



here's info needed to....

Complete the SELF record

What is Chafee/SELF? Chafee Foster Care Independence Act of 1999 funds the Support for Emancipation and Living Functionally (SELF) program. This program is designed to help youth (ages 14-21, who are or have been in placement until the age of 18 or older) prepare for the transition to independent living. Certain activities in an Independent Living Skills (ILS) plan are eligible for funding from this program. Each service funded by Chafee/SELF funds is documented in SSIS and uploaded to DHS the end of September for agency reimbursement. **The child must be eligible and all reimbursable services must be documented in SSIS by the end of September for last year.**

Navigation

1. The SELF folder is available under every client regardless of eligibility.
2. Expand the Client's node, click on the Chafee/SELF folder.
3. Right-click and select New Chafee/SELF; the screen displays.
4. Enter the reporting year. (For last year's services, it is Sept. 2008-Aug. 2009. For services provided beginning in September 2009, the reporting year is Sept. 2009-Aug. 2010).
5. Complete the questions pertaining to the child on the screen.
6. Check all the services the agency has provided for the child in the past year.
7. Save the screen.

*General Reports that are helpful for Worker/Fiscal staff:

1. SELF Client Data reports—Use this to view all SELF Funded Services by client in a specific reporting year or all reporting years.
2. SELF-Potentially Eligible Clients—Use this report with the Case List report (filtered by Program: ALS) to make sure all the agency's appropriate older children are considered for SELF Funded Services.
3. SELF-Potentially Eligible Clients with Workgroup Info—Information to help the worker clarify the appropriateness of offering SELF Funded Services.

*There is an updated SELF Module on the SSIS website under Training>Modules for more information.

Please make sure all eligible clients have been recorded on SSIS before September 30, 2009!!