



SSIS Update



Issue 270

Social Services Information System

December 5, 2008

SSIS presents at Government IT Symposium

The Government IT Symposium features two sessions led by SSIS Enterprise Operations Team staff.

“Business Continuity Planning: Putting it all Together” is Seminar I from 9 a.m.-4 p.m. on December’s 16. Greg Doyle will demonstrate SSIS’s process to keep counties’ data in their SSIS servers safe. This includes monitoring a regular backup schedule, practicing server recovery exercises, and testing county backup tapes to guarantee their usability.

“Virtualization Efforts and Strategies” is an advanced technical session (#30)from 3:30- 4:30pm on Wednesday, December 17. Todd Wisen will present the SSIS’s server, shared storage and networking virtualization efforts and strategic approach. This session will include details on growth scalability, recoverability and managing a dynamically changing virtual infrastructure environment.

Visit the MN-IT Symposium website for event details and registration information.

<http://mngts.org/itsym>

Handouts available for mentor meetings

The next mentor meetings are both on Tuesday, December 9 at the Holiday Inn, St. Cloud. **Worker** mentors meet from 8:30 - 11:30 a.m. and the **Fiscal** meeting is from 12:30 - 3:30 p.m. Meeting handouts are available on the respective Meeting Information pages on CountyLink. Register on [TrainLink](#) for these in-person meetings.

Upload Update

The next upload is due on Wednesday, December 31. It provides a general update of information for statewide research and reporting.

CountyLink Updates

- ◆ Worker Mentor Meeting handouts
- ◆ Fiscal Mentor Meeting handouts
- ◆ Implementation Memo #87: New Worker Training schedule
- ◆ Implementation Memo #88: Tools for Management course schedule

SSIS Phone Numbers

Main Line 651-431-4800

Help Line 651-431-4801

Fax 651-431-7521

ssishelp@state.mn.us

Job Posting: **SSIS Business Analyst**

The SSIS Worker Analysis and Design Unit of the Child Safety and Permanency Division at DHS has a Senior Business Analyst position vacancy. This position will first be posted internally. If there are no internal candidates, it will then be open to interested external candidates. Persons interested in a position need to have a resume posted on the DOER Resumix system. The link for this is <http://www.doer.state.mn.us/employment>. Click on *My state job search*.

The County Exchange option is also available, allowing a county employee to retain his/her county employment while serving as a member of the worker design team. If you have questions about the position or a hiring option, contact Jean Swanson Broberg, Systems Analysis Unit Supervisor, at:

SSIS
Child Safety and Permanency Division
P.O. Box 64239, St. Paul, MN 55164-0239
(651) 431-4746, jean.swanson-broberg@state.mn.us.

State Programs Administrator Principal, SSIS Business Analyst

\$22.18 to \$32.69 per hour (\$46,312 to \$68,257 per year)

MN Department of Human Services,
Child Safety and Permanency Division, SSIS
444 Lafayette Road, P.O. Box 64239, St. Paul, MN 55164--0239

This position serves as a senior business analyst to provide leadership and professional support in the analysis, functional design, and structured testing for the Social Services Information System (SSIS) computer application. SSIS is the client server case management system used by county and tribal social workers and fiscal staff.

Duties include:

- Provide business requirements analysis, design and testing for new modules in SSIS and input on maintenance and regression testing needs for existing modules.
- Work in a team to design solutions that meet both end user needs and federal and state requirements.
- Write functional specifications and structured test cases so that technical implementation meets the needs of all stakeholders

Required background/qualifications:

- Analytical skills in problem definition, project planning techniques, and policy development processes
- Demonstrated written and verbal skills in communicating technical information
- Demonstrated experience working on a high-performance team

Desired Skills

Understanding of the local agency human services system in Minnesota

The position is in the MAPE Bargaining Unit. FLSA status: Non-Exempt.