

SSIS Mentor Program Advisory Committee Meeting

03/04/08

Topic	Discussion	Action Item
Welcome	<p>Welcome and attendance taken.</p> <p>In attendance w/Region number: Peggy Vizenor (1), Angi Freund (2), Chris Worth (3), Rita Berg (6), Jan Stransky (7), Jodi Gieseke (9), Joy Beebe (10), Wanda Houska, Laurie McMillen (11), Mary Klinghagen (SSIS), Maureen Zinda (SSIS)</p>	
Future MPAC meetings	April –4/8/08--10:00AM-11:00AM	
Today’s meeting	<p>Itasca County mentor, Chris Worth, and Scott County mentors, Wanda Houska and Laurie McMillen, led a discussion about things that they, as pilot counties, thought were necessary to complete before getting Version 5.0.</p> <p style="text-align: center;"><u>Worker</u></p> <ol style="list-style-type: none"> 1. Adult Protection WG’s—Have them closed if you can. 2. For VA/CEP intakes that need to be entered since 1/1/08. keep a list of the ones you have closed. 3. There will be major training necessary if Adult Protection WGs are not on SSIS at the time of Statewide Release. 4. Alleged offenders –Make sure you get demographic information (Name, DOB, etc.) so there are no duplicates. 5. All VA/CEP reports do not necessarily need to have a maltreatment report. They may only be Information and Referrals. 6. If County A sends a referral to County B because they have jurisdiction, County B must enter a new report. 7. The naming convention in the LNDX is the license name; it may not be the county’s common name for the facility. 8. Statewide Case Access is going well. <p style="text-align: center;"><u>Fiscal</u></p> <ol style="list-style-type: none"> 1. Make sure all Client Supplemental Eligibility screens are completed ahead of time. 2. Plan who is going to enter initial eligibility and who will do the cleanup. 3. Pull information out of CSIS, e.g., diagnosis, TPL, and put it into SSIS. 4. Enter Do Not Claim determination screens for MSHO, TPL, and TEFRA, if applicable. 5. Look at TCM reports: Claim Time Report and Claim Exception Report 	

Topic	Discussion	Action Item
<p>Worker Mentor meeting 05/07/08— Suggestions</p>	<p>Possible items:</p> <ul style="list-style-type: none"> • MAXIS, IV-E, SSIS—All three entities in the room at the same time • CMH Policies regarding all types • Version 5.0 breakout sessions—or Early Bird • Networking in regions • Statewide Case Access demo with screen shots of process and what you see • Overview of Version 5.1 • Adoption for Worker • Results of the Mentor Survey • CMHRS in Worker 	
<p>Questions from the MPAC mentors</p>	<p>1.) Is there a way to NOT overwrite the Dictionary every time there is a new release? Ans: Apparently SSIS had never heard about this problem before. They will add it to the business rules for the new editor. Kenny states you could find the dictionary file and back it up and replace the new one when the new build comes.</p> <p>2.) Will SSIS go to a WORD editor in the future? Ans: We are upgrading from WPTools 3 to WPTools 5. The editor will never be Word because of licensing issues. We can not imbed Word in the application.</p> <p>3.) When is Version 5.0 scheduled to be released? Ans: Pilot counties are getting the next Statewide Candidate Build this Friday (3/7) and next Monday (3/10). If the server lockup problem has been resolved, the Statewide Release will be the week of March 17th -March 21st. This is all tentative based on pilot responses.</p>	
<p>Next Mentor Meetings</p>	<p>Worker Mentor Meeting, May 7, 2008 –St. Cloud, Holiday Inn Fiscal Mentor Meeting: May 8, 20089 - St. Cloud, Holiday Inn</p> <p>Worker Mentor Meeting July 29, 2008 - St. Cloud, Holiday Inn Fiscal Mentor Meeting July 30, 2008 - St. Cloud, Holiday Inn</p>	<p>Register on TrainLink by May 5, 2008</p>