

# CMH Screenings and Assessments

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## **CMH Screenings and Assessments**

Legal References

MS 256M.10 to 256M.80

Bulletin # 06-68-11

Bulletin # 04-68-05

## **CMH Screenings and Assessments Overview**

### **Assessments**

The Children and Community Services Act requires counties to submit annual data on the improved mental health status of children receiving mental health case management by March 1<sup>st</sup> of each year. The assessment is still recorded on paper; a printed copy placed in the hard file. The name of the assessment scale used and the scores are entered into the SSIS application. Changes in a child's scores display in a printable display grid. All assessment scores for the previous year must be recorded in SSIS by the end of every February.

### **Screenings**

The Minnesota Comprehensive Children's Mental Health Act and Minnesota Juvenile Code require the screening for certain child populations.

Child Welfare Population includes children ages three months to 18 years who are:

- Receiving child protective services: Family Assessment and Investigative child protection case management clients
- Children for whom parental rights have been terminated: guardianship adoption case management clients
- In out-of-home placement: for 30 days or more, including shelter settings, and not in a Minnesota Department of Human Services' Social Service Information System (SSIS) Children's Mental Health work group.

Juvenile Justice Population includes children ages 10 to 18 years who are:

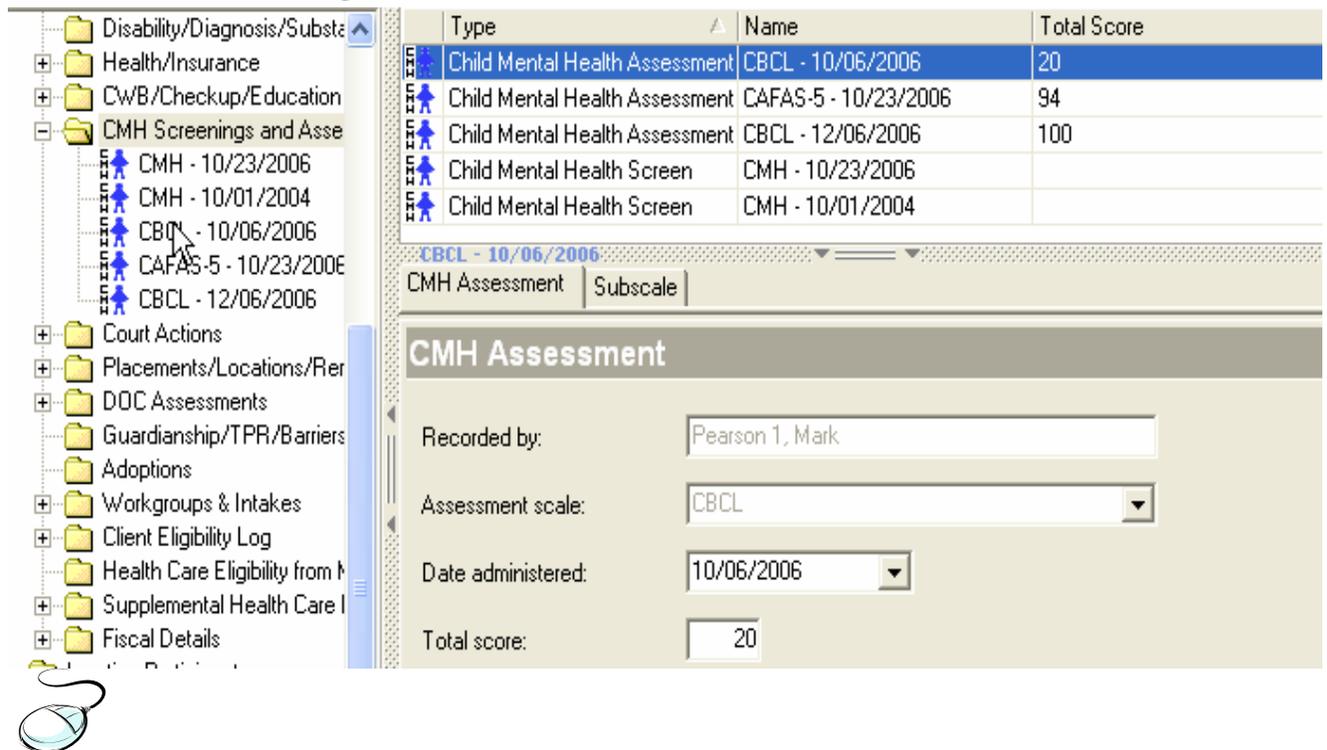
- Children with a judicial finding of delinquency, according to Minnesota Statute 260B.007, subdivision 6. Youth on probation age 18 to 21 on Extended Juvenile Jurisdictions are excluded.
- Children who have allegedly committed a delinquent act and who have had an initial detention hearing, with the court ordering the child continued in detention
- Children found to have committed a juvenile petty offense for the third or subsequent time.

