



here's info needed to....

Complete the Professionally Determined Disabilities screen

What is the purpose of this screen? The information on this screen is completed by the worker regarding the professionally determined disabilities for the client. The information must be determined by a qualified professional to be entered into SSIS. SSIS uses the information to report AFCARS (Adoption and Foster Care Analysis and Reporting System), upload information to the Data Warehouse for CSR (Client Summary Report) and complete the CMHRS (Community Mental Health Reporting System) from your agency. This screen also is available for backup workers who need to know this information when providing their support.

Who must have this screen completed?—All children under the age of 18 who are in placement, clients receiving mental health services, and all other clients receiving services other than or in addition to licensing services

There are three choices for this screen:

1. Currently being evaluated: If this item is checked, the Repository error 4048, which applies to children only, won't be satisfied until a known disability is checked or "No known disability" is checked. If the child is in placement this item must be updated or an AFCARS error will continue to show up.
2. No known disability—Parents or professionals have stated there isn't a disability and it is checked.
3. A known disability—A professional has determined there is a disability and there is a record on file of this determination. A disability is checked on the screen.

Navigation:

- 1.) Expand the Client's node.
- 2.) Select the Disability/Diagnosis/Substance folder.
- 3.) From the Action button select New Professionally Determined Disabilities.
- 4.) The Professionally Determined Disabilities screen displays.
- 5.) Check the appropriate check box(es) for the client's status.
- 6.) Save.

Professionally Determined Disabilities screen

The screenshot shows the 'Professionally Determined Disabilities screen' with the following 'Diagnosed Disabilities' list:

- Currently being evaluated
- No known disability
- Chemical Dependency (Substance Abuse) - Alcohol
- Chemical Dependency (Substance Abuse) - Drugs
- Developmentally Disabled, Mental Retardation only
- Developmentally Disabled, Mental Retardation with other DD
- Developmentally Disabled, without Mental Retardation
- Emotional Disturbance, Child under age 18, not severe
- Emotional Disturbance, Child under age 18, severe
- Fetal alcohol spectrum disorder
- Hearing Impairment
- HIV/AIDS
- Physical Disability - Ambulation Limited
- Physical Disability - Ambulation not Limited
- Speech Impairment
- Specific Learning Disability
- Traumatic Brain Injury (TBI)
- Visual Impairment
- Adult Mental Illness - Serious and Persistent (SPMI)
- Adult Mental Illness - Acute
- Adult Mental Illness - Other
- Other Clinically Diagnosed Condition

Report:

Disabilities-Currently Being Evaluated available under General Reports>Client Data—This report displays all of the clients that have Currently Being Evaluated checked. Review this report regularly for evaluations that should have been updated in SSIS. When the evaluation has been completed, update the information on the screen under the client.