



# SSIS Update



Issue 271

Social Services Information System

December 19, 2008

## DEPARTMENT OF HUMAN SERVICES

### Permanent Classified Position

#### Social Services Program Advisor (2 Vacancies)

\$19.33 to \$28.35 per hour (\$40,361 to \$59,195 per year).

The SSIS Help Line and Quality Assurance Unit of the Child Safety and Permanency Division at DHS has two Program Advisor positions available. Persons interested in a position need to have a resume posted on the DOER Resumix system at <http://www.doer.state.mn.us/employment>. Click on *My state job search*.

The County Exchange option is also available, allowing a county employee to retain his/her county employment while serving as a member of the Quality Assurance team. If you have questions about the position or a hiring option, contact Steve Zorn, Help Line and QA Supervisor, at:

SSIS

Child Safety and Permanency Division

P.O. Box 64239, St. Paul, MN 55164-0239

651-431-4288 [stephen.m.zorn@state.mn.us](mailto:stephen.m.zorn@state.mn.us)

This position is responsible for applying software quality assurance and testing practices to discover SSIS software flaws prior to statewide release of the software. SSIS employs a client/server software architecture. Duties include:

- Document test results.
- Work with project staff to determine the appropriate resolution to software flaws.
- Conduct actual testing to determine efficiency and appropriateness of software design and design changes.
- Participate in the analysis and design of the SSIS software to ensure that the software meets users' needs.
- Provide a high level of data integrity and data value to counties and state agencies.
- Assist the testing team in establishing appropriate test environment and test procedures.
- Occasionally making presentations to committees and groups, identifying potential impact of various decisions and recommending resolution options.
- Serve as a backup for SSIS user support personnel.

This position requires an understanding of social services practices and software design/development methods to author and execute SSIS software test cases. Also required are excellent human relations and interpersonal communication skills, the ability to work in a team environment, and general knowledge of DHS and the relationship of county and state human services programs. Preferred candidates will have personal computer experience in a local area network environment, software testing experience, and knowledge of county social services programs. Some travel is required.