

Worker Mentor Meeting (VPC)

September 1, 2009

Topic	Discussion	Action Item
Welcome and Introductions	Maureen welcomed all coordinators, mentors, and social services supervisors to the meeting. SSIS staff attend included the training team, Help Line, Mary Klinghagen, Nan Beman, Jean Swanson-Broberg, and Jean Thompson. Maureen also thanked the facilitators for their part in the meeting.	
SSIS Update	<ol style="list-style-type: none"> 1. Last MPAC meeting was held at DHS on August 18, 2009. The focus of that meeting was the redesign of agency-created templates. MPAC members and mentors from Olmsted and Dakota Counties heard about the new changes. The MPAC committee will be contacting their regions to set up meetings to talk about what they have learned and relay questions or comments back to SSIS via ssis.documents@state.mn.us. All agency staff may send in comments. Thanks to all for a great meeting. 2. The next Worker Mentor Meeting is November 18, 2009, at the Holiday Inn-St. Cloud. The agenda will include training for the conversion of agency-created document templates. 3. Maureen has created a New Worker Mentor Welcome Packet to support new mentors with resources, responsibilities, job aids, etc. It has been approved by SSIS management and is in MPAC members' hands for review and approval. This handy packet will be sent to all mentors at first and then to new mentors coming on. 4. Maureen reported to the Partnership Group on August 26 that she was creating a New Mentor Training Curriculum. This curriculum will be trained in Spring of 2010 for New Worker Mentors and as a refresher for experienced mentors as space permits. MPAC members and SSIS managers will be advisors for the curriculum. Additional trainings will be available as needed. 	Please send any additional comments or questions to ssis.documents@state.mn.us
	<ol style="list-style-type: none"> 5. Version 5.3 Document Template Conversion will be out in December 2009. 6. Version 5.5 Architecture redesign will be out in the Spring of 2010. A future Mentor meeting, possibly in February 2010, will give more information about changes. 7. Version 5.6 addresses National Youth Transition Database (NYTD). The date is yet to be determined but it must be in place by October 1, 2010. 	
AFCARS – Clarifications and Concerns Jean Swanson-Broberg	Jean stated that the AFCARS Improvement Plan required by federal review is nearly completed. The most recent changes were discovered as a result of test cases sent by the federal staff. Her PowerPoint gives the federal clarifications for foster care data elements and elements that are still concerns for improved AFCARS data – both foster care and adoptions in SSIS.	PowerPoint on the web

Topic	Discussion	Action Item
<p>CW-TCM-Jean Thompson and Nan Beman</p>	<p>Jean Thompson stated that officially as of July 1, 2009 CW-TCM was back on for reimbursement. Nan commented that social workers must relate the individual needs of the child and the case management services provided to meet those needs. Foster care services are not reimbursable by CW-TCM. Reimbursable needs include the areas of physical and mental health, education, social and cultural.</p> <p>Questions/Answers</p> <ol style="list-style-type: none"> 1. Do the people who submit claims for reimbursement know if the time record is really eligible for reimbursement? <p>Ans: Mary Klinghagen suggested that the Purpose line of the contact record be used for writing “foster care needs” or “CW-TCM eligible” or “not CW-TCM eligible” so that the claiming staff know what is eligible. The federal perspective is that foster care services are covered by IV-E, not CW-TCM.</p> <ol style="list-style-type: none"> 2. There was an enhancement request from Pine County to require that the CW-TCM supplemental eligibility record be ended prior to closing the workgroup. Since the workgroup is closed, there is no service plan in effect specifying CW-TCM services being provided. Therefore, these contacts would not be CW-TCM claimable. 3. Should a social worker choose more than one reason that a child is eligible for CW-TCM services if more than one applies, or choose only one reason? <p>Ans: Choose as many reasons as apply to the child’s situation and document each one thoroughly.</p> <ol style="list-style-type: none"> 4. If a child is receiving DD services does he/she qualify for CW-TCM? <p>Ans: Only if there is a child welfare-related need for case management.</p>	<p>All enhancement requests must go through the Help Line. Please contact them at 651-431-4801 or submit request with business need to ssishelp@state.mn.us</p>

Topic	Discussion	Action Item
Legislative updates—Nan Beman and Ida Schiebstad	<p>Nan and Ida presented current legislative updates and related the items to SSIS functions. Highlights of the updates include:</p> <ol style="list-style-type: none"> 1. Diligent efforts (persistent and painstaking) are required for finding and identifying parents, with a special emphasis on fathers. Fathers can be overlooked in the child protection process when they have not been actively involved in the lives of their children. The law now supports and reinforces the policy to locate fathers on behalf of children in the child welfare system. 2. Child support data may be disclosed to child protection agencies. Social work staff should contact their local child support staff for the purpose of establishing parentage. 3. Putative fathers receive notice of CHIPS proceedings. 4. Enter father information into SSIS under relationships. This is helpful information for current worker as well as backup workers or future workgroups. 5. In Version 5.5 the OHPP will be redesigned. This change is required by the new document metaphor and changes required by Fostering Connections law. 6. CMH Screening screen in SSIS must be completed to get the CMH reimbursement from DHS; this may be a training issue in your agency. Please follow up with your staff. The initiative tribes may now conduct CMH Screenings. When a child has been determined to be eligible for CMH case management, a CMH Screening is no longer appropriate. 7. Can you claim 2 CMH screenings per year and get paid? Ans: Yes 8. Transition plan is needed for every child in placement older than 17 years old within 90 days of leaving care. 9. Be sure to complete SELF/Chafee screens in SSIS. There is one under the Client node regardless of Program area. 10. Changes made to the law for Monthly Contacts went into effect August 1, 2009. Generally, monthly contacts should be made by the SW assigned the responsibility for the child's safety, permanency and well being. In some instances a covering worker may make the contact, or a professional assigned those duties, and not an employee of the local agency. Questions should be referred to Nan Beman at nan.beman@state.mn.us or 651-431-4767. 	PowerPoint on the web
Next Mentor Meeting	November 18th, 2009, St. Cloud, Holiday Inn. (8:00 AM Early Bird session) and 9:00AM– 3:00 PM meeting Agenda out to agencies by October 16, 2009.	Watch for further information in the SSIS Update!!