Mental Health Screening Exemptions may be made for a client when one or more of the following conditions is satisfied:

- Screening has been performed within the previous 180 days.
- Diagnostic assessment has been performed within the previous 180 days.
- Child or youth is under the care of a mental health professional as defined in Minnesota Statute 245.4871, subdivision 27.
- Parent or legal guardian prevents the screening, in writing to the court or county agency.

## CMH Screenings and Assessments Step-by-Step Navigation

### View CMH Screenings and Assessments



Type	Name	Total Score
Child Mental Health Assessment	CBCL - 10/06/2006	20
Child Mental Health Assessment	CAFAS-5 - 10/23/2006	94
Child Mental Health Assessment	CBCL - 12/06/2006	100
Child Mental Health Screen	CMH - 10/23/2006	
Child Mental Health Screen	CMH - 10/01/2004	

CBCL - 10/06/2006

CMH Assessment | Subscale

#### CMH Assessment

Recorded by: Pearson 1, Mark

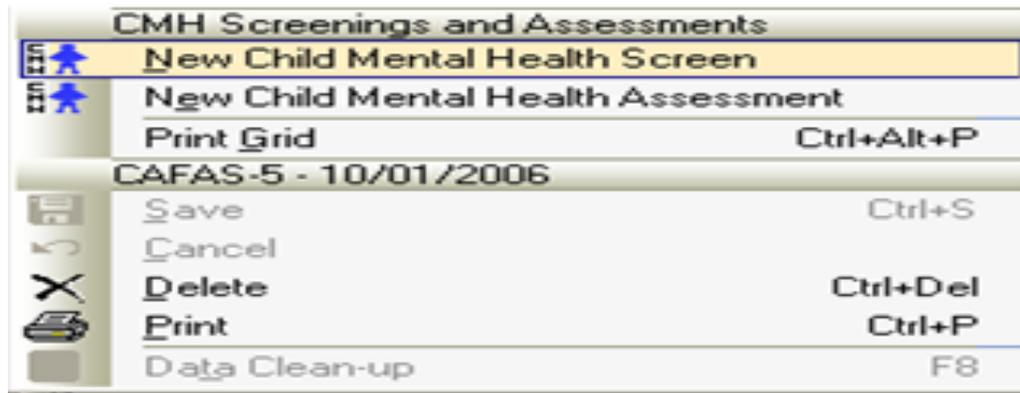
Assessment scale: CBCL

Date administered: 10/06/2006

Total score: 20

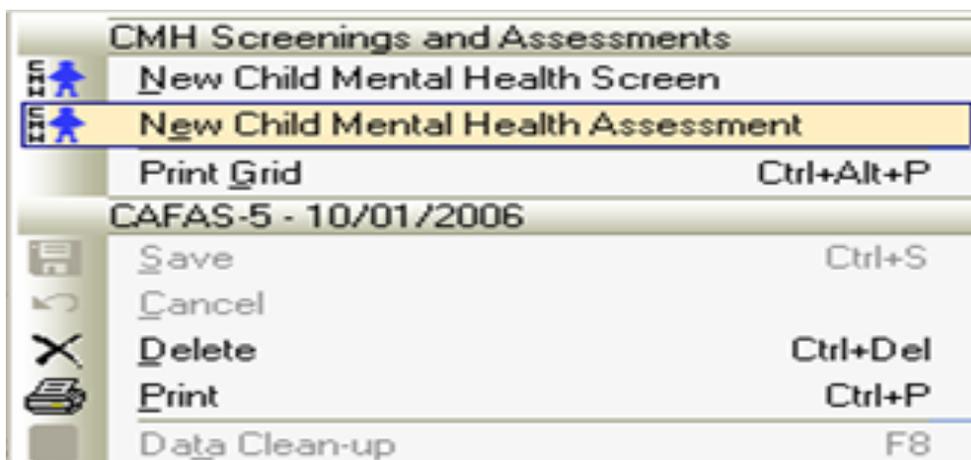
1. Open the *CMH Screenings and Assessments* node using one of the following:
  - Double-click on the *CMH Screenings and Assessments* node.
  - Click on the *CMH Screenings and Assessments* node, then expand the plus  in front of the node (when previous saved assessments exist).
2. Select a *Child Mental Health Screen* or a *Child Mental Health Assessment* in the display grid and view the results in the preview pane. Adjust the horizontal splitter if necessary to view the preview pane.

