

## Quick Links

SSIS in CountyLink

SSIS in DHS-SIR

TrainLink registration

ssishelp@state.mn.us

# SSIS update

Social Services Information System

Issue 299

March 5, 2010

## Fiscal Focus

### Fiscal Refresher Webinar is April 14

The third Fiscal refresher webinar using iLinc technology will be from 1:00-3:00 p.m. on April 14. iLinc is an online web tool that provides training at a worker's workstation. Each participant listens to and views the presentation and materials via the Internet.

#### April 14 refresher topics:

- Service Arrangement entry
- Service Arrangement Approval Log
- Preprinted Vouchers
- Service Arrangement Reports

This session is open to Fiscal mentors and coordinators, and to Fiscal Service Arrangements users.

#### To register:

1. Log on to iLinc at <https://minnesota.ilinc.com>.
2. Select **Public sessions**.
3. Check **Fiscal Mentor Refresher #3 – SSIS Service Arrangements**.
4. Click **Register**.
5. Complete registration information.
6. Click **Submit**.

Registrants receive an e-mail with a link to session information and instructions for testing connectivity on the day of the meeting. Registrations will include a link to a handout. Print the handout and have it available for the session.

### Fiscal Refresher recording available

A recording from Fiscal refresher session #2 (COA, COA Maximums and Business Org.) is available.

1. Log on to **iLinc** (see link above).
2. Click on **Public Sessions**.
3. Click the **Join** tab.
4. Click on **Open** for the Fiscal Mentor Refresher #2 - COA, COA Maximums, Business Organizations Recording. You may need to page ahead to locate the session.

### CountyLink Updates

- HINT: Find the Updated Adoption & Foster Care Documents on EDocs
- Worker Mentor Meeting handouts, 2/24/10
- MPAC minutes, 2/16/10
- Updated Worker mentor lists
- Implementation Memo #97: NWT in 2Q 2010
- Agency Template Conversion training module
- Partnership Group meeting minutes, 2/24/10

### Enter CMH screenings by March 31

This is a reminder to enter all calendar year 2010 child welfare mental health screenings into SSIS by March 31, 2010. Enter completed screenings as well as those that meet the exemption categories.

Only the 2009 completed mental health screenings will be used to calculate counties' 2011 allocation for the child welfare portion of the mental health screening project. Any screening information documented for the 2009 calendar year after 3/31/10 will not be counted towards each county's screening allocation for grant purposes.

If you have questions, contact Martha Aby at 651-431-4860 or [martha.j.abby@state.mn.us](mailto:martha.j.abby@state.mn.us).

### Upload Update

The March upload is for the Quarterly Family Assessment update. The upload is due on Wednesday, March 31, 2010.