor!**

Click **Register**.

Complete registration information.

Click **Submit**.

Registrants receive an e-mail with a link to session information and instructions for testing connectivity on the day of the meeting.