## New Child Mental Health Screen



1. Select **New Child Mental Health Screen** using one of the following:
  - From the **CMH Screenings and Assessments** node, right-click and select **New Child Mental Health Screen**.
  - From an existing **CMH Screen** subnode, right-click and select **New Child Mental Health Screen**.
  - From the **Action** button, select **New Child Mental Health Screen**.
2. Enter the date of the screening in the **Date** field. This is a required data entry field.
3. Select a status from the **Status** drop-down menu. This is a required data entry field.
4. Click **Save**.

## New Child Mental Health Assessment



1. *Select New Child Mental Health Assessment using one of the following:*
  - *From the CMH Screenings and Assessments node, right-click and select **New Child Mental Health Assessment**.*
  - *From an existing CMH Assessment subnode, right-click and select **New Child Mental Health Assessment**.*
  - *From the **Action** button, select **New Child Mental Health Assessment**.*
2. **Recorded by:** *autofills with the name of the user logged in. The Detail Panel defaults to the CMH Assessment tab and displaying the Subscale tab in the background. The left and right **Navigation arrows** are grayed out (deactivated).*

3. Select the Assessment scale used from the **Assessment scale** drop-down menu. This is a required field.
  - *CAFAS-5: Child and Adolescent Functional Assessment Scale (5 subscales)*
  - *CAFAS-8: Child and Adolescent Functional Assessment Scale (8 subscales)*
  - *CASII: Child and Adolescent Services Intensity Instrument*
  - *CBCL: Child Behavioral Checklist*
  - *PECFAS: Preschool and Early Childhood Functional Assessment Scale*
  - *SDQ-P: Strengths and Difficulties Questionnaire-Parent Completion*
  - *SDQ-S: Strengths and Difficulties Questionnaire-Self Completion*
  - *SDQ-T: Strengths and Difficulties Questionnaire-Teacher Completion*
  
4. Enter the date the **CMH Assessment** was administered. This is a required data entry field.



*Hint: The **Total score:** field defaults to **0** with Assessment scales of **CAFAS-5, SDQ-S, SDQ-P, CAFAS-8, PECFAS and SDQ-T**. It defaults to **20** with Assessment scale **CBCL** and defaults to **7** with Assessment scale **CASII**. The **Total score** field is not editable.*

5. Click the **green colored** navigation arrow to view the Subscale screen.
6. Enter the Subscale scores in each field by typing a number directly into the field or by clicking the **up** or **down arrows** to increase or decrease the score in increments of one. The names of the Subscales are different depending on which Assessment scale is selected.



*Hint: Context-sensitive Help is under construction. Slowly move the mouse until the cursor hovers over a blue-lettered Subscale. Click when the cursor changes to a white arrow with a black question mark.*



*Hint:*

- *The Total score is the sum of the Subscales when the Assessment scale is CAFAS-5, CAFAS-8, PECFAS and CASII.*
  - *The Total score is the sum of the first four Subscales when the Assessment scale is SDQ-S, SDQ-T, or SDQ-P. These three Assessment scales do not count the fifth Subscale of Prosocial Behavior.*
  - *The Total problem T score, the Internalizing problems T score, and the Externalizing problems T score are manually entered in Subscale fields when the Assessment scale is CBCL.*
  - *The Total score for the CBCL Assessment scale autofills with the value manually entered into the Total problem T score on the Subscale tab.*
7. **Save.**
  8. *Click on the CMH Assessment tab to return to the CMH Assessment detail panel. The green **navigation arrows** do not display after a save, until an edit field is selected and the detail panel fields turn yellow.*

## Print CMH Screenings and Assessments

### Print Grid



1. To print the grid, right-click on the *CMH Screenings and Assessments* node in the tree.
2. Select **Print Grid**.

### Print an individual CMH Assessment or Subscale



1. To print an individual *CMH Assessment* tab or *Subscale* tab, click on the *Applicable* tab.
2. Select **Print** from the **Action** button. A report generates with the corresponding detail panel data.

