

Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

SSIS update

Social Services Information System

Issue 305

June 11, 2010

Minnesota shares honors as first to complete AFCARS Improvement Plan

Minnesota and Oklahoma tied as the first states to complete their Adoption and Foster Care Analysis and Review System (AFCARS) Improvement Plans. DHS thanks the county and tribal agency staff who worked diligently to improve and maintain the quality of the placement and adoption data.

Minnesota's onsite AFCARS review was in August of 2005. The letter noting our successful completion was dated April 15, 2010. This official acknowledgement from the federal Administration for Children and Families (ACF) also reminded us that we are now expected to maintain the high level of quality that has been achieved.

Thank you to agency staff. Let's keep up the good work!

Fiscal Focus

Fiscal refresher webinar is June 16

The fourth Fiscal refresher webinar using iLinc technology will be from 1:00 - 2:30 p.m. on June 16.

Topics include Payment entry, Payment Approval Log, and Payment Reports. This session is open to all SSIS users.

To register:

1. Click on: <https://minnesota.ilinc.com/>
2. Select **Public Sessions**
3. Check **Fiscal Refresher**
4. **#4 - Payments**. Scroll to locate the session.
4. Click **Register**.
5. Complete the Registration information.
6. Click **Submit**.

CountyLink Updates

- Worker Mentor meeting handouts, 6/8/10
- Outcome Charts (federal & state), 10/1/09-3/31/10

Upload Update

The June upload is due on Wednesday, June 30.

This upload is for the Quarterly Family Assessment update.

Fiscal Focus

AMSSA Conference is June 23-25.

SSIS info

THURSDAY, JUNE 24

10:30 – 12:00

PRESENTERS:

BETH SAHR

LEXIE KJOS

Customized Reports:

Are they really
possible in SSIS?

YES!

Green AM\$ \$A

Green AM\$ \$A

Green AM\$ \$A

DD Screening claiming requirements clarified

SSIS will be adding DD Screening claiming capability in Version 5.4, scheduled for release in October 2010. In order to claim DD Screenings in SSIS, it is important that you enter the correct BRASS Service on Time Records and Payments and the correct

Activity on Time Records for time that is claimable for DD Screenings.

To claim DD screenings through SSIS, you must select Service 505 – DD screening along with the Activity “Screening” on your Time Records.

DD full-team screening activities that represent "Screening" in SSIS are:

- Arranging the meeting (case manager time only)
- Preparing screening document before the meeting (case manager time only)
- Travel time to and from the meeting (does not include mileage costs)

- Actual time spent in the meeting
- Approving and entering the screening document (case manager time only)

On DD Screening Payments, you must enter Service code 505 – DD screening and HCPCS/modifier T2024 for the payment to be claimable for DD Screenings.

Review DD screening time records and payments for the past year in SSIS to make sure that you have entered correct Services, Activities, and HCPCS codes. When DD screening claiming

becomes available in SSIS, you can create claim batches for DD Screenings that have not been paid in MMIS going back one year from the date that SSIS releases DD screening claiming.