

Agenda Item	Discussions / Presentations	Handouts
<p><i>Fiscal Module</i></p>	<p>Maureen Zinda clarified that MPAC members received a questionnaire along with the handouts. Feedback and questionnaire responses go to a redesign-specific email address. The next mentor meeting will focus on the conversion process. She thanked all the county and SSIS participants.</p> <p>Kate Stolpman reported on two developments.</p> <ul style="list-style-type: none"> • TriMin’s new IFSpi application affects 75 counties. Kate thanked Carver and Otter Tail Counties for testing the SSIS/IFSpi interface pilots and verifying the checklist steps. Because SSIS cannot provide individual county support for the interface, counties will receive an SSIS checklist to use during the transition. The meeting handout clarifies which potential problems are appropriate calls to the SSIS Help Line while all other issues go to TriMin’s support team. • SSIS finds that it needs to address the issue of Managed Care Organizations (MCO) claims and billing based on the number of calls received from counties and the priority expressed by the Fiscal Advisory Committee. An analysis is underway, working toward recommendations for counties to help them bill MCOs using the current functionality of SSIS reports and looking at the feasibility of other options. • The next Fiscal Mentor Meeting VPC on October 7, 2009, will be training on billing MCOs using current reports and functions in SSIS. Counties are encouraged to send Claiming staff. Mary Klinghagen and the Fiscal staff will do a trial iLinc session with several counties to test the curriculum and the practicality of using iLinc for training mentors. 	<p>SSIS/IFSpi Interface Update</p> <p>MCO Analysis</p>
<p><i>NYTD/ AFCARS Update</i></p>	<p>Jean Swanson Broberg alerted members to a new DHS <i>Bulletin #09-68-07 (8/7/09)</i> that describes National Youth in Transition Database (NYTD). DHS will seek county and youth volunteers in an advisory capacity. Youth surveys will be taken at ages 17, 19, and 21 with county workers responsible for contacting the 17-year-olds. An RFP will be issued for nonprofits to be grantees and survey the 19- and 21-year-olds. NYTD will require more data entry at the county level after its October 2010 implementation.</p> <p>An AFCARS Improvement Plan update has been submitted to the feds. It was summarized in an article in the SSIS Update #285 on July 24. She hopes for official acceptance early in 2010.</p>	

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<p><i>Server Consolidation</i></p>	<p>WT Browne’s operations team monthly reviews server and software use to identify servers that are underutilized. To make the best use of available resources, the team has begun a three-step server consolidation project that should reduce the number of servers required to maintain SSIS functionality in the counties. The result will be simplified management, revision control, and flexibility; improved data protection and resource utilization; and reduced server and software costs. Big Stone, Swift, and Pope Counties were the first to move server functions to a centralized Data Center in DHS’s Elmer C. Anderson building. This consolidation project should maximize server use centrally and keep service support prices competitive. The final implementation steps to consolidate the three counties should be done by February 2010. Large counties and those with multiple department functions may not require the move to a consolidated environment. However, centralization by some counties frees staff time to focus on counties that retain their servers on site.</p>	
<p><i>Training Report</i></p>	<p>Rebecca Laisy introduced two new trainers who bring county experience to SSIS. Ida Schiebstad worked in Winona County. Renetta Walk has experience with MCOs as well as county employment in Dakota and Hennepin. Training sessions include:</p> <ul style="list-style-type: none"> • 3Q New Worker Training is in Willmar and the Metro. The schedule had to accommodate more than one lab that moved this summer. • 4Q NWT will be in Metro, Brainerd and Crookston labs. • Two Tools for Management (directors only) sessions were held this year. A supervisor-specific curriculum is being written so this course can be offered to them. • Five VA-CEP sessions were held. • Training modules are regularly updated as time permits. 	
<p><i>Mentor Program</i></p>	<p>Maureen Zinda announced that the September 1 mentor meeting is in VPC format. Topics will be CW-TCM, AFCARS, and legislative requirements. Future meetings, especially MPAC meetings, may be able to use the new iLinc technology. Her new Welcome Packet for new mentors has SSIS management approval and will now be reviewed by MPAC members. Maureen’s next focus is creating a mentor training curriculum that will be offered in a full-day session two or three times per year.</p>	

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Report from the Human Services Technology Committee (HSTC)	<p>Abbie Willis (Olmsted) summarized discussions at two HSTC committee meetings.</p> <ul style="list-style-type: none">• The workshop in May received good feedback and similar type workshops will be offered again. A key challenge is to keep the information sharing active. The group is looking at the possibility of using a web-hosted site.• The group addressed the purpose of the HSTC and is considering the retirement of it because there are numerous service and integration forums available, which also fall under the auspices of the HSTC to promote IT collaboration.• Office of Strategic Planning & Implementation (OSPI) has been reorganized to include both the SMI and data warehouse technologies under one umbrella. This new Strategic Technology Solutions will be managed by Denise Moreland. <p>Data protection is still a roadblock. The committee discussed how to come to some common ground across counties and the DHS. Denise Moreland proposed a new workgroup to accomplish this. It will be called the Data Access Workgroup.</p> <p style="text-align: center;"><i>Next meeting: Wednesday, September 23, 2009 10:45 a.m.-noon</i></p>	