### Print Tools General Reports



1. Five *CMH* reports reside in *General Reports*. Click **Tools** on the main tool bar and select **General Reports**.
2. Double-click on the *Client Data* folder and select one of the *CMH* reports.
  - *CMH Screening Totals-By Status*
  - *CMH Screening Exception Report*
  - *CMH Screening Detail*
  - *CMH Assessment Exception*
  - *CMH Assessment*.
3. Select applicable filters.
4. Click **Search**.

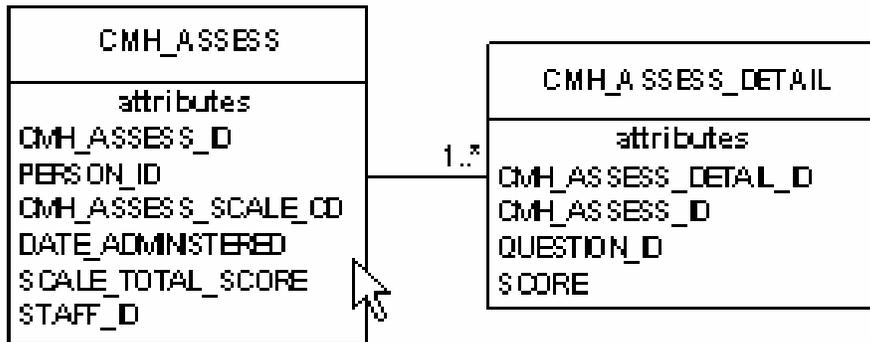


**Hint:** Run the *CMH Screening Exception Report* during off-peak times only. This report may take up to one hour to run. Do not cancel the report once started until the report completes executing.

## Complete Navigation

### View CMH Screenings and Assessments

#### New Tables:



## New Child Mental Health Screen

*New Child Mental Health Screen is located in the new CMH Screenings/CMH Assessments folder and is no longer in the CWB/Checkup/Education folder as it was in V4.1B.*

## New Child Mental Health Assessment

New Child Mental Health Assessment is located in a new CMH Screenings/CMH Assessments folder and is no longer in the CWB/Checkup/Education folder as it was in V4.1B.

New Child Mental Health Assessment entry screen is modeled after and functions like an SDM tool in that it allows the worker to select the specific CMH Assessment scale and subscale, record the Date administered, record the score for each Subscale, and record the Total score on the assessment. It differs from SDM tools in that it is created and viewed under person rather than workgroup and it functions solely as a recording mechanism for an assessment done on paper outside of SSIS.

## CMH Assessment Scales Sort Order

<b>Code</b>	<b>Description</b>	<b>Sort order</b>
201	CAFAS-5	1
202	CAFAS-8	2
203	CBCL	3
204	PECFAS	4
205	CASII	5
206	SDQ-T	6
207	SDQ-P	7
208	SDQ-S	8

## CMH Assessment Scales Minimum and Maximum Values

Scale	Min	Max
CAFAS-8	0	240
CAFAS-5	0	150
PECFAS	0	120
CBCL	20	100
CASII	7	35
SDQ-T	0	40
SDQ-P	0	40
SDQ-S	0	40

## CMH Assessment Subscale Minimum and Maximum Values

QUESTION_ID	QUESTION_TEXT	MIN	MAX	SORT_ORDER
2009	School/Work	0	30	1
2010	Home	0	30	2
2011	Community	0	30	3
2012	Behavior towards others	0	30	4
2013	Moods/Emotion	0	30	5
2014	Self-harmful behavior	0	30	6
2015	Substance use	0	30	7
2016	Thinking	0	30	8
2017	Role performance	0	30	1
2018	Moods/Self-harm	0	30	6
2019	Thinking/Communication	0	30	9
2020	Internalizing problems T Score	0	100	1
2021	Externalizing problems T Score	0	100	2
2022	Risk of harm	1	5	1
2023	Functional status	1	5	2
2024	Co-Morbidity	1	5	3
2025	Environmental Stress	1	5	4
2026	Environmental Support	1	5	5
2027	Resiliency	1	5	6
2028	Acceptance and engagement	1	5	7
2029	Emotional symptoms	0	10	1
2030	Conduct problems	0	10	2
2031	Hyperactivity	0	10	3
2032	Peer Problems	0	10	4
2033	Prosocial Behavior	0	10	5