

SSIS Mentor Program Advisory Committee Meeting

05/20/08

Topic	Discussion	Action Item
Welcome	Welcome and attendance taken. In attendance w/Region number: Peggy Vizenor (1), Rita Berg (6), Cathy Higgins (8), Jodi Gieseke (9), Joy Beebe & LuAnn Highland (10), Wanda Houska (11), Michele Bennett (12), Maureen Zinda (SSIS)—Visitors -Ann Gustafson, Colleen Fitzpatrick (Blue Earth 9)	
Future MPAC meetings	June 11, 2008 10:00AM-11:00AM--Wednesday August 5, 2008 10:00AM-11:00AM--Tuesday	Note different day!!
Today's meeting	<ol style="list-style-type: none"> 1.) Evaluations were very good. Many positive comments. Seems they enjoy the in-person meeting so much more. Good discussions and information sharing. 2.) Double screens are helpful for viewing. We will continue to use those. 3.) Things we could do better: <ol style="list-style-type: none"> a. Maybe increase time for Q & A, it seems mentors and others have more questions after we get started. b. Trainers have suggested that maybe we could have the mentors asking the questions identify themselves so other mentors could get to know each other. – We'll try it at the next meeting. c. Email to new mentors about mentor meetings and what might be expected. d. Take 15 minutes for individual county issues so that they can at least ask a question to the group for feedback. 	
Worker Mentor meeting 07/29/08— Suggestions	Possible items: <ol style="list-style-type: none"> 1.) Adoption and any possible reports 2.) Repository 3.) Licensing 4.) Worker reports like Fiscal Document and training 5.) Court Actions 6.) Table Viewer—Select Audience, maybe Mentoring 101 7.) AFCARS/CFSR and reports 8.) Alerts/Reminders—Why the workers need them and how to understand them 9.) Placements—New Placement bulletin coming out around June 1. If you have questions about these new changes please send those to Nan Beman and she will address at the meeting. 10.) Could Nan talk about the Offenders under 10 and issues to be considered for Offender Index. 11.) Federal Financial Participation—Definitions and handout for mentors to bring back to counties. 12.) Clearing—All the reports that Edie sends out and the issues on SWNDX 	Questions about # 9 & 10 must to be sent to Nan nan.beman@state.mn.us ahead of time in order to address mentor issues at the meeting. Thanks.

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Questions from the MPAC mentors	Can the Adoption –State mentors come to the meeting with SSIS Adoption –representative and talk about the interfaces of information? What each one needs and wants and how they see it?	This is a possibility after Version 5.1 Statewide Release has been out for a while.
Next Mentor Meetings	Worker Mentor Meeting, July 29, 2008–St. Cloud, Holiday Inn Fiscal Mentor Meeting: July 30, 2008 - St. Cloud, Holiday Inn	Register on TrainLink by July 25 th . Registration will be available after release of agenda at the end of June.