

Recognizing FSS cases coming across on the interface

There could be multiple reasons a participant qualifies for FSS however, only one reason will come across on the interface. The determination of FSS is derived from MAXIS and is based on the characteristics of a case. A hierarchy on MAXIS determines which code will be loaded onto the ES status field on the EMPS panel and sent across the interface when an eligibility approval is done.

Because of the hierarchy there may not be an exact match between the plan type on WF1 and the ES status code in MAXIS. It is not necessary and not recommended to attempt to change either of these codes in order to obtain an exact match. The most important factor to look at and reconcile is that both cases are FSS or both cases are FSS-extended.

The codes can be found on the MAXIS summary page on the DHS-IX page; MFIP; under Service Track. There will be two codes displayed: MAXIS (Emps Code) & WF1 (Plan Type)

- Codes with a (UP) on the end are pre-60 month cases.
- Codes without the (UP) conversely, are extended cases.

The first three tables illustrate the types of codes that match. The fourth table describes a few exceptions to these matches.

Table 1- If a person is a **pre 60-month FSS service track case**, one of the codes in the box on the left will display in MAXIS (Emps Code); the codes in the box on the right should display in WF1 (Plan Type):

FSS - MAXIS ES Status Codes	FSS - WF1 Plan Types
<ul style="list-style-type: none"> • Ill or Incapacitated for more than 30 days (UP) • Is required at home to care for an ill or incapacitated family member (UP) • Is required at home for special medical criteria (UP) • Family violence waiver option (UP) • IQ tested < 80 (UP) • Learning Disabled (UP) • Mentally Ill (UP) • Mentally Retarded (UP) • Unemployable (UP) • SSI/RSDI Pending (UP) • Newly arrived immigrant (UP) • Age 60 or older (UP) 	<ul style="list-style-type: none"> • FSS – ill or incapacitated • FSS – hard to employ • FSS – needed in home • FSS – FVW (family violence waiver) • FSS – special medical criteria • FSS – non-citizen/refugee/asylee • FSS – non-citizen • FSS – applied for SSI/RSDI • FSS – age 60 or older

Table 2- If a person is an **extended FSS service track case**, one of the codes in the box on the left will display in MAXIS (Emps Code); the codes in the box on the right should display in WF1 (Plan Type):

Extended/FSS – MAXIS ES Status Codes	Extended/FSS WF1 Plan Types
<ul style="list-style-type: none"> • Ill or incapacitated for more than 30 days • Is required at home to care for an ill or incapacitated family member • Family violence waiver option • Is required at home for special medical criteria • IQ Tested < 80 • Learning Disabled • Mentally Ill • Mentally Retarded • Unemployable • SSI/RSDI Pending • Newly arrived immigrant 	<ul style="list-style-type: none"> • EXT/FSS – ill or incap • EXT/FSS – hard to employ • EXT/FSS – needed in home • EXT/FSS – FVW • EXT/FSS – special medical criteria

Table 3- If the person is **not in the FSS track**, one of the codes in the box on the left will display in MAXIS (Emps Code); the codes in the box on the right should display in WF1 (Plan Type):

Non – FSS - MAXIS ES Status Codes	Non – FSS - WF1 Plan Types
<ul style="list-style-type: none"> • Not Exempt • Professionally certified to be incapacitated due to pregnancy • Professionally certified to be incapacitated due to pregnancy (UP) • Experiencing a personal or family crisis • Universal Participation • Care of Child < 12 weeks (< 12 months as of 3/1/10) 	<ul style="list-style-type: none"> • Employment Plan • Reduced hours – good cause • EXT – working • EXT – working limited hours

Table 4- Exceptions

There are a few exceptions to the above system “matches”.

MAXIS ES Status Codes	Possible exceptions
Professionally certified to be incapacitated due to pregnancy (UP)	When a pregnant participant who is certified to be incapacitated has documentation that the incapacity will last over 30 days but under 60 days , the participant IS an FSS participant, however, the ES status code will not reflect this. <ul style="list-style-type: none"> ◆ Pregnant participants who have documentation of an incapacity for under 30 days do not qualify for FSS (as described in table 3) ◆ Pregnant participants who have documentation of an incapacity for over 60 days will have an ES status code of Ill or incapacitated for more than 30 days (UP)
Family violence waiver option (UP) AND Family violence waiver option	At the point of redetermination, cases can be returned to TANF funding and regular employment services when the caregiver is working in paid or unpaid employment enough hours to meet the participation rate. MAXIS will remove them from state funding; however, they will remain a Family Violence Waiver until that is no longer needed. In these rare cases, the ES status code will show this code, BUT the case will no longer be considered an FSS service track case.
Is required at home for special medical criteria (UP) AND Is required at home for special medical criteria	At the point of redetermination, cases can be returned to TANF funding and regular employment services when the caregiver is working in paid or unpaid employment enough hours to meet the participation rate. MAXIS will remove them from state funding; however, they will remain a Special Medical Criteria case until that is no longer needed. In these rare cases, the ES status code will show this code, BUT the case will no longer be considered an FSS service track case.
SSI/RSDI Pending (UP) AND SSI/RSDI Pending	At the point of redetermination, cases can be returned to TANF funding and regular employment services when the caregiver is working in paid or unpaid employment enough hours to meet the participation rate. MAXIS will remove them from state funding; however, the pending SSI/RSDI code will remain until that is no longer needed. In these rare cases, the ES status code will show this code, BUT the case will no longer be considered an FSS service track case.