

# Call for Presentation Proposals



## 2014 Joint Counselor Training

June 11-12, 2014

Mayo Civic Center, Rochester, MN



Submit a proposal to [kyle.temme@state.mn.us](mailto:kyle.temme@state.mn.us). The deadline to submit a proposal is **April 11, 2014**.

### ABOUT THE CONFERENCE

After last year's wonderful success of joining the MFIP/DWP and the Job Seeker Counselor Conference, we have decided to do it again! We will again be hosting a collaborative 2-day event. The program directors and coordinators of the affiliated programs at DEED and DHS have found that there is common ground between the topics and issues dealt with at both conferences.

This year's conference, June 11-12, 2014, will bring together approximately 600-800 professionals from the following professional areas: job seeker counselors, staff who work with citizens from across the state who receive public assistance, workforce center and service provider staff, veteran representatives and leadership. As such, we are looking to you, the experts in the field and in the offices, to bring hands on and inter-active breakout sessions to the table for consideration, to help us make an engaging agenda for all attendees alike.

### CALL FOR BREAKOUT SESSION PROPOSALS

Concurrent sessions are an important part of this event. The Conference Planning Committee is interested in presentations that respond to the needs of attendees and their participants, highlighting areas that will help them continue on a path of success. The committee is seeking proposals for presentations in the following areas:

#### 1. Management/Administrative Track

Examples: Consumer Financial Protection Bureau, Leveraging Resources, Successful Partnerships with community organizations

#### 2. Addressing Disparities

Examples: Cultural Competencies, Strategies to serving African American/American Indians, Clients with Disabilities

#### 3. Technology

Examples: Workforce One, MinnesotaWorks.net, CareerOneStop, Job Search, Social Media, LMI

#### 4. Integrated Partnerships

Examples: Working with Ex-Offenders/Ban the Box, TAA/On the Job Training,

#### 5. Program Specific

Examples: Family Stabilization Services, TAA Jeopardy, Best Practices of Priority of Service to Vets, Unemployment Insurance

#### 6. Promising Practices

Examples: Monitoring Tips

#### 7. Special Populations

Examples: Clients with physical disabilities, mental and chemical health disabilities, refugees and newly arrived refugees and immigrants

### SUBMITTING A PROPOSAL

To submit a proposal, complete the attached form and submit via email to [Kyle.Temme@state.mn.us](mailto:Kyle.Temme@state.mn.us). You will receive a confirmation email letting you know your submission has been received.

**The deadline to submit a proposal is April 11, 2014.**

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### PLEASE NOTE:

1. **The deadline to submit a proposal is April 11, 2014. All questions must be answered with a response.**
2. The committee reserves the right to place speakers and panelists in compatible sessions on either day (June 11 or 12), or to combine session proposals when appropriate.
3. Sessions will last **90 minutes**. As you prepare your proposal, please consider the structure of your presentation and decide whether it will be a lecture, roundtable discussion, question and answer (Q&A), hands-on/interactive, computer demo, or institute\* session. We will have a space available this year for up to 8 computers to be used in a computer demo session for a group orientated, hands-on experience. \*This year we have also added an institute category for a more in-depth and intensive session, which will be scheduled for the last 90 minute breakout slots on day 2.

### PRIMARY CONTACT FOR SUBMITTAL:

Name	
Organization	
Phone	
Email	

**TITLE OF PRESENTATION:** [Click here to enter text.](#)

### FOCUS AREA: (check all that apply)

- 1. Management/Administrative Track
- 2. Addressing Disparities
- 3. Technology
- 4. Integrated Partnerships
- 5. Program Specific
- 6. Promising Practices (please describe in description)
- 7. Special Populations (please describe in description)

### STRUCTURE: (check all that apply)

- Panel    Roundtable Discussion    Q&A    Hands-on/Interactive    Computer Demo    Institute

### DESCRIPTION OF PRESENTATION (limit 150 words):

[Click here to enter text.](#)

### HAS THIS PRESENTATION BEEN GIVEN BEFORE?

- Yes    No   If yes, when? [Click here to enter text.](#)  
Where presented? [Click here to enter text.](#)

Has the presentation been given at a previous DW or MFIP/DWP Counselor Conference?

Yes

No

If yes, what year?

[Click here to enter text.](#)

**TARGET AUDIENCE:** (i.e., counselors, support staff, income maintenance workers, social workers, WorkForce Center staff, Veteran’s Reps, management and/or leadership, etc.)

[Click here to enter text.](#)

**IN THIS SESSION, ATTENDEES WILL LEARN:** (Identify learning objectives in brief, single sentences.)

Objective 1: [Click here to enter text.](#)

Objective 2: [Click here to enter text.](#)

Objective 3: [Click here to enter text.](#)

**IS THERE A SPEAKER FEE THAT IS ASSOCIATED WITH THIS PRESENTATION?**

Yes

No

If yes, what is the State government fee? [Click here to enter text.](#)

**EXHIBITOR SPACE:** We have exhibitor space available. Would you be interested in reserving a table to exhibit?

Yes

No

**PRESENTER INFORMATION:** (Maximum three presenters)

**Lead Presenter**

Name	
Organization	
Role or Title	
Address	
City, State, Zip	
Phone	
Email	
Short Bio	

**Presenter #2**

Name	
Organization	
Role or Title	
Address	
City, State, Zip	
Phone	
Email	
Short Bio	

**Presenter #3**

Name	
Organization	
Role or Title	
Address	
City, State, Zip	
Phone	
Email	
Short Bio	